



Town of Acton
35 H Road, Acton Maine 04001
Phone: (207) 636-3131 Fax: (207) 636-4526
www.actonmaine.org

March 16, 2020

Dear Acton Residents,

In light of the concerns with the Covid 19 Outbreak, the Board of Selectmen have stayed in constant contact with key officials around the State, and within our Community.

After discussing all of the options, in great detail, we have made the following decisions, which will take effect immediately, and until further notice:

The Library Will Be Closed, Per The Library Trustees

The Acton Elementary School Is Closed Until March 27

The Town Gym is Closed / Lock Has Been ReKeyed, So Please Don't Try To Use It
(Old Key Will Be Reverted Back When The Decision Is Made)

All Committee and Department Meetings Are Cancelled Until Further Notice
(If Your Committee or Department Believes They Have An Emergency, Please Contact The Town Administrator For The Next Step)

All Building Uses Is Suspended
(This Includes Birthday Parties/Private Events/Scouts/Etc)

Fire Station

- All Burn Permits Must Be Obtained Via The Internet or Telephone
(636-3230 or <https://www13.informe.org/burnpermit/public/index.html>)

It is our goal to keep the Municipal Offices Open, With The Following Parameters:

Town Clerk/Tax Collector

- Please Use Phone Calls And Emails As Much As Possible
(jroux@actonmaine.org or 636-3131, ext 401)
- Please Use Online Registrations For Any Renewals
- Please Mail In Your Tax Payments, Instead Of Coming In Person
- If You Must Come Into The Town Hall, Please Do Not Bring Extra Family Members, Unless They Are Required
- If You Must Come Into The Town Hall, And See That Someone Is At The Window, Please Proceed To The Election Hall To Wait Your Turn.

Treasurer

- Please Use Phone Calls And Emails As Much As Possible
(treasurer@actonmaine.org or 636-3131, ext 404)
- If You Need To Drop Bills Or Other Items Off, And Do Not Have Any Questions, That Can't Be Answered Via Email Or Phone, Please Leave Them In The Black Mail Boxes Near The Front Entrance

Land Use/Code Enforcement

- Doors Will Remain Locked Downstairs
- If You Must Come To The Office, You Must Call First And Get Prior Permission
- There Will Be No Inspections

Transfer Station

- Recyclables Must Be Left At The Overhead Door
- However, Property Owners Are Asked To Remove Their Debris As Quickly As Possible, And Not Congregate or Engage In Communications With the Staff
- Please Do Not Get Out Of Your Vehicle Until It's Your Turn To Dispose of Your Rubbage
- The Goodie Shack Will Be Closed

In an effort to continue to run the Town of Acton, it will be necessary for the Board of Selectmen to meet. These meetings will be run live on Ch 26 and played thereafter on You-Tube. We are asking the public to STAY HOME from these meetings. If you have an item that you have a question on, please contact the Town Administrator in advance. Please also note the Board will be tabling ALL NON-ESSENTIAL items until the Board can safely allow the public to attend.

The Board of Selectmen hope this information is helpful and really appreciate your cooperation with this matter. Please, if you are sick, in any way, please stay home. Call the offices, we will work with you, somehow, to get you what you need.


If you are homebound and need help with groceries, out of work due to an illness, or have some other need, we encourage you to contact our Town Administrator immediately. Messages are checked throughout the day and evening, regardless of the office being open. We have several resources and do not want our residents, or children to suffer.

In closing, the Selectmen want you to know we are taking this outbreak very seriously and are doing what we feel is best, for the sake of our neighbors, property owners, and staff. Additionally, it is imperative that we work in accordance with the Federal and State recommendations.

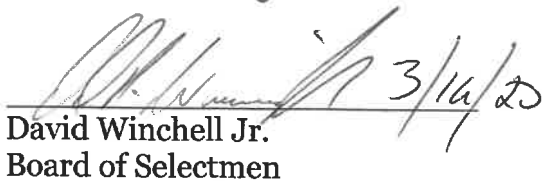
Sincerely,



Edward Walsh
Chairman



Kimberley Stacey-Horn



David Winchell Jr.
Board of Selectmen