

## **Town of Acton Job Opportunity**

The Town of Acton is currently accepting applications for a Code Enforcement Officer / Director of Planning. This is a full-time position that reports to the Board of Selectmen. The position reviews and issues building, plumbing and electrical permits; conducts building and field inspections; investigates complaints' and ensure compliance with the Town of Acton ordinances and building codes. Please visit the Town's website, [www.actonmaine.org](http://www.actonmaine.org), to view the full job description.

### Position Requirements:

- 1) High school diploma or equivalent
- 2) State of Maine resident
- 3) Valid State of Maine Driver's License / Clean Driving Record
- 4) Ability to pass a Background Check
- 5) Three years of related experience in the construction field

Candidates with State of Maine certifications in plumbing, subsurface wastewater, basic code enforcement, shore land zoning, or land use laws will receive priority consideration.

The Town of Acton has a generous benefit package, including paid vacation, sick time, retirement, health insurance and longevity bonuses.

The Town of Acton is an equal opportunity employer. This position will remain open, until filled. Persons of interest should send a completed resume, cover letter and three references to:

Town of Acton  
Attn: Town Administrator  
CEO Job Opportunity  
35 H Road  
Acton, Maine 04001