

Town of Acton
Acceptance of Payments Policy

All employees and volunteers who handle cash payments for goods, services, permitting and donations must apply to the Treasurer annually to be bonded by the Town's Insurance Policy.

All payments, whenever possible, should be directed to the Tax Collector's Office. Payments will be processed immediately and a receipt will be given. The Board understands there may be some exclusions to this, such as the Recreational Snack Shack, but per this policy those exclusions should be at a minimal and approved in advance by the Select Board.

Any payments received by a Department or Committee must be turned over to the Treasurer's Office within 3 days of receipt and should be made payable to the Town of Acton.

Adopted: March 26, 2019; Reviewed October 30, 2019

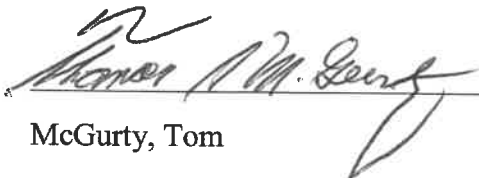
Amended: May 4, 2022



Winchell Jr., David



Stacey-Horn, Kimberly



McGurty, Tom

Board of Selectmen