

TOWN OF ACTON SELECT BOARD MEETING

March 30, 2022

6:00pm

1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Moment of Silence In Memory of Theodore J. Kryzak Jr.

2. WARRANTS/BILLS: Signed

3. APPROVAL OF AGENDA: Kimberly Stacy-Horn made a motion to approve the agenda. The motion was seconded by Tom McGurty. All in favor, motion carried 3-0.

4. MINUTES OF LAST MEETING Kimberly Stacy-Horn made a motion to approve the minutes of the March 23, 2022 meeting. The motion was seconded by Tom McGurty. All in favor, motion carried 3-0.

5. TOWN ADMINSTRATOR WEEKLY UPDATE:

- The CEO will be going to training on April 14 and April 18, 2022.
- A bridge and culverts class will be held on April 5, 2022, as a zoom meeting, in the Election Hall. Each individual attending must have an individual sign-up. The Town Administrator will save the presentation electronically.
- The bridge reports have been received via email and have been sent to the committee members.
- The York County Budget Committee will meet on April 13, 2022, to elect representatives.
- The budget worksheets will be reviewed at a Warrant and Finance meeting on Monday, April 4, 2022.
- Article 3 Funds, Article 43 has a balance of \$16,567.00.
- A water sample is being sent for testing as a requirement for a quote for a water system for the Town Hall.

6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES:

Fire Chief Smith reports that the generator project is completed and the new generator is up and running. He thanked the Town for the support.

7. OLD BUSINESS:

A. Executive Session 405 6 A.1 Personal Matter / Medical Director

Kimberly Stacy-Horn made a motion to go into Executive Session. The motion was seconded by Tom McGurty. All in favor, motion carried 3-0.

Kimberly Stacy-Horn made a motion to come out of Executive Session at 6:40 p.m. The motion was seconded by Tom McGurty. All in favor, motion carried 3-0.

B. Medical Director Agreement:

Kimberly Stacy-Horn made a motion to approve the memorandum to accept Dr. Robert J. Brown, D.O. as Medical Director for the Town of Acton. The motion was seconded by David Winchell Jr. All in favor, motion carried 3-0.

C. RFP – Audit:

The new RFP audit inquiries produced two replies from agencies. When the sealed bids were opened, one agency replied that they are not accepting additional audits, and one bid. To stay transparent in action, Tom McGurty reported that he contacted some agencies to ascertain information as to why there were no bids and the agencies replied that there is a definite staffing shortage and many were closing to municipal audits.

The Select Board extended the reply date for two more weeks, and The Town Administrator can now receive replies through emails which will be held privately until the Select Board meeting.

D. Budget Discussions

- Social Services:

Applicants who requested funds for support from the Town were reviewed. There were some minimal request increases. Discussion was held whether a financial statement would be required to provide funds in the future. The Select Board decided to move forward with the requests as presented.

- Undesignated Fund Use Language

- ARPA Funds:

Discussion regarding the use of the ARPA Funds included making capital allocations and /or unallocated funds deposits and having funds available for future use. Discussion evolved as to the best use of funds including bridge and culvert work, bonuses for staff, purchases to be made, water supply issues and future projects. There will be a public hearing for citizen input regarding fund use.

8. NEW BUSINESS:

A. Resignations:

Bernard Broeder resigned from the Planning Board. Tucker Pierson resigned from the Warrant and Finance Committee.

Tom McGurty made a motion to accept the resignations with appreciation for the service that both parties gave to the Town of Acton. The motion was seconded by Kimberly Stacey-Horn. All in favor, motion carried 3-0.

B. Warrant and Finance Appointment:

The Town Administrator reviewed the rotation of members and stated that Philip Caruso was the Warrant and Finance alternate member until June 30, 2022.

Kimberly Stacy-Horn Made a motion to approve the appointment of Philip Caruso. The motion was seconded by Tom McGurty. All in favor, motion carried 3-0.

The alternate position will be left vacant until June, 2022.

C. Executive Session 405 6 A.1 Personal Matter / Transfer Station Superintendent:

Kimberly Stacy-Horn made a motion to retire to Executive Session. The motion was seconded by Tom McGurty. All in favor, motion carried 3-0.

Kimberly Stacy-Horn made a motion to come out of Executive Session at 8:08 p.m. The motion was seconded by Tom McGurty. All in favor, motion carried 3-0.

D. Fire Chief Rick Smith stated that the York County Emergency Management Vaccination Center requested that a contract needed to be signed to allow him to reimburse the staff for working at the vaccination clinics. The Select Board tabled this until the next meeting.

9. PUBLIC COMMENT:

Robin Ham asked when the project to work on the gym was going to begin. The Select Board stated that the project would probably commence after the Town meeting.

10. ANNOUNCEMENTS:

See Town Website.

11. MEMBERS PRESENT:

David Winchell, Jr., Kimberly Stacey-Horn, and Tom McGurty.

12. ATTENDANCE: Robin Ham, Rick Smith, Dennis Long