

TOWN OF ACTON SELECT BOARD MEETING

April 20, 2022

6:00pm

1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

2. WARRANTS/BILLS: Signed

3. **APPROVAL OF AGENDA:** Kimberly Stacy-Horn made a motion to approve the agenda. The motion was seconded by Tom McGurty. All in favor, motion carried 3-0.

4. **MINUTES OF LAST MEETING:** Kimberly Stacy-Horn made a motion to approve the minutes of April 13, 2022. The motion was seconded by Tom McGurty. All in favor, motion carried 3-0.

5. TOWN ADMINSTRATOR WEEKLY UPDATE

- **Water Test Results:** The results of the water test have been received and there are diagnostic concerns with those results. The tester reported that persons with Cardiac concerns should not ingest large amounts water. Some of the diagnostic values were too high according to EPA Standards. The condition of the water has led to corrosion of the water pipes in the plumbing. Bids for change of water service are returning. David Winchell Jr. asked about the cost of ongoing maintenance. The recent tester recommended that the water be retested in 3 months. Tom McGurty inquired if the Church had tested their water. The Town Administrator said she would inquire regarding this issue.
- **Legal Fees, Bourque and Clegg:** The Town Administrator reported that there had not been a rate increase since 2018.
- **Deputy:** Deputy Shawn Sanborn has started his employment.
- The telephone pole in the Town Hall parking lot was hit by a construction vehicle and was very quickly repaired with the assistance of the Fire Department and CMP.
- **Rec. Department:** The registrations for spring baseball have been low so the registration deadline will be extended.

6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES

- Adam Doliber reported that the Canal Bridge is now all cleaned up and is complete. The water runoff has been diverted to the retention pond on Robinson Road.

7. OLD BUSINESS:

- A. Rec Director: Tabled
- B. Transfer Station Superintendant: Tabled
- C. Audit Bids: Four audit bids have been received. Two of the bids were for engagement number 1 and two were for engagement number 2.
Tom McGurty recommended that references be checked. Engagement number 1 dealt with audit procedures in an expanded role and would provide extended checks and balances. Tom recommended interviewing both firms for engagement 2, and have the Treasurer check references and table engagement number 1 for now. David Winchell Jr. stated that the Select Board should be fiscally responsible in this choice.
- D. Siding Bids: No bids have been received. David Winchell Jr. stated that he would continue to look for contractors but contractors in the area have been overwhelmed with work.

E. Flat Ground Road: The Treasurer checked the Flat Ground Road account and found that the #10522 account had been charged instead of the #10523 account. The Flat Ground Road account has a balance of \$2219.00 with this correction.

Regarding the 2018 agreement for the care of the road, the Town Lawyer, Mr. Lenkowski, stated that the Town should follow the contract and “do no more or no less,” than the contract states.

In 2018, The Select Board sent a survey to the residents of the road and 16 of 32 property owners signed and replied to the survey. An agreement will be sent to the residents of the road forthwith with expected reply within 30 days.

F. Chipping Bids / Transfer Station & Road

G. Warrant Recommendations:

- **Article 8-** Zoning Ordinance as related to Accessory Dwelling Units:
Kimberly Stacy-Horn made a motion to approve the Article as written. The motion was seconded by Tom McGurty. All in favor, motion carried 3-0...
- **Article 9-**Mixed Use Structures:
David Winchell Jr. made a motion to approve the Article as written. The motion was seconded by Tom McGurty. All in favor, motion carried 3-0.
- **Article 10-** Residential Rental Units:
Kimberly Stacy-Horn made a motion to approve the Article as written. The motion was seconded by Tom McGurty. Two in favor, one opposed, and motion carried 2-1.
- **Article 11-**Definition of Structures:
David Winchell Jr. made a motion to approve the Article as written. The motion was seconded by Tom McGurty. All in favor, motion carried 3-0.
- **Article 12-**Tiny Homes
David Winchell made a motion to approve the Article as written. The motion was seconded by Tom McGurty. Two in favor, one opposed, and motion carried 2-1.
- **Article 13-** Solar Energy Installations:
Tom McGurty made a motion to approve the Article as written. The motion was seconded by Kimberly Stacey Horn. All in favor, motion carried 3-0.
- **Article 50:** Appropriation for York County Community Action
Kimberly Stacey-Horn made a motion to approve the Article as written. The motion was seconded by Tom McGurty. David Winchell Jr. abstained from the vote. The motion carried 2-0-1.
- **Articles 14 to 72:**
Kimberly Stacey-Horn made a motion to approve Articles 14 to 72, with the exception of Article 50, as written. The motion was seconded by David Winchell Jr. All in favor, motion carried 3-0.

H. Policies

- Payment Policy: Allow Rec. Goodie Shack to accept cash payments. All Town employees and volunteers should be eligible to be bonded. Cash should be turned over to the Treasurer in 3 business days.
- Access To Public Meetings: Freedom of Information Act
- Select Board Appointments: Appointments to be staggered accordingly

The above policies will be reviewed next week.

8. NEW BUSINESS:

A. Appointments:

Bevin Corbin to be appointed as a regular Planning Board member;

Kimberly Stacey-Horn made a motion to appoint Bevin Corbin as a regular Planning Board member until 06/30/2024. The motion was seconded by David Winchell Jr. All in favor, motion carried 3-0.

Lee Robator and Adele Scritchfield to be reappointed as members of the Mousam Watershed Dam Coalition for a two year term.

Kimberly Stacey –Horn made a motion to appoint Lee Robator and Adele Scritchfield as members of the Mousam Watershed Dam Coalition until 06/30/2024. Tom McGurty seconded the motion. All in favor, motion carried 3-0.

B. Executive Session 405 - 6 A. 1 - Personnel Matter:

Kimberly Stacey-Horn made a motion to go into Executive Session pursuant to 405-6A.1. Tom McGurty seconded the motion. All in favor, motion carried 3-0.

Kimberly Stacey-Horn made a motion to come out of Executive Session pursuant to 405-6A.1. Tom McGurty seconded the motion. All in favor, motion carried 3-0.

9. PUBLIC COMMENT: Ray Lopez commented that as a new board member he understands the need for a board member to recues themselves from a situation of conflict for a vote. But, he felt it necessary for the board member not to recues themselves from discussions prior to the vote so that all voices can be heard.

Kimberly Stacey-Horn made a motion to adjourn. Tom McGurty seconded the motion. All in favor, motion carried 3-0.

10. ANNOUNCEMENTS:

Thursday, April 21 Planning Board 6:00 pm

Tuesday, April 26 School Budget Election 8:00am - 8:00pm

Wednesday, April 27 Select Board 6:00 pm

Thursday, April 28 Planning Board Workshop 6:00 pm

11. MEMBERS PRESENT: David Winchell Jr, Kimberly Stacey-Horn, and Tom McGurty

12. ATTENDANCE: Ray Lopez, Adam Doliber, Will Langley