

TOWN OF ACTON SELECT BOARD MEETING

February 21, 2023

6:00pm

1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

2. WARRANTS/BILLS - Signed.

3. APPROVAL OF AGENDA

Selectmen Stacey-Horn made a motion to approve the agenda; seconded by Selectmen Winchell. All in favor.

4. MINUTES OF LAST MEETING

Selectmen Stacey-Horn made a motion to approve the minutes of February 15, 2023; seconded by Selectmen Winchell. All in favor

5. TOWN ADMINISTRATOR WEEKLY UPDATE - None

6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES

A. Will Langley, Road Commissioner, District 1

Mr. Langley announced that the roads would be posted either Sunday or Monday and stay in effect until May 15, 2023. Mr. Langley will let the Town Administrator know when done so that she can field inquiries appropriately.

7. LIAISON UPDATES - None

Tom - Warrant & Finance Committee, Transfer Station, Fire Department, Capital Improvement

Kim - Recreational Committee, School, APAT, Cemetery Committee

David - Roads & Road Committee, Code Enforcement and Land Use, Mary Grant Committee, Conservation / Forest Committee

8. OLD BUSINESS

A. Investment Policy - Tabled

B. Sign Facility Assessment Updated R.F.P.

Selectmen Stacey-Horn made a motion to accept the RFP from TRC; seconded by Selectmen Winchell. All in favor.

C. West Shore Drive Culvert - No update

D. Special Town Meeting Warrant - Tabled after a brief discussion.

9. NEW BUSINESS

A. Sebago Technics Presentation

Mr. Mark Adams, President approached the Board to present an overview of Sebago Technics, the services they provide and their long line of clients. Along with Mr. Adams, present were Mr. Dan Riley, Vice President and Mr. Chris Taylor, Sr. Project Engineer and Acton's point of contact.

Mr. Adams ran through their many facets of services but concentrated on their Municipal Services which were of most interest to the Town of Acton and their needs. Items which caught the Board's attention were services around peer reviews, Planning board support, bid process assistance and the process of costing out one project at a time so that the board could get a good handle on budgeting for projects.

Mrs. Joyce Bakshi asked about site plans, ordinance zoning and comprehensive plan support.

Selectmen Winchell made a motion to use Sebago Technics as Acton's engineering firm; seconded by Selectmen Stacey-Horn. All in favor.

A question was raised from the floor about money. Discussion ensued regarding engagement of services, turn around time, budget estimates in time for June meeting and that when scopes are received each project can be looked at independently and decided upon.

B. Website Presentation

Mr. Krampetz presented the following bids:

- EMRG - \$30,000; \$50/month hosting
- TechNerds - \$27,000; \$500/month hosting
- Civic Plus - \$12,281; \$375/month hosting
- Revize - \$9,700; \$158/month
- ZebraLove - \$3,500; \$60/month

Mr. Krampetz recommended that the Board choose ZebraLove as it was the best price and a locally run business from Limington, Maine.

Discussion ensued regarding website design, templates, added features, website management and email capacity and capabilities.

Selectmen Stacey-Horn made a motion to accept ZebraLove's proposal; seconded by Selectmen Winchell. All in favor; motion carried.

10. PUBLIC COMMENT

11. PENDING

12. ANNOUNCEMENTS

March 1, 2023	Select Board 6:00pm
March 2, 2023	Planning Board 6:00pm
March 6, 2023	Capital Improvement 5:00pm
March 6, 2023	Warrant and Finance 6:00pm
March 7, 2023	Rec Committee 5:30pm
March 8, 2023	Board of Selectmen 6:00pm
March 9, 2023	Planning Board Workshop 6:00pm
March 13, 2023	Warrant and Finance 6:00pm
March 15, 2023	Select Board 6:00pm
March 16, 2023	Planning Board 6:00pm
March 18, 2023	Mary Grant 9:30am
March 20, 2023	Warrant and Finance 6:00pm
March 22, 2023	Special Town Meeting 7:00pm

March 27, 2023 Warrant and Finance 6:00pm
March 29, 2023 Select Board 6:00pm

13. MEMBERS PRESENT - Tom McGurty, David Winchell Jr, Kim Stacey-Horn

14. ATTENDANCE - Dennis Long, Joyce Bakshi, Dan Krampetz, Will Langley, Mark Adams, Dan Riley, Chris Taylor, Adam Doliber, Robin Ham, Rollin Waterhouse