

TOWN OF ACTON SELECT BOARD MEETING
March 15, 2023
6:00pm

1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

2. WARRANTS/BILLS - Signed

3. APPROVAL OF AGENDA

Selectmen Winchell made a motion to approve the agenda; seconded by Selectmen Stacey-Horn. All in favor.

4. MINUTES OF LAST MEETING -

Selectmen Stacey-Horn made a motion to approve the minutes of March 8, 2023; seconded by Selectmen Winchell. All in favor.

5. TOWN ADMINISTRATOR WEEKLY UPDATE - None

6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES - None

7. LIAISON UPDATES - None

8. OLD BUSINESS

A. West Shore Culvert

Sent to legal counsel for review; waiting on response. Maureen was updated that it was in review.

B. Special Town Meeting Warrant

The Board reviewed the draft warrant scheduled for April 19, 2023. Board chose a start time of 6 pm; no Selectmen's meeting that night. This draft is ready to be released to Warrant & Finance.

C. Sebago Tech Contract - Contract has been reviewed.

Selectmen Stacey-Horn made a motion to agreement with Sebago Technics; seconded by Selectmen Winchell. All in favor.

D. Facility Assessment Update

Mike Harwood came to thoroughly inspect the Town facilities including the old Fire Station and Municipal Complex last week. Pictures, measurements were taken, files were reviewed; and Mr. Harwood indicated it will be about 2 weeks before he released his recommendation and ideas for the Board to review. Some thoughts include the Fire Station being refurbished and utilized; town hall facilities structurally sound but needs attention in the interior; kitchen; entrance way and parking lot. Discussion ensued regarding processes related to projects and budgeting highlighting the need for public thoughts and input; possible public hearing.

E. 2023-2024 Budget

The Town Administrator presented the Select Board with a packet that covered the entire budget to be used to review and as a tool for meeting with Warrant & Finance on Monday. The Select Board asked for base budget costs before special projects. The Town Administrator will provide in the next day or two. The Select Board is scheduled to meet with Warrant & Finance on Monday to review the Municipal Management budget line by line. Road Commissioners budgets were looked at and discussed. The Road Commissioners will need to meet with the Select Board or have a Workshop to bring it together.

9. NEW BUSINESS

A. York County Budget Committee

A certified letter was received indicating there was one open seat on the York County Budget Committee to be filled at their next stated meeting of April 12, 2023. Information will be posted for anyone interested to learn more.

10. PUBLIC COMMENT

Selectmen Winchell acknowledged that some calls and complaints were coming in on driveways being plowed in and reiterated this was not done on purpose. If the roads are not plowed properly they can turn into single lane roads. Selectmen Winchell also noted advice given to the crews to help alleviate some of the situation (i.e. a truck following to help clean up driveway plow-ins that were extensive.)

11. PENDING

12. ANNOUNCEMENTS

March 16, 2023 Planning Board 6:00pm
March 18, 2023 Mary Grant 9:30am
March 20, 2023 Capital Improvement Committee 5:00pm
March 20, 2023 Warrant and Finance 6:00pm
March 22, 2023 Select Board Meeting 6:00pm
March 27, 2023 Warrant and Finance 6:00pm
March 29, 2023 Select Board 6:00pm

13. MEMBERS PRESENT

Selectmen McGurty, Selectmen Stacey-Horn, Selectmen Winchell and Town Administrator Jennifer Roux.

14. ATTENDANCE: Joe Ruma, Dennis Long, Robin Ham