

## SELECTMEN'S MEETING

August 8, 2017

1. **APPROVAL OF AGENDA:** Moved by Ed Walsh, seconded by Kim Stacey-Horn, to accept the Agenda as presented. The motion passed 3-0.
2. **MINUTES OF LAST MEETING:** Moved by Kim Stacey-Horn, seconded by Ed Walsh, to approve the Minutes of the Meeting of August 1, 2017 as written. The motion passed 3-0.
3. **DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES:**

**A. Road Commissioners and Bridges:** David Winchell reported that he and Scott Mooney had reviewed the deeds provided and suggested that a survey be done and that the Town's land attorney review the deeds also. He stated that the two Road Commissioners should meet with the State's engineers to establish a plan on whether the bridges can be repaired or replaced. He expressed the opinion that the Town of Acton owns the bridge and will be responsible for whatever expenses are necessary to bring the bridge into compliance.

Mr. Mooney also suggested that requesting bids on paving be started. He thought that using the same process that was used last year would work best.

He reported that he expects to finish two thirds of the Hopper Road in the current budget.

**B. Three Rivers / Goat Hill:** Mrs. Roux read the proposed invitation to bid that she and Carl Davis drafted for the Board's review:

*"The Town of Acton is currently accepting sealed bids for a 60' x 60' parking lot project to be located on Goat Hill, H Road, Acton Maine. Project must include:*

- *Clearing of all trees and stumps;*
- *Trucking in 200 yards of gravel (Private individual to donate);*
- *Purchasing and installation of a 30' culvert;*
- *15' x 24' paved apron from street.*

*Project Stipulations:*

- *Winner contractor must have liability insurance and Workers' Compensation;*
- *All work must be completed no later than October 1, 2017;*
- *Sealed bids containing one total price for the entire project must be received no later than 4:00 p.m. on Tuesday, August 22, 2017;*
- *Bids can be mailed or hand delivered to the Town Administrator, Town of Acton, 35 H Road, Acton Maine 04001.*

*Please mark envelope "PARKING LOT PROJECT". Questions regarding the specs of this bid should be directed to Carl Davis at 207- 491-3075. The Board of Selectmen reserves the right to reject any and all bids."*

Carl Davis reported that John Nadeau has offered to donate the necessary gravel.

Mr. Davis also stated that he has been asked if the Town will allow hunting on the twenty-five acres. Ed Walsh noted that there will be walking trails on the site so he favors posting the property as "no hunting".

Mr. Davis reported that the Three Rivers group is hosting a “thank you” gathering on Saturday, August 19<sup>th</sup>. They plan on holding a “grand opening” event after the parking lot is completed.

#### 4. OLD BUSINESS:

- A. MMA Action Plan:** Mrs. Roux reported that only organizing the downstairs closet is left on the list. She and Mrs. Miller will review their calendars to determine a date to meet to accomplish this last requirement.
- B. Maintenance / Zoning:** Mrs. Roux reminded the Board that the CEO’s new schedule to spend Wednesday of each week on violations and complaints would begin the following day so hopefully a report will be available at the next meeting.
- C. Motor Vehicle Checks:** Mrs. Roux noted that she has completed the State of Maine background checks for the Fire Department / Rescue personnel; however, she cannot begin the New Hampshire checks until she has received signed and notarized statements. Mrs. Miller said the Chief had not yet read the email regarding background checks as of the meeting the previous evening.
- D. Deputy Vehicle:** Mrs. Roux noted that the vehicle is being built.
- E. Reserve Accounts:** Mrs. Roux reported that she had spoken with the previous Chairman of the Warrant and Finance Committee who is not in favor of holding a joint meeting. Mrs. Miller stated that she prefers that the three groups to meet so that everyone will know what the Warrant and Finance Committee’ questions are and everyone will have the same information. The meeting is scheduled for September 5<sup>th</sup>.
- F. Propane Bids:** Mrs. Roux reminded the Board that the bid is open until Tuesday, August 22, 2017.
- G. Fire Department Propane Use:** Mrs. Roux will provide records of use from previous years for the Board’s review. Mr. Walsh stated that the furnace is old.
- H. Library Walkway:** Mrs. Roux reported that Tom Drummey provided a quote of \$2520 for building that walkway to match the existing wall. Ed Walsh noted that there is money in the Maintenance Account to cover the cost. Mrs. Roux reminded the Board that this quote does not include railings. She will contact Milton Fabrication to get a cost. Consensus of the Board was to proceed with the project.
- I. Correspondence:** Mrs. Roux reviewed correspondence that has not yet been addressed:
1. a suggestion has been made to replace the gutters on the side of the gym. She will check with the maintenance person to get information on what this project will entail;
  2. a notice from the Treasurer dated June 26<sup>th</sup> that all employees who drive Town-owned vehicles are subject to a yearly background check;
  3. a notice that Mike Cory would like to meet with the Board regarding cable;
  4. a request to place a Geocache on Goat Hill;
- J. Recreational / Medicinal Marijuana:** The Board set August 29 for a Public Hearing to review this issue. Mrs. Miller stated that each participant should limit their comments to two minutes. There will be no presenters.

**K. Town's Boat:** Mrs. Roux noted that the boat is stored each winter at Michaud's, during the summer the boat is stored at the home of the CEO, gas expense is reimbursed to the CEO however, there has been no reimbursement request this year, and the Town's name is not on the side of the boat.

**6. PUBLIC COMMENT:** No public comment was offered.

**7. ANNOUNCEMENTS:**

Senator Collins Office - A Collin's Representative will be available on Wednesday, August 23<sup>rd</sup> at 10:00 a.m.

Acton Fair – August 24<sup>th</sup> to 27<sup>th</sup>

The Library's Story Walk is complete and will be presented at 10:00 a.m. on Wednesday, August 9<sup>th</sup>.

**9. MEMBERS PRESENT:** Elise Miller, Ed Walsh, Kim Stacey-Horn,

**10. OTHERS PRESENT:** Jennifer Roux, Carl Davis, Rollin Waterhouse, Mr. and Mrs. Hart, Mr. and Mrs. Meehen