

**SELECTMEN'S MEETING**  
**December 16, 2020**  
**6:00pm**

**1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE**

**2. TOWN ADMINISTRATOR WEEKLY UPDATE**

- The Town Administrator received and passed onto the Board for review email correspondence and video clips regarding mask wearing at the Transfer Station. These were produced by a resident who refuses to wear a mask and will not accept the accommodations the Town has made in order to let him use the Transfer Station. The Town Administrator ran the Board's policy through legal and confirmed the Town was acting appropriately. The Town Administrator then stated she received a call from a reporter and did not offer any view point on the question asked. The said resident is threatening legal action, the Town Administrator asked the Board what next steps were. The Board noted, "No mask, No dumping; accommodations via appointment have been made for residents with medical reasons not to wear mask at the Transfer Station, so, all future communications are to go directly to legal for response. All other resident's with accommodation's are happy with the Town's plans. Said resident's last response to the Town Administrator was that he was going to hire his own private trash company.
- Holidays – The Town Hall will be closed Thursday and Friday, December 24 and 25, 2020. The Transfer Station will be open the day after Christmas, December 26, 2020.
- Neighbors Helping Neighbors – The Town Administrator updated the Board that through Neighbors Helping Neighbors this year the program is helping provide Christmas for 21 children and 9 seniors. The outpouring if the Acton Community has gone above and beyond. There have even been instances where taxes have been paid-off, donations to purchase medication, food and meet other needs have been made generously.  
Recreation Committee
- There will be no Planning Board meeting this week nor next week.
- APAT Director is working on updating the server.
- The Department Head meeting has been rescheduled for January. The Board is looking at January 14, 2020 at 4 pm.

**3. WARRANTS/BILLS - Signed.**

**4. APPROVAL OF AGENDA**

Selectmen Ed Walsh made a motion to approve the agenda with correction to Old Business A Comprehensive Plan Committee s/b Capital Improvement Committee; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

**5. MINUTES OF LAST MEETING - Tabled.**

**6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES - None**

**7. OLD BUSINESS**

A. Capital Improvement Committee

Tabled until full Board can meet. The Town Administrator will reach out via email to those who indicated they were interested to see if they are still interested.

B. Workers Comp Policy

A review with Selectmen Kimberly Stacey-Horn and the Treasurer has been scheduled.

C. Earned Leave Policy

A review with Selectmen Kimberly Stacey-Horn and the Treasurer has been scheduled.

**8. NEW BUSINESS**

A. Goat Hill Reimbursement

A request for grant reimbursement has been submitted to the Board for signatures. This is the last portion of the grant submittals that covers the walking trails.

**Selectmen Ed Walsh made a motion to sign the reverse statement of \$49, 265 requested grant money from the State; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.**

B. Land Use Construction

The Town Administrator listed out the related expenses and invoices relating to constructions performed or to be done in the Land Use area and fund accounts for disbursement.

Expenses:

- \$2,000 Code Enforcement Officer's work
- \$300 - \$1,000 Electrician and Camera move invoices
  - Expected 100 hours of labor
  - Selectman Ed Walsh recommends the electrician add outlets into the new wall.

Disbursements:

- Hours worked by CEO: CEO to juggle contract hours and work hours to handle both jobs.
- Monies will be disbursed from the Building Maintenance and once that is exhausted, General Government.

COVID reimbursements were discussed. These have not yet been received.

**Selectmen Ed Walsh made a motion to pay up to \$2,000 for materials and to cover all electrician and camera move invoices in full; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.**

Selectmen Ed Walsh indicated he would assist and oversee/review the project.

**9. PUBLIC COMMENT**

- Dennis Long approached the Board to thank them for addressing safety and protection for the Code Enforcement offices downstairs.
- Selectmen Ed Walsh noted that there was a red light which has turned on the side of the Gym building. Selectmen Ed Walsh believed it was a low temperature sensor warning and would look

into it to be sure and address. Selectmen Walsh asked the Town Administrator for a key to the Gym building so that he can go in and track down the issue and make any necessary adjustments needed.

- Selectmen Ed Walsh wanted to wish everyone Merry Christmas. Selectmen Ed Walsh further thanked the Town Administrator Jennifer Roux and her staff for all the hard work done for the Town of Acton residents. Next, he thanked the residents of the Town of Acton for their support and donations, their donation generosity is huge and helps make this a very successful endeavor.
- Joyce Bakshi approached the Board to comment that the celebrations discussed before COVID for the State, Fire Department and Library who were all hitting landmark anniversaries did not have a chance to be conducted. However, the Library did produce a cookbook and as a fundraiser is selling them for \$10.00. These books are now available and the generosity of your support by purchasing would be most appreciated.

**10. ANNOUNCEMENTS - None**

**11. MEMBERS PRESENT**

Selectmen Kimberly Stacey-Horn, Selectmen Ed Walsh and Town Administrator Jennifer Roux; Selectmen David Winchell was absent.

**12. ATTENDANCE**

Mike Long, Dennis Long, Joyce Bakshi, Virginia Doboer and Cheryl Drisko.

Selectmen Ed Walsh made a motion to adjourn at 6:30 pm; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.