

TOWN OF ACTON SELECTMEN'S MEETING
December 8, 2021
6:00pm

1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE
2. TOWN ADMINISTRATOR WEEKLY UPDATE

The Town Administrator updated the Board on the following information:

- Special Election next week for a new Selectmen – Town Administrator is happy to have this election complete so that items pending can be attended to; item include:
 - Transfer Station Position Hiring
 - Town Administrative Assistant HiringThese positions need to be filled as the Town is short staffed.
- Executive Sessions will be held next week with the new Selectmen to review these items.
- The Acton Shapleigh Youth Corp submitted a copy of their annual report.
- Review of Ballot Clerks by the Board to make sure there were no issues.
The Board had no concerns
- Public notice that the Acton Planning Board has scheduled a public hearing for Thursday, December 16, 2021 to discuss the Conditional Use for Seth McCoy Trucking and Excavating, Map/Lot 207-001. Site walk is scheduled for December 11, 2021.
- Foreclosure notices are going out next week. There are 45 days to pay taxes before the Town takes ownership. There are 15 names on the list.
A review was made of appointed committee members who have not shown interests after appointed; all attempts were made to reach out and contact. These appointments will be filed and remain as open for each committee.
 - § Tina Burns, Rec Committee.
 - § Ken Allen, Cemetery Committee
- York County Sherriff's Report and Notable events:
 - § Leaving a scene of a crash in Shapleigh;
 - § Violation of Condition of Release;
- Operating after suspension – A person from Sanford was charged with OAS in Shapleigh;
 - § Domestic Violence arrest in Shapleigh;
 - § 28-year-old from Acton was caught on an outstanding domestic violence warrant;
 - § Head-on crash with a dirt bike in Shapleigh;
 - § Training on dramatic stress through management; 20 officers attended;
 - § Responded to an individual threatening suicide;
 - § Personal injury crash in Shapleigh; and
 - § An over dose in Shapleigh.
- Update on meeting with Acton Selectmen, Shapleigh Selectmen, York County Sheriff's Department and the County Manager regarding the contracted deputy's promotion. Outcome: Job is posted in-house for 2 weeks. Individuals interested will be interviewed by both towns. The new incoming Deputy tier being paid will be higher than Deputy Sevigny's scale. The Treasurer indicated timing may allow for little bit of a buffer towards the estimate of 12,000 – 14,000 difference

per town in what could be the pay scale. One of two things can happen: 1) The Town can agree to dissolve the contract and what is not spent can go back into the general fund or 2) the Town can vote to come up with the difference in monies to maintain the contract through November of 2022. However, what will probably happen in November of 2022 is that the York County Department will dissolve the Contract Deputy program as there are not enough Deputies to cover all the open positions. Not what was intended and not what is final but, it is a preliminary look of how it is. Currently the bills are being prorated; the 14-day contract change notice was given. We still have coverage, it is just not a dedicated Deputy.

- The Christmas tree lightening when off without a hitch. Pre-lighting issues were handled. As soon as the picture are available, it will be posted online.
- Unclaimed property claims are up online top check and see if you are on the list. Check it out.

3. WARRANTS/BILLS - Signed

4. APPROVAL OF AGENDA

A motion was made by Selectmen Kimberly Stacey–Horn to approve the agenda; seconded by Selectmen David Winchell Jr. No discussion. All in favor.

5. MINUTES OF LAST MEETING

A motion was made by Selectmen Kimberly Stacey–Horn to accept the minutes of November 17, 2021 and December 1, 2021; seconded by Selectmen David Winchell Jr. No discussion. All in favor.

6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES - None

7. OLD BUSINESS

A. Salt Bids

Working on whether to go with the higher COG bid or our second bid choice – Morton Salt which is lower. The Town Administrator made a few calls and reported that both Road Commissioners were good on salt but appreciated the \$5.00/ton lower price. Selectmen Kimberly Stacey-Horn made a motion to accept the Morton Salt bid at \$63.55/ton; seconded by Selectmen David Winchell Jr. No further discussion. All in favor.

8. NEW BUSINESS:

A. Freedom of Information –

Requester Jeff Donahue is asking for a DVD copy of the following Board of Selectmen meetings: Dec 1, 2021; Dec 1, 2019; August 12, 2010, August 26, 2010 and Town meeting of June 12, 2010. The town has to create these DVD according to policy; the Department Head will be sent the request. Fee is \$5.00 per DVD.

B. Budget timeline –

The Treasurer supplied the following draft:

- Initial request due from all departments and social services, Monday, January 31, 2022
- Notice of potential ordinance articles due – Friday, February 4, 2022
- Planning Board Public Hearing on the zoning – Thursday, December 17, 2021
- Final ordinance article due – Friday, March 4, 2022
- Warrant delivery to W&F - Friday, March 11, 2022
- Final Public Hearing, Zoning - Thursday, May 5, 2022
- Recommendations due from W&F - Friday, April 27, 2022
- Selectmen to sign the warrant - Wednesday May 11, 2022
- Absentee balloting
- State and local election – Tuesday, June 14, 2022
- Town Meeting – Saturday, June 18, 2022

C. Drummond & Woodsum Letter –

Certified letter was read aloud by the Town Administrator regarding Square Pond concerns on replacement of culvert by Inland Fisheries and their claim as a property owner. The Town Administrator asked if the Board wanted an opinion from legal. Discussion ensued. The Board asked for an update on scheduling this work before pursuing.

9. PUBLIC COMMENT - None

10. ANNOUNCEMENTS

- December 14, 2021 – Election, 8 am – 8 pm.
- December 15, 2021 – Board of Selectmen’s meeting - 6 pm
- December 16, 2021 – Planning Board Meeting and Public Hearing – 6 pm
- December 20, 2021 – Warrant & Finance - 6 pm
- December 22, 2021 – Board of Selectmen - 6 pm
- December 29, 2021 – Board of Selectmen - 6 pm.

11. MEMBERS PRESENT

Selectmen David Winchell Jr., Selectmen Kimberly Stacey-Horn and Town Administrator Jennifer Roux

12. ATTENDANCE

Tom McGurty, Dennis Long, Joe Ruma, Deb Lopez, Ramiro Lopez, Joyce Bakshi, Benard Broader III, and Susan Meehan.

Selectmen Kimberly Stacey-Horn made a motion to adjourn; seconded by Selectmen David Winchell. No discussion. All in favor.