

SELECTMEN'S MEETING
February 6, 2018

1. APPROVAL OF AGENDA: Ed Walsh made a motion to approve the agenda, Kim Stacey- Horn seconded. All in favor, motion approved.

2. MINUTES OF LAST MEETING: Ed Walsh made a motion to approve the minutes from the BOS meeting of January 23, 2018. Kim Stacey- Horn seconded. All in favor, motion carried. Minutes of January 30, 2018 tabled.

3. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES: There were no updates.

4. OLD BUSINESS:

A. Old Patrol Car

The Town Administrator stated that the \$500 check from the Sheriff's Office for the old patrol car has been received and processed.

B. Job Description (Land Use) - Tabled

The Job Description for the Land Use Secretary has been tabled until next week.

C. Arnold Murray - Warrant Article Follow-up

The Town Attorney reviewed the proposed Warrant Article from Arnold Murray, he stated that it was legal and the Town could move forward with it. Ed Walsh made a motion to approve the Warrant Article, Kim Stacey- Horn seconded. All in favor, motion carried.

D. Flat Ground / Buzzell Road

The Board decided to get an estimate of a land survey for Buzzell Road and draft a Warrant Article so the Town can vote on if they would like funds to go toward a survey. The Town Administrator asked the Board to clarify what the question would be on a Warrant Article regarding Flat Ground Road. Elise Miller explained she would like the question to be if the voters would like to reverse the closing of Flat Ground Road and make it a Town Road again. Dennis Long thanked the Board for their decision.

E. Sign Town Debit Card Policy

The Town Administrator presented the new Town Debit Card Policy; she explained the only changes made were changing the minimum balance from \$25 to \$100 and the wording to the Office Manager to Town Administrator. The Board reviewed the policy, Ed Walsh made a motion to approve the new policy, Kim Stacey-Horn seconded. All in favor, motion approved.

5. NEW BUSINESS:

A. Deputy CEO Appointment

Ed Walsh made a motion to appoint Brenda Charland as Deputy CEO until June 30, 2018. Kim Stacey- Horn seconded the motion. All in favor, motion carried.

B. Right to Redemption Letter

The Town Administrator explained that out of 18 properties who were sent letters in November, only one property was not paid by the foreclosure date. She explained that the property owner is deceased and it has been difficult getting in touch with heirs. She added that a right to redemption letter was sent, which explained that the title for the property is now owned by the Town. The letter also states that the heirs have until March 6, 2018 to make the payment in full of taxes and interest for the years of 2015, 2016 and 2017 as well as a \$250 administration fee. Elise Miller read the letter. Ed Walsh made a motion to approve the Right to Redemption letter; Kim Stacey- Horn seconded the motion. All in favor, motion carried.

C. Budget Workshop

The Town Administrator stated that about 90% of the town budgets have been received, and all social services and 501c3s have been received. She requested the Board set a date for a workshop to discuss the Budget. The workshop will take place February 19th at 4:00pm.

6. PUBLIC COMMENT:

Dennis Long asked the Board if the town reports were out from last year. The Board stated that they were not out yet. Mr. Long asked for a reason as to why they were 8 months past the time they should be out. Elise Miller explained that some departments were unable to complete their reports on time. The Town Administrator added that the draft has been made and is waiting for the Board to review, and once that has been done it will be set to go to print. The Town Administrator then asked the Board if they would approve only ordering 500 books and providing an electronic version on the website. She explained that they usually order about 1500 books and in the end there are usually several boxes of the books left over, by ordering less and posting the report on the website there would be less waste. The Board agreed that ordering 500 books and posting the report on the website would be a great idea.

7. ANNOUNCEMENTS:

02/13/2018 - Ambulance Bid

02/23/2018 - All you can eat Spaghetti Supper Fundraiser

8. UPCOMING MEETINGS:

02/13/2018 - BOS 5:00pm

02/15/2018 - Planning Board 7:00pm

02/20/2018 - BOS 5:00pm

02/22/2018 - Cemetery Committee 5:00pm

02/22/2018 - Rec. Committee 7:00pm

02/27/2018 - BOS 5:00pm

9. MEMBERS PRESENT: Ed Walsh, Elise Miller, Kim Stacey- Horn

10. OTHERS PRESENT: Brendan Meehan, Paul Poyant, Karen McManus, Arnold Murray, Richard Hart, Lois Michaud, Dennis Long, Rollin Waterhouse