

SELECTMEN'S MEETING
February 8, 2017

1. **APPROVAL OF AGENDA:** Bill Shields moved to approve the agenda, Elise Miller seconded. Agenda was approved as presented.
2. **APPROVAL OF MINUTES OF LAST MEETING:** Bill Shields moved to approve the minutes of the last meeting, Elise Miller seconded. Minutes were approved.
3. **DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES:** No updates.
4. **OLD BUSINESS:**
 - A. **Removal of Old Sand/Salt Shed / Sign Contract:** Mrs. Roux presented the Board with the revised contract for CIA Demolition and noted the addition of one word at the request of the Board. Ed Walsh read the contract into the minutes: "The contract is to CIA Demolition located in Limerick, Maine. Number 1- CIA Demolition Incorporated will demolish, remove, and dispose of the wood structure at 893 Sanborn Road formerly used as the town sand/salt shed for the sum of \$12,681.00. The word that was added was "dispose of". Number 2- leave all concrete and pavement in place, 3- provide copies of weight slips showing weight of demolition removed from 893 Sanborn Road. Town of Acton will: Number 1- pay CIA Demolition Inc. the sum of \$12,681.00 not more than 5 days after the completion of the work; 2- due to the increase in per ton disposal costs from the November 2016 bid and per agreement with the Town Administrator, pay a surcharge per ton disposal fees not to exceed \$1000.00 total, not per ton; 3- be responsible for obtaining any permits required for the demolition; and 4- be responsible for the disconnection of all utilities." Ed Walsh noted the contract could potentially be for \$13,681.00. Bill Shields moved to approve the contract as written, Elise Miller seconded. Contract was approved unanimously. Mrs. Roux noted that the work is expected to begin on Monday, weather permitting.
 - B. **Ambulance Funds:** Mrs. Roux updated the Board, the second payment was received from the Edward Jones CD deposited to the account for approximately \$38,000. Ed Walsh noted the total now in the account is approximately \$72,000, estimated.
 - C. **Insurance Visit:** Mrs. Roux noted that due to storms the visit was moved to Friday at 1:00p.m. for the inspection.
 - D. **Special Town Meeting:** Mrs. Roux stated this was a follow up for Chief Johnson depending on where we stand on the ambulance. Chief Johnson addressed the Board and updated them on the status of the ambulance, which has just been repaired again due to electrical problems, however it seems to be holding its own and is on borrowed time. Chief Johnson said the specs for the new ambulance are just about complete, the specs could probably be ready to go on Monday for the bid process to begin. Mrs. Roux asked if the document was done so the Board could review it. Chief Johnson said the document could be reviewed, noting it is a 50 page document. Mrs. Roux noted that the Board should review it before it goes out to bid. Chief Johnson said he could email it to Mrs. Roux early Monday morning for her to circulate to the Board.

5. NEW BUSINESS:

- A. Right to Redemption Letters / 30 days:** Mrs. Roux explained the change from 60 days to 30 days from last meeting, due to April 1 and the tax year and requested the Board vote on the change. Elise Miller made a motion to change the Right to Redemption Letters from 60 days to 30 days, Bill Shields seconded. Motion approved unanimously. Mrs. Roux stated the letters will be hand delivered by the sheriff's department, the letters tell the property owner they have 30 days to pay all three years plus \$250 fee and the town will quit claim deed the property back to them by the date specified. Ed Walsh noted there are just two properties. Mrs. Roux said it was confirmed that no one is living at either property. Mrs. Roux noted the Board will be seeing a fee for service because they are not residents of the Town of Acton.
- B. Tanker 1 Bid:** Mrs. Roux said the Board needs to discuss the minimum reserve to make sure they are okay with it. Ed Walsh asked Chief Johnson if he felt the tanker was worth \$7,000 and he said yes because of the motor. Mrs. Roux said it would be advertised in the bigger newspapers leading people to the website. Ed Walsh suggested putting the ad on Craig's List with pictures. Ed Walsh read the Invitation to Bid: "Town of Acton accepting sealed bids with a minimum reserve of \$7,000 for surplus vehicle known as Tanker 1. Vehicle details, it is a 1990 GMC 7000 tank truck, with 35,000 gross vehicle weight, 1800 gallon tank with 500 gallon per minute pump, Cat diesel motor with 5 speed transmission, standard transmission, the truck has 20,639 miles on it. Vehicle may be inspected at the Acton Fire and Rescue Department, Monday through Saturday between the hours of 7:00 a.m. and 5:00 p.m.. Any additional questions can be directed to Fire Chief Steve Johnson, Monday through Thursday 9:00 a.m. to 5:00 p.m., 207-636-3230 until closing deadline of the bid process. Bid requirements: name of company or bidder's name, title or contact name, address, phone number, email, authorized signature, date and bid offer. All bids must be received no later than 4:00 p.m. Friday, February 24th, 2017 at the Acton Town Hall, 35 H Road, Acton, Maine . No late bids, faxed bids, telephone bids or email bids will be accepted. The bid will be opened for review Tuesday, February 28,th 2017 at the Board's regularly scheduled meeting starting at 5:00 p.m. Bids must be submitted to the Acton town hall during normal business hours or mailed to the address below in a sealed envelope plainly marked as follows: Town of Acton, attention Town Administrator, Surplus Vehicle Bid Tanker 1, 35 H Road, Acton, Maine 04001. Do Not Drop Bids Off at the Fire Department. The Town of Acton reserves the right to reject any and all bids, this vehicle is being sold as is, the Town of Acton will not provide any type of warranty or guarantee, either expressed or implied on the vehicle. This vehicle has been stripped of department equipment and will be available for pick up on award of the bid and receipt of payment in full. A schedule for pick up will be arranged with the winner of the bid. Removal of the vehicle from the town of Acton property shall be within seven days of notification of the winning of the bid. If the vehicle is not removed within seven days the bid could be awarded to the next successful bidder. Payment must be made in cash, money order, bank certified money order made payable to the Town of Acton, Maine. Once payment is made the sale is final and no refunds or returns will be allowed." Mrs. Roux suggested the deadline date be extended to March 3rd due to weather delaying advertising. Chief Johnson said he was okay with the change. Ed Walsh said the opening would be March 7th with the change. Ed Walsh inquired of Chief Johnson what size engine it was so it could be included. Chief Johnson said he would check. Ed Walsh noted the name of Acton needs to be removed from the truck before it leaves with the new owner.
- C. Bridge Inspection:** Mrs. Roux passed out a packet from New Hampshire Department of Transportation, regarding the Canal Road area bridge for the Board's information and review. Board members noted many deficiencies listed sound more serious than the report indicates. Mrs. Roux said she would follow up on more information for next week. Mrs. Roux noted it does say it passed inspection.

D. Proposed Zoning Changes: Mrs. Roux said the planning board and land use department is working on changes for the Board deadline of February 24th. Mrs. Roux provided a draft handout of proposed changes to the Board, noting they expect to have five zoning questions. Mrs. Roux said the planning board and code enforcement wanted to provide a draft for the Board to begin reviewing in preparation for the 24th.

6. **PUBLIC COMMENT:** Paul Poyant inquired about the mention of a special town meeting. Ed Walsh said he was talking about the ambulance. Paul Poyant inquired as to what the special town meeting was going to be about. Ed Walsh said the only item was the new ambulance. Mrs. Roux said until the new specs are received and reviewed couldn't set a date for a special town meeting. Mr. Plant asked if it was definite that there would be a need for a special town meeting rather than including it in the town meeting. Ed Walsh said the need was pretty definite because the regular town meeting is not until the second Saturday of June. There was discussion of possibly putting the article on the School Warrant in May. Chief Johnson said once the winning bidder is selected, that bidder will provide a loaner vehicle for use until the new ambulance is ready to be delivered.

7. ANNOUNCEMENTS:

A. February 11, 2017 Take Your Child to the Library Day, Acton Library, 9:30-11:00a.m.

B. February 13, 2017 Workshop- BOS/Treasurer/Town Admin 8:30a.m.

C. February 16, 2017 Rec Committee 7p.m. Mrs. Roux noted they decided they will start meeting on the 3rd Thursday of the month.

D. February 16, 2017 Planning Board Public Hearing, 7p.m. Goat Hill

E. February 28, 2017 Road Committee 6p.m.

Elise Miller noted the Souper Bowl was a big success, they had 60 kids.

8. MEMBERS PRESENT: Ed Walsh, Elise Miller, Bill Shields

9. OTHERS PRESENT: Chief Steve Johnson, Paul Poyant, Eric Dawalga, Jennifer Roux

Meeting adjourned at 5:45pm