

SELECTMEN'S MEETING

January 12, 2016

5:00pm

SALUTE TO THE FLAG

- 1. APPROVAL OF AGENDA:** Motion by Bill Shields, seconded by Ed Walsh, to approve the agenda as presented. The motion passed 3-0.
- 2. APPROVAL OF MINUTES OF LAST MEETING:** Motion by Bill Shields, seconded by Ed Walsh, to approve the minutes of the Board of Selectmen's meeting of January 5, 2016, as written. The motion passed 3-0.
- 3. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES:**

Office Manager / Town Clerk

A. Speed Limit Updates: Mrs. Roux advised Board Members that she and Deputy Shaw met with Tim Soucy of the Maine Department of Transportation in regards to the roads listed in the letter of December 11, 2014 requesting DOT review of the existing speed limits. Deputy Shaw agreed with Mr. Soucy's advised speed limits and placement of signs relative to the roads listed. Mr. Soucy's recommendation includes the placement of approximately twenty-five to thirty road signs, which include both speed limit and sharp-curve advisory signs. Mrs. Roux suggested that the cost be taken from the Miscellaneous Municipal Management fund. Motion by Bill Shields, seconded by Ed Walsh, to purchase the signs as recommended, the cost to be taken from the Miscellaneous Municipal Management Fund. The motion passed 3-0.

- B. Set Budget Deadline / Increases / Capital Improvement Articles:** Mrs. Roux reported that the Treasurer is in agreement with setting Friday, February 19th as the deadline for Budget requests. Memos will be forwarded to Department Heads.

She also noted that in response to Board Members' request to estimate the cost of employee wage increases, the Fire Department personnel would probably not be eligible for increases in July. Regarding other staff, the Treasurer estimates that giving existing staff a three percent raise would represent an increase of about \$10,000 for the fifteen employees which is not even a quarter of a cent in the tax rate. Consensus of Board Members was to budget for a three percent wage increase for eligible employees.

The Capital Improvement fund would include the remainder of the siding of about \$40,000. The cost of replacing the walkway and the Safety Building roof is yet to be determined. Board Members agreed that the Building Maintenance Fund should be increased by \$5,000 to cover the cost of building maintenance.

David Langley stated that he thinks there is money in an existing CIP account that could be used towards replacing the Safety Building roof.

4. OLD BUSINESS:

A. CDL Drug Testing Memo Continuation: Mrs. Roux advised that she found a company in Westbrook that specializes in supplying unique time-reporting systems. She will meet with a representative from that company on Friday to discuss viable options. Mr. Kryzak noted that presently all hourly employees record their time on paper time sheets.. Mrs. Roux explained that during winter months, road employees work primarily plowing roads, usually during the night; therefore, when a name is called, she will have to pull a person from snow plowing to be tested.

Consensus of Board Members was that, though the situation is not ideal, the current drug testing process will have to be followed until a better solution is found.

- B. Fire Chief Opening:** Mrs. Roux reported that she has received 9 applications for the position of Fire Chief, with still one more day to accept applications. Copies will be made for the Committee.
 - C. Fire-Rescue Consolidation Update / Committee:** Ed Walsh noted that there is a meeting scheduled for Thursday. Only one applicant has shown interest in being considered for the Committee.
 - D. Abandoned Properties:** Mrs. Roux advised that she has provided attested documents to Mr. Lenkowski so that the two documents could be filed in court.
 - E. Warrant - Special Projects / Articles Update:** See budget above.
 - F. Winter Sand:** Mr. Kryzak agreed to contact the Road Commissioners to determine an update.
 - G. 2013 Foreclosure Notices:** The Tax Collector reported that there are currently seventeen foreclosures being processed.
 - H. Dam Meeting:** Bill Shields reported that the committee is discussing a proposal to remove a portion of the dam which hopefully will stabilize the water level. Also, a meeting is scheduled on February 12th to review the problems. The Engineering expense is estimated to be about \$80,000 but he expects that he will have a better idea of the Town's share of the cost after that meeting.
- 5. NEW BUSINESS:** Dennis Long expressed concern that the Chairman of the Finance Committee stated at the Town Meeting that the Flat Ground Road is a private road. The Town closed the road at a town meeting in 1960 therefore, the town owns the road. He requested that the Town maintain Flat Ground Road which is a mile and a half long. Ed Walsh asked if the road meets the Town's road standards as outlined in the Road Ordinance. Consensus of the Board Members was that the request be reviewed.
- 6. OTHER BUSINESS:** None
- 7. ANNOUCEMENTS:**
- A. Dog Licenses
- 8. MEMBERS PRESENT:** Ted Kryzak, Ed Walsh, Bill Shields
- 9. OTHERS PRESENT:** Jennifer Roux, Dennis Long, David Langley
- 10. ADJOURNMENT:** Motion by Bill Shields, seconded by Ed Walsh, to adjourn the meeting at 5:40pm. The motion passed 3-0.