

SELECTMEN'S MEETING
January 5, 2016
5:00pm

SALUTE TO THE FLAG

- 1. APPROVAL OF AGENDA:** Bill Shields made a motion to approve the agenda as written, seconded by Ed Walsh; all in favor, motion carried.
- 2. APPROVAL OF MINUTES OF LAST MEETING:** Bill Shields made a motion to approve the minutes from the last meeting as written, seconded by Ed Walsh; all in favor, motion carried.
- 3. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES**

Office Manager / Town Clerk

A. CDL Drug Testing Memo Continuation:

The Board continued the conversation regarding drug testing and time clocks for employees. Office Manager was asked to get additional information and will be discussed in further detail next week.

B. Fire Chief Position:

Resumes are being accepted until the 13th of January.

C. Fire-Rescue Consolidation Update:

Two possibly three individuals have indicated they may be interested in serving on this committee; Office Manager to send Ed Walsh the names of said people and contact information.

D. Abandoned Properties:

CEO Paul is meeting with Attorney Lenknowski on Thursday to discuss the next step in these properties.

E. Employee Evaluations:

The Office Manager informed the Board that although the deadline to return evaluations was December 28, 2015 they have not yet all been returned.

F. Vacation Request:

The Selectmen approved vacation time for the CEO for Tuesday January 12 and Wednesday January 13.

G. Rt. 109 Restaurant: Mrs. Roux reported that the current establishment has been closed by the owner who holds the liquor license. Apparently another lessee will be doing renovations and possibly coming before the board for a license in about three months.

H. Speed Limit Updates: The Office Manager reported that Tim Soucie has reviewed the roads on the list and will meet with Deputy Shaw and herself to discuss his recommendations regarding speed limits.

I. Warrant - Budget Deadlines / January 28: Mrs. Roux stated that the Treasurer sent a memo to all Department Heads stating that all requests for special warrant and capital improvement items and

special projects requiring significant increases to the budget must be submitted no later than January 28, 2016. The budget deadline has not yet been set but the Treasurer suggests the end of February.

The Office Manager reported that the Planning Board has expressed the intention to submit proposed changes to the Zoning Ordinance. Ted Kryzak stated that the Board's final draft must be submitted by January 28, 2016 with no ability to make changes after that date. Only changes that come from discussion at the required Public Hearing will be accepted by the Board of Selectmen.

Consensus of Board Members was that repeat charity requests will be brought forward. Anyone making a new request should meet with the Board of Selectmen and then with the Warrant and Finance Committee if necessary.

Board Members requested a report from the Treasurer estimating how wage increases will affect the tax rate.

Some of the expected special projects were identified as:

- Finishing the remaining siding on the Town Hall;
- Closing the well (Possibly to be done this fiscal year)
- Roof of the Fire Station;
- Matching the Library entrance to the Town Hall entrance.

J. 2013 Foreclosure Notices: The Office Manager reported that a total of twenty notices have been sent to property owners with taxes in arrears with a possible foreclosure in about two weeks. She expected that a majority of those will be paid.

K. Winter Sand: Sand will be set out at the transfer station for property owners to use for their driveways. David Winchell explained that he is working with Ken Paul in identifying a place to set a shed near the salt shed to be used for that purpose.

4. OLD BUSINESS: None

5. NEW BUSINESS: Bill Shields reported that the meeting relative to the dam to review the RFQ for repair is scheduled for Friday, January 8th. Several RFQs have been submitted for the repair, which is estimated to cost at least \$20,000, probably more. A second meeting has been scheduled for January 28th to finalize plans for repair. The Town will be responsible for 25% of the cost. Ted Kryzak stated that there is currently about \$17,000 set aside for the Town's share of expenditures.

6. OTHER BUSINESS: None

7. ANNOUNCEMENTS: None

8. MEMBERS PRESENT: Ted Shields, Ed Walsh, Bill Shields

9. OTHERS PRESENT: Jennifer Roux, David Winchell, David Langley, Jennifer Sayre

10. ADJOURNMENT: Motion by Bill Shields, seconded by Ed Walsh, to adjourn at 5:50 p.m. The motion passed 3-0.