

SELECTMEN'S MEETING
July 1, 2020
6:00pm - ZOOM

1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

DEDICATION OF THE 2019-2020 TOWN REPORT - MARY & BERNARD YEATON

2. TOWN ADMINISTRATOR WEEKLY UPDATE

- Transfer Station will be closed Saturday, July 4, 2020 for the holiday. It will reopen on Sunday, July 5, 2020 normal hours.
- The Town Administrator informed the Board that she had received a renewal application from Penny's Trash Hauler and that application will be on next week's agenda.
- The tree growth issues discussed last week have all been worked out.
- Notices regarding vacancies to be filled on Town committees have been placed in the Reporter, on the Town's website and in social media.
 - The Board informed the Town Administrator that they wanted an update from each committee member regarding whether they were interested in continuing in their present role and if not why.
 - Discussion ensued regarding committee members and whether computers or the internet were needed to participate in meetings.
 - The Town Administrator will reach out to the Superintendent of School to borrow a laptop or ipad for at home internet use.
- The Town Administrator received two Freedom of Information requests from Charles Crespi. These have both been forwarded to the Code Enforcement Office and Board for review.
- The Town Administrator provided oaths to the Board to be signed for the appointments that were made last week (even those for thirty days require this step); these oaths were conducted prior to the meeting via Zoom.

3. WARRANTS/BILLS - Signed

4. APPROVAL OF AGENDA

A motion was made by Selectmen Kimberly Stacey-Horn to approve the agenda as written; seconded by Selectmen David Winchll. No discussion. All in favor.

5. MINUTES OF LAST MEETING

A motion was made by Selectmen Kimberly Stacey-Horn to approve the minutes from June 24, 2020; seconded by Selectmen David Winchell. No discussion. All in favor.

6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES - None

7. OLD BUSINESS

A. Article 43 -

The Town Administrator updated the Board that when the current year was closed out, all applications pending were returned.

- Two applications were paid.
- 13th Street was received and rejected.
- Ridge was received, accepted and awarded \$3,000, and then pulled back as an error was found in the application.
- Wilkin, Lakeside and Langley were not accepted due to the Board choice to review and make changes to the application to make sure the process was correct moving forward.
- The Town Administrator has reached out to legal regarding the Boards outstanding questions and is still waiting for feedback.
- The Board decided to have the three applications that were sent back be resubmitted under the new application; old applications can be attached to new applications in case they are grandfathered with the work they have done.
- Moving forward, applications will need to be submitted before the work is done.
- The new application is almost ready and the Board will release it when it is.
- Application forms still require the Road Committee's sign off.

8. NEW BUSINESS

A. Two new Liquor License Applications –

The Town Administrator presented the following applications for a Liquor License.

1. Destination Catering is applying for a one permit to supply liquor at a wedding at Blueberry Hill Farm. Since this is a one day permit, no public Hearing is required. However there are administration fees and a background check that must be performed. Normally it costs \$100 for a full liquor license. What is the Board's wishes on a fee for a one day permit?

Discussion ensued.

The Board decided on \$50 to cover background check and administration fees.

2. AB Enterprise d.b.a. The Shed applied for a Liquor License; the Town Administrator asked the Board if the Public Hearing could be scheduled for July 22, 2020 at 6 pm. The Board was in agreement. The Town Administrator will put in motion all notices, background check and checks with Code Enforcement, Fire Department and Police Department.

B. Request from the Superintendent of School -

The Town Administrator received a request to place two letters on the Town's website regarding the upcoming budget elections - one letter is from the Superintendent and the second letter is from the School Budget Committee. The Board agreed.

9. PUBLIC COMMENT:

1. Selectman Kimberly Stacey-Horn read aloud an email received from a concerned resident regarding Young's Ridge Road subdivision and the pollution of Great East Lake.

The Board responded that this issue was currently going through the Planning Board and that the Department of Environmental Protection (DEP) has been notified and they are also working on the issue.

Further this is contention between 2 groups. One group wants a developer and one group who does not. It is a state owned body of water and thus DEP's involvement.

The only reason the Board would need to get involved in this would be if the Code Enforcement Officer was not doing his job, but he is.

The Code Enforcement Officer's response was then read aloud.

2. Rollin Waterhouse informed the Board that the guardrail by the pond on the H Road was involved in an accident; it was hit by a small white pickup truck.

This is a damage to town property. The Sheriff was notified. Road Commissioner William Langley will get a quote on the damage costs.

3. Selectmen David Winchell took a moment to thank Bernie & Mary Yeaton for all of their years of service to the Town of Acton.
4. The Board thanked the Road Commissioners for handling the recent storm damage; all appreciate everything they do.

10. ANNOUNCEMENTS

- The Town Offices will be closed on July 14, 2020 for regular business in order to hold elections.

11. MEMBERS PRESENT

Selectmen Ed Walsh, Selectmen Kimberly Stacey-Horn, Selectmen David Winchell, Town Administrator Jennifer Roux,

12. ATTENDANCE (screen names as designated on Zoom)

Dan Krampetz, Rollins iPad, iPhone, PGP ipad 3 (mini), ntap, Richard, Yeatons, joyce bakshi, Shannon Winchell, Charles Crespi, Peterson_L and Dan Drisko (Cheryl).