

**TOWN OF ACTON
SELECTMEN'S MEETING - SEPTEMBER 25, 2008**

1. SALUTE TO THE AMERICAN FLAG

2. APROVAL OF AGENDA: Approved with the addition of 5. d & e.

3. APROVAL OF MINUTES OF LAST MEETING: Approved as written.

4. WARRANT: Approved and signed.

5. OLD BUSINESS:

a. ASSESSING: Joe will be here tomorrow.

b. STATUS OF TOWN HALL: Still waiting for report from engineer.

c. SIGN APPOINTMNET: Appointment of Virginia Deboer for Comp Plan Implementation signed.

d. CABLE UPATE: Mike reported a meeting with the cable company and everything should be set to go. Selectmen discussed setting up a cable commission using volunteers to operate coverage of meetings.

e. DRUG TESTING: All paperwork has been filed and documentation of receipt of forms verified.

6. NEW BUSINESS:

(A) DEP LETTER: Selectmen read a letter from the Department Of Environmental Protection stating that Acton's new zoning amendments relative to Shoreland Zone, increasing lot size and shore frontage, are consistent with the Mandatory Shoreland Zoning Act, and are therefore approved by the DEP.

(B) TOWN CLERK CONCERNS:

1) Phone System: Since office hours have changed the phone message needs to be changed. Mike said he will do this.

2) Supplemental Tax Bills Issues for Town Owned Property: Owners names need to be entered. Lorraine will enter in Trio and Joe Lessard in Britesides.

3) Abatements on Town Owned Property which needs to stay on the tax role: Need to reverse abatements on Remick property and make non-exempt. Nancy to resolve.

4) Assessor's Schedule (website): Joe will be here the last Friday of the month. People should call Lorraine for an appointment to see him.

5) Committee Openings (website) Lorraine to give Jennifer the list.

6) Long form assessing module in TRIO: A meeting to discuss should be scheduled for Friday.

7) Election Hall - Secretary of State's Office: Nancy will call engineer tomorrow to see if hall can be used.

8) Cleaning Schedule: Nancy will check with Rick to see if it can be changed to Monday.

9) Temporary office help (NEW): Jennifer was authorized to get temp help.

10) Closing of TC/TC office during Presidential Election (NOT REGISTAR): Office will be closed.

11) Freedom of Information Request - Pat Hannon: Pat wants copies of tapes of selectmen's meetings. Cost is \$5 a tape. If more than one meeting can fit on disc, combine them.

11) Staff Meetings: Meeting set for Friday, October 3 at 8 am.

(C) PERCIVAL LOWELL'S RESIGNATION: Because of health reasons, Lowell submitted his resignation from Warrant and Finance Cimmittee, Road Committee, and Comp Plan Implementation Committee. On a motion by Tony, his resignation was accepted with sincere regret. Roger Roy suggested that selectmen should select a replacement for the Warrant and Finance Committee from the nominees at Town Meeting in June.

7. Adjournment: Adjourned at 8:27 pm

8. Members Present: Nancy Ruma, Mike Conway, Tony Cogliandro

9. Others Present: Roger Roy, Karl Hodgdon, Barbara Seckar, Ann Germon, Chip Venell, Dennis Long, Patti Dutil, Vicki Ridlon, Richard Neal, Irene Kerrigan, Richard Ham, Holly Mooney, Lorraine Yeaton.