

**TOWN OF ACTON
SELECTMEN'S MEETING
DECEMBER 12, 2006**

1. PUBLIC FORUM: *Jim submitted the following and asked that it be incorporated into the minutes relative to the discussion at last weeks meeting. " I am very disappointed that any Acton resident would contact MSHA and knowingly file a verbal, false claim in regards to screening at the elementary school. Accusations were made of three gravel screens and claims made that the site was conducting work beyond the legal scope. There is no positive outcome when people call with false information. This type of action does not benefit the Town of Acton nor anyone involved. On another note, I cannot speak for Tony Cogliandro or Chairman Nancy Ruma in regards to Dennis Long's reason for an apology. There is no reason for an apology, but I would like Dennis Long to clearly understand that I personally will be there to assist him and his family in whatever capacity or resource available to me, as I have done in the past, as an elected official and a friend."*

Jennifer announced that we can now accept Visa or Mastercard and by the end of the week, Discover and American Express. The charge card processor needs to be plugged in at all times and will require a separate line. Jim suggested getting Dunlap to run a line from the extra line in their office to her office. They are now working on a plan for using charge cards on-line.

Jennifer reported she is working on a policy for excise tax exemption for 100% disabled vets and POW's etc Also that she contacted Parkinson's office and they recommended small claims court over civil action for collection of the 2004/2005 unpaid taxes, and offered their assistance.

Vickie said that the State Legislature has come up with a chart of accounts that should be universal to municipalities. She has asked Trio if we can get a program that is consistent with the state. All NDS tax balances are being moved to TRIO.

2. APPROVAL OF AGENDA: Approved with the addition of 6.(B & C).

3. APPROVAL OF MINUTES OF LAST MEETING: Approved as written.

4. WARRANT: Approved and signed.

5. OLD BUSINESS:

(A) **ASSESSING:** Rod still has a few problems entering the new maps.

(B) **CABLE CONTRACT:** No action.

6. NEW BUSINESS:

(A) **OFFICE CLOSURE ON STORM DAYS:** On a motion by Tony it was voted that effective immediately, the Town of Acton Municipal Offices will no longer follow the closure schedule of the Acton Elementary School. The Municipal Offices will only be closed on an emergency basis and will make every attempt to service the Townspeople of Acton while keeping the safety of our employees in mind. During extreme weather conditions, the Board of Selectmen, in consultation with the Town Clerk, will make a decision at least 2 hours prior to the scheduled opening of the Municipal Offices. If there are any questions or concerns, employees are urged to contact their

immediate supervisors as soon as possible. Employees scheduled to work will be notified of any closure by their immediate supervisor.

(B) FORECLOSURES: Vickie reported 5 properties have been automatically foreclosed upon. Selectmen will send each owner a letter advising them that they will be given 90 days to repurchase their property.

(C) EMPLOYEE BENEFITS: Vickie presented a list showing employment dates and benefits for which each employee would be eligible. Selectmen will need to review and revise some parts of the existing policy. Employee evaluations have been handed out and must be returned by the end of the month.

7. ADJOURNMENT: Adjourned at 11:45 a.m.

MEMBERS PRESENT: Nancy Ruma, Tony Cogliandro, Jim Driscoll

OTHERS PRESENT: Jennifer Roux, Vickie Ridlon, Lorraine Yeaton