

Town of Acton Job Opportunity – Finance Director

The Town of Acton is currently accepting resumes for the position of Finance Director. The ideal candidate will have a strong financial background, including the ability to oversee Town cash management, budget development, purchasing, payroll, accounts payable and capital planning. Additionally, he or she, will have the skills to produce monthly reports, including cash flow analysis, balances sheet, profit and lost statements, and serve as benefit administrator.

This is a full time position with a rewarding salary for the right person. The Town of Acton offers health insurance, vision, dental, State Retirement, PTO and more.

Interested parties should send a cover letter and resume to:

Town Administrator
35 H Road
Acton Maine 04001

The position will remain open until filled. The Town of Acton is an Equal Opportunity Employer.