

Federal Compliance Audit

**Town of Acton, Maine**

June 30, 2023



*Proven Expertise & Integrity*

TOWN OF ACTON, MAINE

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JUNE 30, 2023

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## INDEPENDENT AUDITOR'S REPORT

Selectboard  
Town of Acton  
Acton, Maine

### Report on the Audit of the Financial Statements

#### *Opinions*

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Acton, Maine as of and for the year ended June 30, 2023 and the related notes to the financial statements, which collectively comprise the Town of Acton, Maine's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Acton, Maine as of June 30, 2023 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinions*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Acton, Maine and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

3 Old Orchard Road, Buxton, Maine 04093  
Tel: (800) 300-7708 (207) 929-4606 Fax: (207) 929-4609  
[www.rhrsmith.com](http://www.rhrsmith.com)

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Acton, Maine's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### Auditor's Responsibilities for the Audit of Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatements of the financial statements, whether due to fraud or error and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal controls relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Acton, Maine's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise doubt about the Town of Acton, Maine's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension and OPEB information on pages 6 through 13 and 67 through 75 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Acton, Maine's basic financial statements. The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and capital asset schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* and is also not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements, capital asset schedules and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.



## *Other Information*

Management is responsible for the other information included in the annual report. The other information also comprises the reconciliation of audit adjustments to annual financial data submitted to the Maine Education Financial System and is presented for purposes of additional analysis as required by Title 20-A MRSA §6051, Sub-chapter 1(K) of the Maine Revised Statutes as amended. This additional information does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements or the other information otherwise appears to be materially misstated. If, based on the work performed, we concluded that an unrecorded material misstatement of the other information exists, we are required to describe it in our report.

## Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated April 2, 2024, on our consideration of the Town of Acton, Maine's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the Town of Acton, Maine's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Acton, Maine's internal control over financial reporting and compliance.

## Other Reporting Required by Maine Revised Statutes

In accordance with Maine Revised Statutes, we have also issued our report dated April 2, 2024, on our consideration of Acton School Department's budgetary controls that are in place, the accuracy of the annual financial report that was submitted to the Maine Department of Education and Acton School Department's compliance with applicable provisions of the Maine Finance Act as noted under MRSA Title 20A, § 6051. The purpose of that report is to describe the scope of our testing over Acton School Department's other information, as described above and provide an opinion on Acton School Department's internal control and compliance with the provisions of the Maine Finance Act as noted under MRSA Title 20A, § 6051 and not to provide an opinion on the effectiveness of Acton School Department's internal control over financial reporting. That report is an integral part of an audit performed in accordance with Maine Revised Statutes in considering Acton School

Department's internal control and compliance over the applicable provisions of the Maine Finance Act as noted under MRSA Title 20A, § 6051.

*RHR Smith & Company*

Buxton, Maine  
April 2, 2024

**REQUIRED SUPPLEMENTARY INFORMATION  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2023**

**(UNAUDITED)**

The following management's discussion and analysis of the Town of Acton, Maine's financial performance provides an overview of the Town's financial activities for the fiscal year ended June 30, 2023. Please read it in conjunction with the Town's financial statements.

**Financial Statement Overview**

The Town of Acton's basic financial statements include the following components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. This report also includes required supplementary information which consists of the general fund budgetary comparison schedule, the education fund budgetary comparison information, pension and OPEB information and other supplementary information which includes combining and other schedules.

**Basic Financial Statements**

The basic financial statements include financial information in two differing views: the government-wide financial statements and the fund financial statements. These basic financial statements also include the notes to financial statements that explain in more detail certain information in the financial statements and also provide the user with the accounting policies used in the preparation of the financial statements.

**Government-Wide Financial Statements**

The government-wide financial statements provide a broad view of the Town's operations in a manner that is similar to private businesses. These statements provide both short-term as well as long-term information in regards to the Town's financial position. These financial statements are prepared using the accrual basis of accounting. This measurement focus takes into account all revenues and expenses associated with the fiscal year regardless of when cash is received or paid. The government-wide financial statements include the following two statements:

The Statement of Net Position - this statement presents *all* of the government's assets, deferred outflows of resources, liabilities and deferred inflows of resources with the difference being reported as net position.

The Statement of Activities - this statement presents information that shows how the government's net position changed during the period. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows.

Both of the above-mentioned financial statements have one column for the Town's activities. The type of activity presented for the Town of Acton is:

- *Governmental activities* - the activities in this section are mostly supported by taxes and intergovernmental revenues (federal and state grants). All of the Town's basic services are reported in governmental activities, which include general government, public safety, public works, social services, recreation, education and other expenses.

### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Acton, like other local governments uses fund accounting to ensure and demonstrate compliance with financial related legal requirements. All of the funds of the Town of Acton can be divided into two categories: governmental funds and fiduciary funds.

*Governmental funds:* All of the basic services provided by the Town are financed through governmental funds. Governmental funds are used to account for essentially the same functions reported in governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources. They also focus on the balance of spendable resources available at the end of the fiscal year. Such information will be useful in evaluating the government's near-term financing requirements. This approach is known as the current financial resources measurement focus and the modified accrual basis of accounting. Under this approach, revenues are recorded when cash is received or when susceptible to accrual. Expenditures are recorded when liabilities are incurred and due. These statements provide a detailed short-term view of the Town's finances to assist in determining whether there will be adequate financial resources available to meet the current needs of the Town.

Because the focus of governmental funds is narrower than that of government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. These reconciliations are presented on the page immediately following each governmental fund financial statement.

The Town of Acton presents three columns in the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances. The Town's major governmental funds are the general fund and the education fund. All other funds are shown as nonmajor and are combined in the "Other Governmental Funds" column on these statements.

The general fund and the education fund are the only funds for which the Town legally adopted a budget. The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund and the Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - Education Fund provide a comparison of the original and final budget and the actual expenditures for the current year.

*Fiduciary Funds:* These funds are used to account for resources held for the benefit of parties outside the Town of Acton. These funds are not reflected in the government-wide financial statements because the resources of these funds are not available to support the Town's own programs. The accounting used for fiduciary funds are much like that of proprietary funds. They use the accrual basis of accounting.

### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the Government-Wide and the Fund Financial Statements. The Notes to Financial Statements can be found following the Statement of Changes in Net Position - Fiduciary Funds.

### **Required Supplementary Information**

The basic financial statements are followed by a section of required supplementary information, which includes a Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund, Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - Education Fund, Schedule of Proportionate Share of the Net Pension Liability, Schedule of Contributions - Pensions, Schedule of Changes in Net OPEB Liability - MEABT Plan, a Schedule of Changes in Net OPEB Liability and Related Ratios - MEABT Plan, Schedule of Proportionate Share of the Net OPEB Liability - SET Plan, Schedule of Contributions - OPEB and Notes to Required Supplementary Information

### **Other Supplementary Information**

Other supplementary information follows the required supplementary information. These combining and other schedules provide information in regards to nonmajor funds, capital asset activity and other detailed budgetary information for the general fund and the education fund.

### **Government-Wide Financial Analysis**

Our analysis below focuses on the net position and changes in net position of the Town's governmental activities. The Town's total net position for governmental activities decreased by \$353,152 from \$9,275,502 to \$8,922,350.

Unrestricted net position - the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements - decreased to a balance of \$3,194,695 at the end of this year.

**Table 1**  
**Town of Acton, Maine**  
**Net Position**  
**June 30,**

	<b>Governmental Activities</b>	
	<b>2023</b>	<b>2022 (Restated)</b>
<b>Assets:</b>		
Current Assets	\$ 6,512,234	\$ 6,870,376
Noncurrent Assets - Capital Assets	3,947,709	3,953,311
Total Assets	10,459,943	10,823,687
<b>Deferred Outflows of Resources:</b>		
Deferred Outflows Related to Pensions	308,153	216,675
Deferred Outflows Related to OPEB	68,452	84,916
Total Deferred Outflows of Resources	376,605	301,591
<b>Liabilities:</b>		
Current Liabilities	1,054,683	1,002,575
Noncurrent Liabilities	668,595	555,154
Total Liabilities	1,723,278	1,557,729
<b>Deferred Inflows of Resources:</b>		
Prepaid Taxes	38,280	31,346
Deferred Inflows Related to Pensions	83,888	217,222
Deferred Inflows Related to OPEB	68,752	43,479
Total Deferred Inflows of Resources	190,920	292,047
<b>Net Position:</b>		
Net Investment in Capital Assets	3,947,709	3,725,960
Restricted	1,779,946	2,069,312
Unrestricted	3,194,695	3,480,230
Total Net Position	\$ 8,922,350	\$ 9,275,502

### Revenues and Expenses

Revenues for the Town's governmental activities increased by 3.50%, while total expenses increased by 11.22%. The increase in revenues was primarily due to operating grants and contributions offset by a decrease in grants and contributions not restricted to specific programs. The increase in expenditures was primarily due to public works, education and State of Maine on-behalf payments.

**Table 2**  
**Town of Acton, Maine**  
**Changes in Net Position**  
**For the Years Ended June 30,**

	<b>Governmental Activities</b>	
	<b>2023</b>	<b>2022</b>
<b>Revenues</b>		
<i>Program Revenues:</i>		
Charges for services	\$ 234,460	\$ 278,853
Operating grants and contributions	1,328,293	765,414
<i>General Revenues:</i>		
Property taxes	7,167,681	7,038,853
Excise taxes	728,234	699,992
Grants and contributions not restricted to specific programs	1,130,423	1,409,418
Investment income	5,370	10,447
Other income	157,533	185,830
Total revenues	<u>10,751,994</u>	<u>10,388,807</u>
<b>Expenses</b>		
General government	807,007	804,821
Public safety	820,403	828,251
Public works	1,609,097	1,387,798
Social services	81,091	70,986
Recreation	37,612	18,554
Education	6,362,005	5,877,369
County tax	345,072	342,479
Interest on debt service	6,395	3,695
Other expenses	386,937	273,598
State of Maine on-behalf payments	616,399	344,042
Unallocated depreciation (Note 4)	33,128	33,136
Total expenses	<u>11,105,146</u>	<u>9,984,729</u>
Change in Net Position	(353,152)	404,078
Net Position - July 1, Restated	<u>9,275,502</u>	<u>8,871,424</u>
Net Position - June 30	<u>\$ 8,922,350</u>	<u>\$ 9,275,502</u>

## Financial Analysis of the Town's Fund Statements

*Governmental funds:* The financial reporting focus of the Town's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information may be useful in assessing the Town's financial requirements. In particular, unassigned fund balance may serve as a useful measure of a government's financial position at the end of the year and the net resources available for spending.

**Table 3**  
**Town of Acton, Maine**  
**Fund Balances - Governmental Funds**  
**June 30,**

	<b>2023</b>	<b>2022 (Restated)</b>	<b>Increase/ (Decrease)</b>
Major Funds:			
General Fund:			
Committed	\$ -	\$ 181,617	\$ (181,617)
Unassigned	2,441,649	2,577,332	(135,683)
Education Fund:			
Nonspendable	74,702	90,722	(16,020)
Restricted	1,552,339	1,680,422	(128,083)
Total Major Funds	\$ 4,068,690	\$ 4,530,093	\$ (461,403)
Nonmajor Funds:			
Special Revenue Funds:			
Restricted	\$ 21,243	\$ 277,141	\$ (255,898)
Committed	185,000	195,000	(10,000)
Assigned	137,994	244,356	(106,362)
Unassigned	(466)	-	(466)
Capital Projects Funds:			
Restricted	118,526	-	118,526
Committed	632,837	414,408	218,429
Permanent Funds:			
Restricted	87,838	111,749	(23,911)
Total Nonmajor Funds	\$ 1,182,972	\$ 1,242,654	\$ (59,682)

The changes to total fund balances for the general fund, education fund and the aggregate nonmajor funds occurred due to the regular activity of operations.

### Budgetary Highlights

The significant difference between the original and final budget for the general fund was the use of committed and unassigned fund balances as well as applied revenues.



The general fund actual revenues exceeded budgeted amounts by \$165,335. All revenue categories were within or exceeded budgeted amounts with the exception of charges for services.

The general fund actual expenditures were under budgeted amounts by \$408,315. All expenditures categories were within or under budgeted amounts.

The difference between the original and final budget for the education fund was due to Board reallocation of expenditures and use of transfers from reserve funds.

The education fund actual revenues exceeded budgeted amounts by \$191,424. All revenue categories were within or exceeded budgeted amounts.

The education fund actual expenditures were under budgeted amounts by \$411,109. All expenditure categories were within or under budgeted amounts with the exception of facilities maintenance.

**Capital Asset and Debt Administration**

**Capital Assets**

As of June 30, 2023, the net book value of capital assets recorded by the Town decreased by \$5,602 from the prior year. This decrease is the result of net additions of \$330,745 less current year depreciation of \$336,347.

**Table 4  
Town of Acton, Maine  
Capital Assets (Net of Depreciation)  
June 30,**

	<b>2023</b>	<b>2022 (Restated)</b>
Land	\$ 290,365	\$ 290,365
Construction in progress	-	418,502
Land improvements	286,140	319,655
Buildings and improvements	1,743,293	1,549,471
Machinery and equipment	118,949	145,823
Vehicles	760,662	449,287
Infrastructure	748,300	780,208
<b>Total</b>	<b>\$ 3,947,709</b>	<b>\$ 3,953,311</b>

## **Debt**

At June 30, 2023, the Town had \$0 in notes from direct borrowings payable versus \$227,351 as of June 30, 2022. Refer to Note 6 of Notes to Financial Statements for more detailed information.

### **Currently Known Facts, Decisions or Conditions**

#### **Economic Factors and Next Year's Budgets and Rates**

The Town has maintained a sufficient unassigned fund balance to sustain government operations for a period of approximately three months, while also maintaining reserve accounts for future operational, capital and program needs.

### **Requests for Information**

This financial report is designed to provide our citizens, taxpayers, customers and investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town Treasurer's Office at 35 H Road, Acton, Maine 04001.

TOWN OF ACTON, MAINE  
STATEMENT OF NET POSITION  
JUNE 30, 2023

	Governmental Activities
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ 5,948,382
Investments	126,360
Accounts receivable (net of allowance for uncollectibles):	
Taxes	193,487
Liens	57,160
Other	64,238
Due from other governments	47,905
Inventory	4,636
Prepaid items	70,066
Total current assets	6,512,234
Noncurrent assets:	
Capital assets:	
Land and other non-depreciable assets	290,365
Infrastructure, buildings and vehicles, net of accumulated depreciation	3,657,344
Total noncurrent assets	3,947,709
<b>TOTAL ASSETS</b>	<b>10,459,943</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred outflows related to pensions	308,153
Deferred outflows related to OPEB	68,452
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	<b>376,605</b>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<b>\$ 10,836,548</b>

## TOWN OF ACTON, MAINE

STATEMENT OF NET POSITION  
JUNE 30, 2023

	<u>Governmental Activities</u>
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	\$ 467,652
Accrued payroll and expenses	510,726
Escrow	1,105
Due to other governments	59,436
Current portion of long-term obligations	15,764
Total current liabilities	<u>1,054,683</u>
Noncurrent liabilities:	
Noncurrent portion of long-term obligations:	
Net pension liability	272,020
Net OPEB liability	349,282
Total noncurrent liabilities	<u>668,595</u>
<b>TOTAL LIABILITIES</b>	<u>1,723,278</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Prepaid taxes	38,280
Deferred inflows related to pensions	83,888
Deferred inflows related to OPEB	68,752
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<u>190,920</u>
<b>NET POSITION</b>	
Net investment in capital assets	3,947,709
Restricted	1,779,946
Unrestricted	3,194,695
<b>TOTAL NET POSITION</b>	<u>8,922,350</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION</b>	<u>\$ 10,836,548</u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF ACTON, MAINE  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2023

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Total Governmental Activities
Governmental activities:					
General government	\$ 807,007	\$ 124,290	\$ -	\$ -	\$ (682,717)
Public safety	820,403	101,899	-	-	(718,504)
Public works	1,609,097	-	51,824	-	(1,557,273)
Social services	81,091	-	-	-	(81,091)
Recreation	37,612	7,762	-	-	(29,850)
Education	6,362,005	509	660,070	-	(5,701,426)
County tax	345,072	-	-	-	(345,072)
Other expenses	386,937	-	-	-	(386,937)
State of Maine on-behalf payments	616,399	-	616,399	-	-
Interest on debt service	6,395	-	-	-	(6,395)
Unallocated depreciation (Note 4)*	33,128	-	-	-	(33,128)
Total governmental activities	<u>\$ 11,105,146</u>	<u>\$ 234,460</u>	<u>\$ 1,328,293</u>	<u>\$ -</u>	<u>(9,542,393)</u>

\* This amount excludes the depreciation that is included in the direct expenses of the various programs.

## TOWN OF ACTON, MAINE

STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2023

	<u>Governmental Activities</u>
Changes in net position:	
Net (expense) revenue	<u>(9,542,393)</u>
General revenues:	
Taxes:	
Property taxes, levied for general purposes	7,167,681
Excise taxes	728,234
Grants and contributions not restricted to specific programs	1,130,423
Investment income	5,370
Other income	157,533
Total general revenues	<u>9,189,241</u>
Change in net position	(353,152)
NET POSITION - JULY 1, RESTATED	<u>9,275,502</u>
NET POSITION - JUNE 30	<u><u>\$ 8,922,350</u></u>

See accompanying independent auditor's report and notes to financial statements.

## TOWN OF ACTON, MAINE

BALANCE SHEET - GOVERNMENTAL FUNDS  
JUNE 30, 2023

	General Fund	Education Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 5,242,568	\$ 495,087	\$ 210,727	\$ 5,948,382
Investments	-	-	126,360	126,360
Accounts receivable (net of allowance for uncollectibles):				
Taxes	193,487	-	-	193,487
Liens	57,160	-	-	57,160
Other	64,238	-	-	64,238
Due from other governments	-	-	47,905	47,905
Inventory	-	4,636	-	4,636
Prepaid items	-	70,066	-	70,066
Due from other funds	315,227	2,081,453	979,945	3,376,625
<b>TOTAL ASSETS</b>	<b>\$ 5,872,680</b>	<b>\$ 2,651,242</b>	<b>\$ 1,364,937</b>	<b>\$ 9,888,859</b>
<b>LIABILITIES</b>				
Accounts payable	\$ 116,136	\$ 351,050	\$ 466	\$ 467,652
Accrued payroll and expenses	442	360,806	149,478	510,726
Escrow	1,105	-	-	1,105
Accrued compensated absences	-	29,139	-	29,139
Due to other governments	59,436	-	-	59,436
Due to other funds	3,061,398	283,206	32,021	3,376,625
<b>TOTAL LIABILITIES</b>	<b>3,238,517</b>	<b>1,024,201</b>	<b>181,965</b>	<b>4,444,683</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Prepaid taxes	38,280	-	-	38,280
Deferred tax revenue	154,234	-	-	154,234
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>192,514</b>	<b>-</b>	<b>-</b>	<b>192,514</b>
<b>FUND BALANCES</b>				
Nonspendable	-	74,702	-	74,702
Restricted	-	1,552,339	227,607	1,779,946
Committed	-	-	817,837	817,837
Assigned	-	-	137,994	137,994
Unassigned	2,441,649	-	(466)	2,441,183
<b>TOTAL FUND BALANCES</b>	<b>2,441,649</b>	<b>1,627,041</b>	<b>1,182,972</b>	<b>5,251,662</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 5,872,680</b>	<b>\$ 2,651,242</b>	<b>\$ 1,364,937</b>	<b>\$ 9,888,859</b>

See accompanying independent auditor's report and notes to financial statements.

## TOWN OF ACTON, MAINE

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2023

	Total Governmental Funds
	Funds
Total Fund Balances	\$ 5,251,662
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds, net of accumulated depreciation	3,947,709
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds shown above:	
Taxes and liens receivable	154,234
Deferred outflows of resources related are not financial resources and therefore are not reported in the funds:	
Pensions	308,153
OPEB	68,452
Long-term obligations are not due and payable in the current period and therefore are not reported in the funds:	
Accrued compensated absences	(33,918)
Net pension liability	(272,020)
Net OPEB liability	(349,282)
Deferred inflows of resources related are not financial resources and therefore are not reported in the funds:	
Pensions	(83,888)
OPEB	(68,752)
	\$ 8,922,350
Net position of governmental activities	

See accompanying independent auditor's report and notes to financial statements.



## TOWN OF ACTON, MAINE

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2023

	General Fund	Education Fund	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>				
Taxes:				
Property taxes	\$ 7,162,248	\$ -	\$ -	\$ 7,162,248
Excise taxes	728,234	-	-	728,234
Intergovernmental revenues:				
State revenue sharing	250,676	-	-	250,676
Education subsidy	-	660,070	-	660,070
Homestead exemption	130,504	-	-	130,504
Local road assistance	51,824	-	-	51,824
Other	41,611	-	707,632	749,243
State of Maine on-behalf payments	-	281,019	-	281,019
Charges for services	233,951	509	-	234,460
Investment income, net of unrealized gains/(losses)	23,213	4,068	(21,911)	5,370
Other revenue	96,954	10,700	49,879	157,533
<b>TOTAL REVENUES</b>	<u>8,719,215</u>	<u>956,366</u>	<u>735,600</u>	<u>10,411,181</u>
<b>EXPENDITURES</b>				
Current:				
General government	792,303	-	-	792,303
Public safety	860,544	-	-	860,544
Public works	1,564,291	-	-	1,564,291
Social services	81,091	-	-	81,091
Recreation	32,276	-	-	32,276
Education	-	5,477,707	688,829	6,166,536
County tax	345,072	-	-	345,072
Other	68,549	-	318,388	386,937
State of Maine on-behalf payments	-	281,019	-	281,019
Debt service:				
Principal	220,886	-	-	220,886
Interest	6,395	-	-	6,395
Capital outlay	-	-	194,916	194,916
<b>TOTAL EXPENDITURES</b>	<u>3,971,407</u>	<u>5,758,726</u>	<u>1,202,133</u>	<u>10,932,266</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>4,747,808</u>	<u>(4,802,360)</u>	<u>(466,533)</u>	<u>(521,085)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	129,294	5,078,257	566,145	5,773,696
Transfers (out)	(5,514,402)	(100,000)	(159,294)	(5,773,696)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>(5,385,108)</u>	<u>4,978,257</u>	<u>406,851</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCES</b>	(637,300)	175,897	(59,682)	(521,085)
<b>FUND BALANCES - JULY 1, RESTATED</b>	<u>3,078,949</u>	<u>1,451,144</u>	<u>1,242,654</u>	<u>5,772,747</u>
<b>FUND BALANCES - JUNE 30</b>	<u>\$ 2,441,649</u>	<u>\$ 1,627,041</u>	<u>\$ 1,182,972</u>	<u>\$ 5,251,662</u>

See accompanying independent auditor's report and notes to financial statements.

## TOWN OF ACTON, MAINE

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2023

Net change in fund balances - total governmental funds (Statement E)	<u>\$ (521,085)</u>
Amounts reported for governmental activities in the Statement of Activities (Statement B) are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense allocated to those expenditures over the life of the assets:	
Capital asset acquisitions	749,247
Capital asset disposals	(418,502)
Depreciation expense	<u>(336,347)</u>
	<u>(5,602)</u>
Revenues in the Statement of Activities that do not provide current financial resources as revenues in the funds:	
Taxes and liens receivable	<u>5,433</u>
Deferred outflows of resources are a consumption of net position by the government that are applicable to a future reporting period and therefore are not reported in the funds:	
Pensions	91,478
OPEB	<u>(16,464)</u>
	<u>75,014</u>
Repayment of long-term debt principal is an expenditure in the governmental funds, but the repayment reduces long-term obligations in the Statement of Net Position	<u>227,351</u>
Deferred inflows of resources are an acquisition of net position by the government that are applicable to a future reporting period and therefore are not reported in the funds:	
Pensions	133,334
OPEB	<u>(25,273)</u>
	<u>108,061</u>
Some expenses reported in the Statement of Activities do not require the use of current resources and therefore are not reported as expenditures in governmental funds:	
Accrued compensated absences	(14,704)
Net pension liability	(251,195)
Net OPEB liability	<u>23,575</u>
	<u>(242,324)</u>
Change in net position of governmental activities (Statement B)	<u>\$ (353,152)</u>

See accompanying independent auditor's report and notes to financial statements.

## TOWN OF ACTON, MAINE

STATEMENT OF NET POSITION - FIDUCIARY FUNDS  
JUNE 30, 2023

	Private-Purpose Trust Funds	Scholarship Funds
ASSETS		
Cash and cash equivalents	\$ 21,006	
TOTAL ASSETS	<u>\$ 21,006</u>	
LIABILITIES		
Accounts payable	\$ -	
TOTAL LIABILITIES	<u>\$ -</u>	
NET POSITION		
Restricted	21,006	
TOTAL NET POSITION	<u>21,006</u>	
TOTAL LIABILITIES AND NET POSITION	<u>\$ 21,006</u>	

See accompanying independent auditor's report and notes to financial statements.

TOWN OF ACTON, MAINE

STATEMENT OF CHANGES IN NET POSITION - FIDUCIARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2023

	Private-Purpose Trust Funds <u>Scholarship Funds</u>
ADDITIONS	
Interest income	\$ 5
TOTAL ADDITIONS	<u>5</u>
DEDUCTIONS	
Scholarship awards	<u>600</u>
TOTAL DEDUCTIONS	<u>600</u>
CHANGE IN NET POSITION	(595)
NET POSITION - JULY 1	<u>21,601</u>
NET POSITION - JUNE 30	<u>\$ 21,006</u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Reporting Entity**

The Town of Acton was incorporated under the laws of the State of Maine. The Town operates under the selectmen form of government and provides the following services: general government, public safety, public works, social services, recreation and education.

The Town's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations).

The Town's combined financial statements include all accounts and all operations of the Town. We have determined that the Town has no component units as described in GASB Statement No. 14 and amended by GASB Statements No. 39 and No. 61.

**Implementation of New Accounting Standards**

During the year ended June 30, 2023, the following statements of financial accounting standards issued by the Governmental Accounting Standards Board became effective:

Statement No. 94 "Public-Private and Public-Public Partnerships and Availability Payment Arrangements". The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). As used in this Statement, a PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction. Some PPPs meet the definition of a service concession arrangement (SCA), which the Board defines in this Statement as a PPP in which (1) the operator collects and is compensated by fees from third parties; (2) the transferor determines or has the ability to modify or approve which services the operator is required to provide, to whom the operator is required to provide the services and the prices or rates that can be charged for the services and (3) the transferor is entitled to significant residual interest in the service utility of the underlying PPP asset at the end of the arrangement. Management has determined the impact of this Statement is not material to the financial statements.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Statement No. 96 "Subscription-Based Information Technology Arrangements". This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset - an intangible asset - and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, Leases, as amended. Management has determined the impact of this Statement is not material to the financial statements.

Statement No. 99 "Omnibus 2022". The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees. The practice issues addressed by this Statement are to provide clarification of provisions in Statement No. 87, Leases, as amended, related to the determination of the lease term, classification of a lease as a short-term lease, recognition and measurement of a lease liability and a lease asset and identification of lease incentives, clarification of provisions in Statement No. 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements, related to (a) the determination of the public-private and public-public partnership (PPP) term and (b) recognition and measurement of installment payments and the transfer of the underlying PPP asset, clarification of provisions in Statement No. 96, Subscription-Based Information Technology Arrangements, related to the subscription-based information technology arrangement (SBITA) term, classification of a SBITA as a short-term SBITA and recognition and measurement of a subscription liability, extension of the period during which the London Interbank Offered Rate (LIBOR) is considered an appropriate benchmark interest rate for the qualitative evaluation of the effectiveness of an interest rate swap that hedges the interest rate risk of taxable debt, accounting for the distribution of benefits as part of the Supplemental Nutrition Assistance Program (SNAP), disclosures related to nonmonetary transactions, pledges of future revenues when resources are not received by the pledging government, clarification of provisions in Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments, as amended, related to the focus of the government-wide financial statements, terminology updates related to certain provisions of Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources and Net Position and terminology used in Statement 53 to refer to resource flows statements. Management has determined the impact of this Statement is not material to the financial statements.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Government-Wide and Fund Financial Statements**

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds).

Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. All activities of the Town are categorized as governmental.

In the government-wide Statement of Net Position, the governmental activities column is (a) presented on a consolidated basis by column and (b) is reported on a full accrual, economic resources basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net position is reported in three parts - net investment in capital assets; restricted net position and unrestricted net position. The Town first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's functions (general government, public safety, etc.) excluding fiduciary activities. The functions are also supported by general government revenues (property taxes, certain intergovernmental revenues, miscellaneous revenues, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants. For the most part, the interfund activity has been eliminated from these government-wide financial statements.

The net costs (by function) are normally covered by general revenue (taxes, certain intergovernmental revenues and charges for services, etc.).

The Town does not allocate indirect costs. All costs are charged directly to the corresponding department.

The government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Measurement Focus - Basic Financial Statements and Fund Financial Statements**

The financial transactions of the Town are reported in the individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balances, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements. The following fund types are used by the Town:

1. Governmental Funds:

The focus of the governmental fund's measurement (in the fund statements) is upon determination of financial position (sources, uses and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Town:

Major Funds

- a. The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.
- b. The Education Fund is used to account for financial resources to be used for education by the school department. The primary revenue sources are property tax revenue and intergovernmental revenue.

Nonmajor Funds

- c. Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
- d. Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.
- e. Permanent Funds are used to account for assets held by the Town that are legally restricted pursuant to Title 30-A, §5653 of the Maine State Statutes, as amended and unless otherwise specified, only earnings and not principal, may be used for purposes that benefit the Town or its citizenry. The Town's policy for authorizing and spending investment income follows State statutes.



TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2. Fiduciary Funds:

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Town programs. The reporting focus is on net position and changes in net position and is reported using accounting principles similar to proprietary funds.

The Town's fiduciary funds are presented in the fiduciary fund financial statements by type (private-purpose). Since by definition these assets are being held for the benefit of a third party (other local governments, private parties, etc.) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide financial statements. The Town has no component units that are fiduciary in nature.

The emphasis in fund financial statements is on the major funds in the governmental activity category. Nonmajor funds by category are summarized into a single column, GASB Statement No. 34 sets forth minimum criteria (percentage of the assets, deferred outflows of resources, liabilities, deferred inflows of resources, revenues or expenses of either the fund category or the governmental and enterprise combined) for the determination of major funds. The nonmajor funds are combined in a column in the fund financial statements.

**Basis of Accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

1. Accrual

Governmental activities in the government-wide financial statements and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

2. Modified Accrual

The governmental fund financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or soon enough thereafter to be

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

used to pay liabilities of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

**Budget**

The Town's policy is to adopt an annual budget for operations. The budget is presented on the modified accrual basis of accounting which is consistent with generally accepted accounting principles.

In accordance with Governmental Accounting Standards Board Statement No. 24, *Accounting and Reporting for Certain Grants and Other Financial Assistance*, payments made by the State of Maine to the Maine State Public Employees Retirement System for teachers and certain other school employees are reported as offsetting revenues and expenditures of the education fund.

Revenues per budgetary basis	\$ 5,753,604
Add: On-behalf payments	<u>281,019</u>
Total GAAP basis	<u>\$ 6,034,623</u>

Expenditures per budgetary basis	\$ 5,577,707
Add: On-behalf payments	<u>281,019</u>
Total GAAP basis	<u>\$ 5,858,726</u>

The following procedures are followed in establishing budgetary data reflected in the financial statements:

1. Early in the first half of the year the Town prepares a budget for the fiscal year beginning July 1. The operating budget includes proposed expenditures and the means of financing them.
2. A meeting of the inhabitants of the Town was called for the purpose of adopting the proposed budget after public notice of the meeting was given.
3. The budget was adopted subsequent to passage by the inhabitants of the Town.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Deposits and Investments**

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

It is the Town's policy to value investments at fair value. None of the Town's investments are reported at amortized cost. The Town Treasurer is authorized by State Statutes to invest all excess funds in the following:

- Obligations of the U.S. Government, its agencies and instrumentalities
- Certificates of deposit and other evidence of deposits at banks, savings and loan associations and credit unions
- Repurchase agreements
- Money market mutual funds

The Town of Acton has a formal investment policy and also follows the State of Maine Statutes.

**Receivables**

Receivables include amounts due from governmental agencies and ambulance receivables. All receivables are current and therefore due within one year. Receivables are reported net of an allowance for uncollectible accounts and revenues net of uncollectibles. Allowances are reported when accounts are proven to be uncollectible. The allowance for uncollectible amounts is estimated to be \$9,391 as of June 30, 2023. Accounts receivable netted with allowances for uncollectible accounts were \$112,143 for the year ended June 30, 2023.

**Inventories and Prepaid Items**

Inventories consist of expendable supplies held for consumption and are valued at cost which approximate market, using the first-in, first-out (FIFO) method. The costs of inventories are recorded as expenditures when used (consumption method). The general fund inventory consists of school lunch supplies and food on hand at the end of the year.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Interfund Receivables and Payables**

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as “due to/from other funds”. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Any residual balances outstanding between governmental activities and business-type activities are reported in the governmental-wide financial statements as “internal balances”.

**Transactions Between Funds**

Legally authorized transfers are treated as interfund transfers and are included in the results of operations of Governmental Funds.

**Capital Assets**

Capital assets purchased or acquired with an original cost of \$3,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Infrastructure such as streets, traffic signals and signs are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the estimated useful lives.

The assets are valued at historical cost when available and estimated historical cost where actual invoices or budgetary data was unavailable. Donated capital assets are valued at their estimated fair market value on the date received. All retirements have been recorded by eliminating the net carrying values.

Infrastructure assets include roads, bridges, underground pipe (other than related to independently owned utilities), traffic signals, etc. These infrastructure assets are likely to be the largest asset class of the Town. The Town has not retroactively recorded infrastructure.

Estimated useful lives are as follows:

Buildings	20 - 50 years
Infrastructure	50 - 100 years
Machinery and equipment	3 - 50 years
Vehicles	3 - 25 years

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Long-term Obligations**

The accounting treatment of long-term obligations depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term obligations to be repaid from governmental and business-type resources is reported as liabilities in government-wide statements. The long-term obligations consist of accrued compensated absences, net pension liability and net OPEB liability.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures. The accounting for proprietary funds is the same in the fund statements as it is in the government-wide statements.

**Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the Maine Public Employees Retirement System Participating Local District (PLD) Consolidated Plan and State Employee and Teacher (SET) Plan and additions to/deductions from the PLD Consolidated and SET Plans' fiduciary net position have been determined on the same basis as they are reported by the PLD Consolidated and SET Plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**OPEB**

For purposes of measuring the total OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, management received and relied on an actuarial report provided to them by the Maine Education Association Benefits Trust (MEABT), which determined the School's fiduciary net position as a single employer defined benefit plan based on information provided solely by MEABT to complete the actuarial report. Additions to/deductions from the MEABT OPEB Plan's fiduciary net position have been determined on the same basis as they are reported by MEABT. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB and OPEB expense, information about the fiduciary net position of the State Employee and Teacher (SET) Plan and additions to/deductions from the SET Plan's fiduciary net position have been determined on the same basis as they are reported by the SET Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Net Position**

Net position represents the difference between all other elements in a statement of financial position. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for those assets and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on its use either through enabling legislations adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities and deferred inflows of resources that are not included in the determination of net investment in capital assets or restricted net position.

**Fund Balances**

In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the Town is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components - nonspendable, restricted, committed, assigned and unassigned.

**Nonspendable** - This includes amounts that cannot be spent either because they are not in spendable form or because they are legally or contractually required to be maintained intact.

**Restricted** - This includes amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors or the laws or regulations of other governments.

**Committed** - This includes amounts that can be used only for specific purposes determined by a formal action of the inhabitants of the Town. The inhabitants of the

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Town through Town meetings are the highest level of decision-making authority of the Town. Commitments may be established, modified or rescinded only through a Town meeting vote.

Assigned - This includes amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. The authority for assigning fund balance is given annually by vote of the taxpayers and is expressed by the Selectboard.

Unassigned - This includes all other spendable amounts. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a negative unassigned fund balance amount.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, the Town considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned or unassigned fund balances are available, the Town considers amounts to have been spent first out of committed funds, then assigned funds and finally unassigned funds, as needed, unless the Town meeting vote has provided otherwise in its commitment or assignment actions.

**Deferred Outflows and Inflows of Resources**

In addition to assets, the statement of financial position and/or balance sheet will at times report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town currently has two types of this item, deferred outflows related to pensions and deferred outflows related to OPEB. These items are reported in the statement of net position.

In addition to liabilities, the statement of financial position and or balance sheet will at times report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Town has only one type of item, deferred tax revenues, which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, this item is reported in the governmental funds balance sheet. Prepaid taxes also qualify for reporting in this category. This item is reported in both the statements of net position and the governmental funds balance

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

sheet. Deferred inflows related to pensions and deferred inflows related to OPEB qualify for reporting in this category as well. These items are reported only in the statement of net position. All items in this category are deferred and recognized as inflows of resources in the period that the amounts become available.

**Revenue Recognition - Property Taxes - Modified Accrual Basis**

The Town's property tax for the current year was levied September 7, 2022 on the assessed value listed as of April 2, 2022, for all real and personal property located in the Town. Taxes were due in two installments on October 15, 2022 and April 25, 2023. Interest on unpaid taxes commenced on October 16, 2022 and April 26, 2023, at 4% per annum.

Property tax revenues are recognized when they become available. Available includes those property tax receivables expected to be collected within sixty days after year end. The remaining receivables have been recorded as deferred revenues.

The Town is permitted by the laws of the State of Maine to levy taxes up to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay and amounted to \$97,539 for the year ended June 30, 2023.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid.

**Program Revenues**

Program revenues include all directly related income items applicable to a particular program (charges to customers or applicants for goods, services or privileges provided; operating or capital grants and contributions, including special assessments).

**Encumbrance Accounting**

Encumbrances are not liabilities and, therefore, are not recorded as expenditures until receipt of material or service. For budgetary purposes, appropriations lapse at fiscal year-end. The Town does not utilize encumbrance accounting for its general fund.



TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Use of Estimates**

During the preparation of the Town's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets, liabilities and disclosure of contingent items as of the date of the financial statements and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results may differ from these estimates.

NOTE 2 - DEPOSITS AND INVESTMENTS

The Town's investment policies, which follow state statutes, require that all investments be made considering the safe and sound investment of principal and preservation of capital in the overall portfolio, maintenance of sufficient liquidity to meet day-to-day operations and other cash requirements and maximization of income, within established investment risk guidelines, with consistent cash flows throughout the budgetary cycle. These investment policies apply to all Town funds.

**Deposits:**

Custodial credit risk for deposits is the risk that, in the event of a failure of a depository financial institution, the Town will not be able to recover its deposits. The Town does not have a policy covering custodial credit risk for deposits. However, the Town maintains deposits in qualifying financial institutions that are a member of the FDIC or NCUSIF as defined in Title 30-A, Section 5706 of the Maine Revised Statutes.

At June 30, 2023, the Town's cash and cash equivalents balance amounting to \$5,969,388 was comprised of bank deposits of \$10,157,510. Bank deposits are adjusted primarily by outstanding checks and deposits in transit to reconcile to the Town's cash balance. Of these bank deposits and cash equivalents, \$6,157,510 were fully insured by federal depository insurance and consequently were not exposed to custodial credit risk. The remaining deposits of \$4,000,000, \$500,000 is covered by SIPC and is not exposed to custodial credit risk and \$3,500,000 is insured by private insurance in the client's name.

<u>Account Type</u>	<u>Bank Balance</u>
Checking accounts	\$ 37,144
Savings accounts	28,383
Money market accounts	181,588
IntraFi accounts	5,910,395
Cash equivalents	4,000,000
	<u>\$ 10,157,510</u>

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED)

**Investments:**

Custodial credit risk for investments is that, in the event of failure of the counterparty, the Town will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. Currently, the Town does not have a policy for custodial credit risk for investments. The Town's investment in common stock for \$33,393 is not exposed to custodial credit risk because the securities are registered in the Town's name and are held by the Town. The Town's investments in certificates of deposit were fully insured by federal depository insurance and consequently was not exposed to custodial credit risk.

Interest rate risk - is the risk that changes in interest rates will adversely affect the fair value of an investment. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from fluctuations in interest rates. Certificates of deposit held with local financial institutions for \$92,967 are excluded from interest rate risk as these investments are considered held to maturity and are therefore not measured at fair value.

At June 30, 2023, the Town had the following investments and maturities:

Investment Type	Fair Value	N/A	Less than 1 Year	1 - 5 Years
Equity securities:				
Common stock	\$ 33,393	\$ 33,393	\$ -	\$ -

**Fair Value Hierarchy**

The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The Town has the following recurring fair value measurements as June 30, 2023:

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED)

	June 30, 2023 Total	Fair Value Measurements Using		
		Quoted Prices in Active Markets for Identical Assets (Level I)	Significant Other Observable Inputs (Level II)	Significant Unobservable Inputs (Level III)
<u>Investments by fair value level</u>				
Equity securities:				
Common stock - domestic	\$ 33,393	\$ 33,393	\$ -	\$ -
Total equity securities	<u>33,393</u>	<u>33,393</u>	<u>-</u>	<u>-</u>
Total investments by fair value level	<u>33,393</u>	<u>\$ 33,393</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Cash equivalents measured at the net asset value (NAV)</u>				
Money market mutual funds	<u>4,000,000</u>			
Total cash equivalents measured at the NAV	<u>4,000,000</u>			
Total investments measured at fair value	<u>\$ 4,033,393</u>			

Equity securities classified in Level I of the fair value hierarchy are valued using prices quoted in active markets for those securities. The Town has no Level II or Level III investments. Certificates of deposit held with local financial institutions for \$92,781 are excluded from the hierarchy as these investments are considered held to maturity and are therefore not measured at fair value. The fair value of money market funds that are measured at NAV per share (or its equivalent) is calculated as of June 30, 2023 in a manner consistent with the Financial Accounting Standards Board's measurement principles for investment companies.

Credit risk - Statutes for the State of Maine authorize the Town to invest in obligations of the U.S. Treasury, agencies and instrumentalities, other states and Canada, provided such securities are rated within the three highest grades by an approved rating service of the State of Maine, corporate stocks and bonds within statutory limits, financial institutions, mutual funds and repurchase agreements. The Town does not have an investment policy on credit risk. Generally, the Town invests excess funds in savings accounts and various insured certificates of deposit.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 3 - INTERFUND RECEIVABLES AND PAYABLES

Interfund balances at June 30, 2023 consisted of the following individual fund receivables and payables:

	<u>Receivables (Due From)</u>	<u>Payables (Due To)</u>
General fund	\$ 315,227	\$ 3,061,398
Education fund	2,081,453	283,206
Nonmajor special revenue funds	297,112	3,004
Nonmajor capital projects funds	652,229	9
Nonmajor permanent funds	30,604	29,008
	<u>\$ 3,376,625</u>	<u>\$ 3,376,625</u>

The result of amounts owed between funds are considered to be in the course of normal operations by the Town. Reconciliation of the amounts owed between funds may or may not be expected to be repaid within one year in their entirety due to the recurring nature of these transactions during operations.

NOTE 4 - INTERFUND TRANSFERS

Interfund transfers at June 30, 2023 consisted of the following:

	<u>Transfers In</u>	<u>Transfers Out</u>
General fund	\$ 129,294	\$ 5,514,402
Education fund	5,078,257	100,000
Nonmajor special revenue funds	75,851	159,294
Nonmajor capital projects funds	490,294	-
	<u>\$ 5,773,696</u>	<u>\$ 5,773,696</u>

Interfund transfers are the results of legally authorized activity and are considered to be in the course of normal operations.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 5 - CAPITAL ASSETS

The following is a summary of changes in capital assets for the year ended June 30, 2023:

	Balance 7/1/22 (Restated)	Additions	Disposals/ Transfers	Balance 6/30/23
<u>Governmental activities:</u>				
Non-depreciated assets:				
Land	\$ 290,365	\$ -	\$ -	\$ 290,365
Construction in progress	418,502	-	(418,502)	-
	<u>708,867</u>	<u>-</u>	<u>(418,502)</u>	<u>290,365</u>
Depreciated assets:				
Land improvements	685,670	-	-	685,670
Buildings and improvements	5,881,027	350,843	-	6,231,870
Machinery and equipment	837,198	-	(25,000)	812,198
Vehicles	1,194,249	398,404	-	1,592,653
Furniture and fixtures	109,669	-	-	109,669
Infrastructure	889,049	-	-	889,049
	<u>9,596,862</u>	<u>749,247</u>	<u>(25,000)</u>	<u>10,321,109</u>
Less: accumulated depreciation	<u>(6,352,418)</u>	<u>(336,347)</u>	<u>25,000</u>	<u>(6,663,765)</u>
	<u>3,244,444</u>	<u>412,900</u>	<u>-</u>	<u>3,657,344</u>
Net capital assets	<u>\$ 3,953,311</u>	<u>\$ 412,900</u>	<u>\$ (418,502)</u>	<u>\$ 3,947,709</u>
<u>Current year depreciation:</u>				
Public safety				\$ 102,153
Public works				38,420
Education				150,924
Transfer station				6,386
Recreation				5,336
Town-wide				33,128
Total depreciation expenses				<u>\$ 336,347</u>

NOTE 6 - LONG-TERM DEBT

The General Fund of the Town is used to pay all long-term debt. A summary of long-term debt is as follows:

	Balance, 7/1/22	Additions	Reductions	Balance, 6/30/23	Current Portion
Notes from direct borrowings payable	<u>\$ 227,351</u>	<u>\$ -</u>	<u>\$ (227,351)</u>	<u>\$ -</u>	<u>\$ -</u>

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 7 - OTHER LONG-TERM OBLIGATIONS

A summary of other long-term obligations for the year ended June 30, 2023 is as follows:

	Balance, 7/1/22	Additions	Reductions	Balance, 6/30/23	Current Portion
Accrued compensated absences	\$ 46,917	\$ 16,140	\$ -	\$ 63,057	\$ 15,764
Net pension liability	20,825	389,246	(138,051)	272,020	-
Net OPEB liability	372,857	18,096	(41,671)	349,282	-
Totals	<u>\$ 440,599</u>	<u>\$ 423,482</u>	<u>\$ (179,722)</u>	<u>\$ 684,359</u>	<u>\$ 15,764</u>

Please see Notes 8, 13 and 16 for detailed information on each of the other long-term obligations.

NOTE 8 - ACCRUED COMPENSATED ABSENCES

The Town's policies regarding vacation and sick time do not permit employees to accumulate earned but unused vacation and sick leave. However, the school department allows certain teachers to accumulated unused sick time. The liability for these compensated absences is recorded as long-term debt in the government-wide financial statements. In the fund financial statements, governmental funds report only the compensated absence liability payable from expendable available financial resources, while the proprietary funds report the liability as it is incurred. As of June 30, 2023, the Town's liability for compensated absences is \$63,057.

NOTE 9 - NET INVESTMENT IN CAPITAL ASSETS

The following is the calculation of the net investment in capital assets for the Town at June 30, 2023:

Invested in capital assets	\$ 10,611,474
Accumulated depreciation	<u>(6,663,765)</u>
	<u>\$ 3,947,709</u>

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 10 - RESTRICTED NET POSITION AND FUND BALANCES

The Town had the following restricted net position and fund balances at June 30, 2023:

Education fund	\$ 1,552,339
Nonmajor special revenue funds (Schedule F)	21,243
Nonmajor capital projects funds (Schedule H)	118,526
Nonmajor permanent funds (Schedule J)	87,838
	<u>\$ 1,779,946</u>

NOTE 11 - NONSPENDABLE FUND BALANCES

The Town had the following nonspendable fund balances at June 30, 2023:

Education fund:	
Inventory	\$ 4,636
Prepaid items	70,066
	<u>\$ 74,702</u>

NOTE 12 - COMMITTED FUND BALANCES

The Town had the following committed fund balances at June 30, 2023:

Nonmajor special revenue funds (Schedule F)	\$ 185,000
Nonmajor capital projects funds (Schedule H)	632,837
	<u>\$ 817,837</u>

NOTE 13 - ASSIGNED FUND BALANCES

The Town had the following assigned fund balances at June 30, 2023:

Nonmajor special revenue funds (Schedule F)	<u>\$ 137,994</u>
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TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 14 - DEFINED BENEFIT PENSION PLANS

MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM

PARTICIPATING LOCAL DISTRICT CONSOLIDATED PLAN

**Plan Description**

Town employees contribute to the Maine Public Employees Retirement System (MainePERS), a cost-sharing multiple-employer defined benefit pension plan established by the Maine State Legislature. Title 5 of the Maine Revised Statutes Annotated assigns the authority to establish and amend benefit provisions to the Participating Local District (PLD) Consolidated Plan's advisory group, which reviews the terms of the plan and periodically makes recommendations to the Legislature to amend the terms. The Maine Public Employees Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the Consolidated Plan. That report may be obtained online at [www.maineopers.org](http://www.maineopers.org) or by contacting the System at (207) 512-3100.

**Benefits Provided**

The Maine Public Employees Retirement System provides retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members and beneficiaries. The System's retirement programs provide defined retirement benefits based on members' average final compensation and service credit earned as of retirement. Vesting (i.e., eligibility for benefits upon reaching qualification) occurs upon the earning of five years of service credit (effective October 1, 1999, the prior ten-year requirement was reduced by legislative action to five years for employees of PLDs). In some cases, vesting occurs on the earning of one year of service credit immediately preceding retirement at or after normal retirement age. For PLD members, normal retirement age is 60. The monthly benefit of members who retire before normal retirement age by virtue of having at least 25 years of service credit is reduced by a statutorily prescribed factor for each year of age that a member is below her/his normal retirement age at retirement. The System also provides disability and death benefits which are established by contract with PLD employers under applicable statutory provisions. As of June 30, 2022, there were 311 employers in the plan.

Upon termination of membership, members' accumulated employee contributions are refundable with interest, credited in accordance with statute. Withdrawal of accumulated contributions results in forfeiture of all benefits and membership rights. The annual rate of interest credited to members' accounts is set by the System's Board of Trustees and is currently 1.52%.



TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 14 - DEFINED BENEFIT PENSION PLANS (CONTINUED)

**Contributions**

Retirement benefits are funded by contributions from members and employers and by earnings on investments. Disability and death benefits are funded by employer normal cost contributions and by investment earnings. The Town's plan members are required to contribute 7.0% in the Age 60 AN plan, 6.25% in the Age 65 AN plan or 6.8% in the 2N plan of their annual covered salary and the Town is required to contribute at an actuarially determined rate. The current rate is 8.5% for the AN plan and 7.4% for the 2N plan of covered payroll. The contribution rates of plan members and the Town are established and may be amended by the Maine Public Employee Retirement Systems advisory group. The Town's contribution to the MainePERS PLD Consolidated Plan for the year ended June 30, 2023 was \$36,818.

STATE EMPLOYEE AND TEACHER PLAN

**Plan Description**

All school teachers, plus other qualified educators, participate in the Maine Public Employees Retirement System's (MainePERS) State Employee and Teacher (SET) Plan. The teacher's program is a multi-employer cost-sharing plan with a special funding situation, established by the Maine State Legislature. The State of Maine is also a non-employer contributing entity in that the State pays the initial unfunded actuarial liability on behalf of teachers, while school districts contribute the normal cost, calculated actuarially, for their teacher members. Title 5 of the Maine Revised Statutes Annotated assigns the authority to establish and amend benefit provisions to the State Legislature. The Maine Public Employees Retirement System issues a publicly available financial report that includes financial and actuarial information for the SET Plan. That report may be obtained online at [www.maineper.org](http://www.maineper.org) or by contacting the System at (207) 512-3100.

**Benefits Provided**

The Maine Public Employees Retirement System provides retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members and beneficiaries. The authority to establish and amend benefit provisions rests with the State Legislature. The System's retirement programs provide defined retirement benefits based on members' average final compensation and service credit earned as of retirement. Vesting (i.e., eligibility for benefits upon reaching qualification) occurs upon the earning of five years of service credit (effective October 1, 1999, the prior ten year requirement was reduced by legislative action to five years for State employees and teachers). In some cases, vesting occurs on the earning of one year of service credit

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 14 - DEFINED BENEFIT PENSION PLANS (CONTINUED)

immediately preceding retirement at or after normal retirement age. Normal retirement age for State employees and teachers is age 60, 62 or 65. The normal retirement age is determined by whether a member had met certain creditable service requirements on specific dates, as established by statute. The monthly benefit of members who retire before normal retirement age by virtue of having at least 25 years of service credit is reduced by a statutorily prescribed factor for each year of age that a member is below her/his normal retirement age at retirement. The System also provides disability and death benefits which are established by statute for State employee and teacher members. As of June 30, 2022, there were 239 employers, including the State of Maine, participating in the plan.

Upon termination of membership, members' accumulated employee contributions are refundable with interest, credited in accordance with statute. Withdrawal of accumulated contributions results in forfeiture of all benefits and membership rights. The annual rate of interest credited to members' accounts is set by the System's Board of Trustees and is currently 1.52%.

**Contributions**

Retirement benefits are funded by contributions from members and employers and by earnings on investments. The Town's teachers are required to contribute 7.65% of their compensation to the retirement system. The Town's payroll for teachers covered by this program was approximately \$2,181,530 for the year ended June 30, 2023. Title 5 of the Maine Revised Statutes Annotated requires the State to contribute 14.29% of the Town's contractually required contributions, which are actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability (UAL). Contributions paid by the State were approximately \$281,019 for the year ended June 30, 2023. Title 5 of the Maine Revised Statutes Annotated also requires the Town to contribute at an actuarially determined normal cost rate of 3.84%, which totaled \$75,301 for 2023. In addition, the Town is required to contribute toward the UAL of the plan and pay a small percentage of payroll towards the administrative costs for federally funded teachers, which amounts to 14.89% of compensation and totaled \$32,012 the year ended June 30, 2023.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 14 - DEFINED BENEFIT PENSION PLANS (CONTINUED)

**Pension Liabilities/(Assets)**

*PLD Consolidated Plan*

At June 30, 2023, the Town reported a liability/(asset) of \$110,521 for its proportionate share of the net pension liabilities/(assets) for the plan. The net pension liabilities/(assets) were measured as of June 30, 2022 and the total pension liabilities/(assets) used to calculate the net pension liabilities/(assets) was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liabilities were based on a projection of the Town's long-term share of contributions to each pension plan relative to the projected contributions of all PLDs, actuarially determined. At June 30, 2022, the Town's proportion was 0.041575%, which was an increase of 0.00336% from its proportion measured as of June 30, 2021.

*SET Plan*

At June 30, 2023, the Town reported a liability for its proportionate share of the net pension liability that reflected a reduction for State pension support provided to the Town. The amount recognized by the Town as its proportionate share of the net pension liability, the related State support and the total portion of the net pension liability that was associated with the Town were as follows:

Town's proportionate share of the net pension liability	\$	161,499
State's proportionate share of the net pension liability associated with the Town		<u>1,902,534</u>
Total	\$	<u>2,064,033</u>

The net pension liability was measured as of June 30, 2022 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating school units and the State actuarially determined. At June 30, 2022 the Town's proportion was 0.010876%, which was an increase of 0.00696% from its proportion measured as of June 30, 2021.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 14 - DEFINED BENEFIT PENSION PLANS (CONTINUED)

**Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

For the year ended June 30, 2023, the Town recognized total pension expense of \$5,827 for the PLD plan and expense of \$327,091 and revenue of \$327,091 for support provided by the State of Maine for the SET plan. At June 30, 2023, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	PLD Plan		SET Plan	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 20,539	\$ -	\$ 8,046	\$ -
Changes of assumptions	22,432	-	31,359	-
Net difference between projected and actual earnings on pension plan investments	-	46,387	-	31,807
Changes in proportion and differences between contributions and proportionate share of contributions	6,258	224	75,388	5,470
Contributions subsequent to the measurement date	36,818	-	107,313	-
<b>Total</b>	<b>\$ 86,047</b>	<b>\$ 46,611</b>	<b>\$ 222,106</b>	<b>\$ 37,277</b>

\$36,818 for the PLD plan and \$107,313 for the SET plan were reported as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

	PLD Plan	SET Plan
Plan year ended June 30:		
2023	\$ 16,840	\$ 45,005
2024	(7,191)	11,987
2025	(28,818)	5,521
2026	21,787	15,002
2027	-	-
Thereafter	-	-

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 14 - DEFINED BENEFIT PENSION PLANS (CONTINUED)

**Actuarial Methods and Assumptions**

The respective collective total pension liability for the plans was determined by an actuarial valuation as of June 30, 2022, using the following methods and assumptions applied to all periods included in the measurement:

*Actuarial Cost Method*

The Entry Age Normal actuarial funding method is used to determine costs. Under this funding method, the total employer contribution rate consists of two elements: the normal cost rate and the unfunded actuarial liability (UAL) rate.

The individual entry age normal method is used to determine liabilities. Under the individual entry age normal method, a normal cost rate is calculated for each employee. This rate is determined by taking the value, as of age at entry into the plan, of the member's projected future benefits and dividing it by the value, also as of the member's entry age of his or her expected future salary. The normal cost for each member is the product of the member's pay and normal cost rate. The normal cost for the group is the sum of the normal costs for all members.

Experience gains and losses, i.e., decreases or increases in liabilities and/or in assets when actual experience differs from the actuarial assumptions, affect the unfunded actuarial accrued liability.

*Asset Valuation Method*

The actuarial valuation employs a technique for determining the actuarial value of assets which reduces the impact of short-term volatility in the market value. The specific technique adopted in this valuation recognizes in a given year one-third of the investment return that is different from the actuarial assumption for investment return.

*Amortization*

The net pension liability of the PLD Consolidated Plan is amortized on a level percentage of payroll using a method where a separate twenty-year closed period is established annually for the gain or loss for that year.

The net pension liability of the State Employee and Teacher Retirement Plan is amortized on a level percentage of payroll over the amortization period then in effect under statutory and constitutional requirements.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 14 - DEFINED BENEFIT PENSION PLANS (CONTINUED)

Significant actuarial assumptions employed by the actuary for funding purposes as of June 30, 2022 are as follows:

*Investment Rate of Return* - For the PLD and State Employee and Teacher Plans, 6.50% per annum for the year ended June 30, 2022 and 2021, compounded annually.

*Salary Increases, Merit and Inflation* - Members of the consolidated plan for PLDs, 2.75% - 11.48%; teachers, 2.80% - 13.03% per year.

*Mortality Rates* - For the PLD Consolidated Plan and the State Employee and Teacher Plan, the rates are based on the 2010 Public Plan General Benefits-Weighted Healthy Retiree Mortality Table, for males and females, projected generationally using the RPEC\_2020 model.

*Cost of Living Benefit Increases* - for PLD Consolidated 1.91% and Teacher Plans, 2.20% per annum for the year ended June 30, 2022.

The long-term expected rate of return on pension plan assets was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major class of assets. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2022 are summarized in the following table.

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Public equities	30.0%	6.0%
US Government	7.5%	2.3%
Private equity	15.0%	7.6%
Real assets:		
Real estate	10.0%	5.2%
Infrastructure	10.0%	5.3%
Natural resources	5.0%	5.0%
Traditional Credit	7.5%	3.2%
Alternative Credit	5.0%	7.4%
Diversifiers	10.0%	5.9%

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 14 - DEFINED BENEFIT PENSION PLANS (CONTINUED)

*Discount Rate*

The discount rate used to measure the collective total pension liability was 6.50% for 2022 for each of the Plans. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer and non-employer entity contributions will be made at contractually required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The following table shows how the collective net pension liability as of June 30, 2022 would change if the discount rate used was one percentage point lower or one percentage point higher than the current rate. The current rate is 6.50% for each of the Plans.

	1% Decrease	Discount Rate	1% Increase
<u>PLD Plan:</u>			
Discount rate	5.50%	6.50%	7.50%
Town's proportionate share of the net pension liability/(asset)	\$ 326,511	\$ 110,521	\$ (68,002)
<u>SET Plan:</u>			
Discount rate	5.50%	6.50%	7.50%
Town's proportionate share of the net pension liability	\$ 316,254	\$ 161,499	\$ 32,650

**Changes in Net Pension Liability/(Asset)**

Each employer's share of the collective net pension liability is equal to the collective net pension liability multiplied by the employer's proportionate share as of June 30, 2022 as shown in the schedules of employer and non-employer contributing entity allocations. Changes in net pension liability are recognized in pension expense for the year ended June 30, 2022 with the following exceptions.

*Differences between Expected and Actual Experience*

The difference between expected and actual experience with regard to economic or demographic factors is recognized in pension expense using a straight-line amortization method over a closed period equal to the average expected remaining

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 14 - DEFINED BENEFIT PENSION PLANS (CONTINUED)

service lives of active and inactive members in each plan. The first year is recognized as pension expense and the remaining years are shown as either deferred outflows of resources or deferred inflows of resource. For 2022 through 2020, this was three years for the PLD Consolidated Plan. For 2019, this was four years for the PLD Consolidated Plan. For 2018 and 2017, this was three years; prior to 2017, this was four years for the PLD Consolidated Plan. For 2022 and 2017, this was three years for the SET Plan.

*Differences between Expected and Actual Investment Earnings*

Differences between projected and actual investment earnings are recognized in pension expense using a straight-line amortization method over a closed five-year period. The first year is recognized as pension expense and the remaining years are shown as either deferred outflows of resources or deferred inflows of resources.

*Changes in Assumptions*

Differences due to changes in assumptions about future economic or demographic factors or other inputs are recognized in pension expense using a straight-line amortization method over a closed period equal to the average expected remaining service lives of active and inactive members in each plan. The actuarial assumptions used for the year ended June 30, 2022 valuation were based on the results of an actuarial experience study for the period of July 1, 2015 through June 30, 2020. The first year is recognized as pension expense and the remaining years are shown as either deferred outflows of resources or deferred inflows of resources. Please refer to the *Actuarial Methods and Assumptions* section for information relating to the use of assumptions.

*Changes in Proportion and Differences between Employer Contributions and Proportionate Share of Contributions*

Differences resulting from a change in proportionate share of contributions and differences between total employer contributions and the employer's proportionate share of contributions are recognized in pension expense using a straight-line amortization method over a closed period equal to the average expected remaining service lives of active and inactive members in each plan. The first year is recognized as pension expense and the remaining years are shown as either deferred outflows of resources or deferred inflows of resources. Differences between total employer contributions and the employer's proportionate share of contributions may arise when an employer has a contribution requirement for an employer specific liability.



TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 14 - DEFINED BENEFIT PENSION PLANS (CONTINUED)

**Pension Plan Fiduciary Net Position**

Additional financial and actuarial information with respect to the Plan can be found in the MainePERS' 2022 Annual Comprehensive Financial Report available online at [www.maineopers.org](http://www.maineopers.org) or by contacting the System at (207) 512-3100.

NOTE 15 - DEFERRED COMPENSATION PLAN

The School Department offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 403. The plan, available to all school employees, permits them to defer a portion of their salary until future years. There is no employer match by the Town or the School Department. The deferred compensation is not available to employees until termination, retirement, death or unforeseen emergency.

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts and all income attributable to those amounts, property or rights are (until paid or made available to the employee or other beneficiary) to be held in a trust for the exclusive benefit of the participants and their beneficiaries.

It is the opinion of the Town and the School Department's management that the Town and the School Department have no liability for losses under the plan but does have the duty of due care that would be required of an ordinary prudent investor.

NOTE 16 - OTHER POST EMPLOYMENT BENEFIT (OPEB) GROUP LIFE  
INSURANCE PLAN

MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM

STATE EMPLOYEE AND TEACHER PLAN

**Plan Description**

All School teachers, plus other qualified educators, participate in the Maine Public Employees Retirement System's (MainePERS) State Employee and Teacher (SET) Plan. The teacher's program is a multi-employer cost-sharing plan with a special funding situation, established by the Maine State Legislature. The State of Maine is also a non-employer contributing entity in that the State pays the initial unfunded actuarial liability on behalf of teachers, while school districts contribute the normal cost, calculated actuarially, for their teacher members. Title 5 of the Maine Revised Statutes Annotated assigns the authority to establish and amend benefit provisions to the State

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 16 - OTHER POST EMPLOYMENT BENEFIT (OPEB) GROUP LIFE  
INSURANCE PLAN (CONTINUED)

Legislature. As of June 30, 2022, there were 228 employers, including the State of Maine, participating in the plan. The Maine Public Employees Retirement System issues a publicly available financial report that includes financial and actuarial information for the SET Plan. That report may be obtained online at [www.maineopers.org](http://www.maineopers.org) or by contacting the System at (800) 451-9800.

**Benefits Provided**

The Group Life Insurance Plan (the Plan) provides basic group life insurance benefits, during retirement, to retirees who participated in the Plan prior to retirement for a minimum of 10 years (the 10-year participation requirement does not apply to recipients of disability retirement benefits). The level of coverage in retirement is initially set to an amount equal to the retiree's average final compensation. The initial amount of basic life is then subsequently reduced at the rate of 15% per year to the greater of 40% of the initial amount or \$2,500.

**Contributions**

Life insurance benefits are funded by contributions from members and employers. Premium rates are those determined by the MainePERS's Board of Trustees to be actuarially sufficient to pay anticipated claims. For Department's teachers, the premiums for retiree life insurance coverage are factored into the premiums paid for basic coverage while participants are active members. Premiums for basic life insurance coverage for retired teachers are paid by the State as the total dollar amount of each year's annual required contribution. The State participates in the SET Plan as a non-employer contributing entity in that the State pays the actuarially determined premium contributions associated with retired teachers. The State's contribution to the Plan for the year ended June 30, 2023 was approximately \$4,382.

**OPEB Liabilities and OPEB Expense**

At June 30, 2023, the District reported a liability for its proportionate share of the net OPEB liability that reflected a reduction for State OPEB support provided to the District. The total portion of the net OPEB liability that was associated with the District was as follows:

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 16 - OTHER POST EMPLOYMENT BENEFIT (OPEB) GROUP LIFE  
INSURANCE PLAN (CONTINUED)

Town's proportionate share of the net OPEB liability	\$	-
State's proportionate share of the net OPEB liability associated with the Town		<u>36,768</u>
Total	\$	<u>36,768</u>

For the year ended June 30, 2023, the Town recognized net OPEB expense of \$3,907 and revenue of \$3,907 for support provided by the State of Maine.

NOTE 17 - OTHER POST EMPLOYMENT BENEFIT (OPEB) MEDICAL PLAN

MAINE EDUCATION ASSOCIATION BENEFITS TRUST

**Plan Description**

The State of Maine and School retirees contribute to the School's OPEB Plan with the Maine Education Association Benefits Trust (MEABT), a single employer defined benefit plan. Contributions and membership in this Plan are voluntary and may be terminated at any time by the State, the School and/or the School retirees. MEABT is a fully funded, self-insured trust which provides benefits to education organizations and acts as the agent to the School concerning administration of this Plan. Title 24-A Chapter 81 of the Maine Revised Statutes Annotated authorizes the regulation of MEABT as a Multiple Employer Welfare Arrangement by the State of Maine Bureau of Insurance. Benefits and plans are designed and governed by MEABT participants and are administered by a number of third-party administrators contracted by MEABT. No assets are accumulated in a trust that meets the criteria of paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. MEABT issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by contacting MEABT at (888) 622-4418.

**Benefits Provided**

This Plan provides medical/prescription drug benefits during retirement to Medicare and non-Medicare retirees and their spouses with varying levels of benefits determined by voluntary plan selection by the retiree as well as applicable Medicare statutes and regulations. The employee must have participated in a plan for the 12 months prior to retirement and have 10 years (under age 50) or 5 years (age 50 or

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 17 - OTHER POST EMPLOYMENT BENEFIT (OPEB) MEDICAL PLAN  
(CONTINUED)

above) of continuous active service and enrollment in the health plan to be eligible for this Plan. The retiree who terminates coverage may elect to re-enroll in coverage if they participated in the health plan for 12 months prior to terminating coverage, as long as re-enrollment occurs within 5 years from coverage termination and as long as the retiree is not past age 62. The retiree must have maintained continuous health insurance coverage during the break in coverage with MEABT to be eligible for re-enrollment and is only eligible for re-enrollment once.

**Employees Covered by Benefit Terms**

At June 30, 2023, the following employees were covered by the benefit terms:

Active members	38
Retirees and spouses	<u>15</u>
Total	<u><u>53</u></u>

**Cost Sharing Provisions/Contributions**

Retirees are eligible for a State subsidy of 55% of the blended single premium for the retiree. The blended premium is determined by blending rates for active members and retired members, as determined by State law. The retiree contributes the remaining 45% of blended single premium and spouse must contribute 100% of the blended premium amount coverage elected.

**Employee/Retiree Premium Amounts:**

The following monthly premium amounts were reported on the individual data file. Actual plan election was reflected in expected retiree premium amounts.

<u>Pre-Medicare</u>	<u>Employee</u>	<u>Employee/ Spouse</u>	<u>Employee/ Child(ren)</u>	<u>Family</u>
Choice Plus	\$830	\$1,870	\$1,469	\$2,276
Standard \$200 Ded	\$896	\$2,020	\$1,586	\$2,458
<b><u>Medicare</u></b>				
Medicare-Eligible Retirees	\$388	\$776	N/A	N/A

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 17 - OTHER POST EMPLOYMENT BENEFIT (OPEB) MEDICAL PLAN  
(CONTINUED)

**Total OPEB Liability, OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

At June 30, 2023, the School reported a liability of \$349,282 for its total OPEB liability for this Plan. The total OPEB liability was measured as of June 30, 2022 and was determined by an actuarial valuation as of that date. The School's total OPEB liability was based on the Entry Age Normal Actuarial Cost Method which does not reflect future changes in benefits, subsidies, penalties, taxes or administrative costs that may be required as a result of the Patient Protection and Affordable Care Act of 2010 (ACA) related legislation and regulations.

For the year ended June 30, 2023, the School recognized OPEB revenue of \$18,162. At June 30, 2023, the School reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>MEABT</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ 44,592
Changes of assumptions	67,859	24,160
Net difference between projected and actual earnings on OPEB plan investments	-	-
Contributions subsequent to the measurement date	<u>593</u>	<u>-</u>
Total	<u>\$ 68,452</u>	<u>\$ 68,752</u>

\$593 were reported as deferred outflows of resources related to OPEB resulting from School contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 17 - OTHER POST EMPLOYMENT BENEFIT (OPEB) MEDICAL PLAN  
(CONTINUED)

	<u>MEABT</u>
Plan year ended June 30:	
2023	\$ 659
2024	656
2025	3,309
2026	(169)
2027	(163)
Thereafter	(5,185)

**Discount Rate**

The discount rate is the assumed interest rate used for converting projected dollar related values to a present value as of June 30, 2021. The discount rate determination is based on the high-quality AA/Aa or higher bond yields in effect for 20-year, tax-exempt general obligation municipal bonds using the Bond Buyer 20-Bond GO Index. The rate of 3.54% per annum for June 30, 2023 was based upon a measurement date of June 30, 2022. The sensitivity of total OPEB liability to changes in discount rate are as follows:

	<u>1% Decrease</u>	<u>Discount Rate</u>	<u>1% Increase</u>
	2.54%	3.54%	4.54%
Total OPEB liability	\$ 418,162	\$ 349,282	\$ 294,715
Plan fiduciary net position	-	-	-
Net OPEB liability	<u>\$ 418,162</u>	<u>\$ 349,282</u>	<u>\$ 294,715</u>
Plan fiduciary net position as a percentage of the total OPEB liability	0.00%	0.00%	0.00%

**Healthcare Trend**

The healthcare trend is the assumed dollar increase in dollar-related values in the future due to the increase in the cost of health care. The healthcare cost trend rate is the rate of change in per capita health claim costs over time as a result of factors such as medical inflation, utilization of healthcare services, plan design and technological developments. The sensitivity of total OPEB liability to changes in healthcare cost trend rates are as follows:

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 17 - OTHER POST EMPLOYMENT BENEFIT (OPEB) MEDICAL PLAN  
(CONTINUED)

	1% Decrease	Healthcare Trend Rates	1% Increase
Total OPEB liability	\$ 288,803	\$ 349,282	\$ 427,688
Plan fiduciary net position	-	-	-
Net OPEB liability	<u>\$ 288,803</u>	<u>\$ 349,282</u>	<u>\$ 427,688</u>
Plan fiduciary net position as a percentage of the total OPEB liability	0.00%	0.00%	0.00%

**Actuarial Methods and Assumptions**

The total OPEB liability for the Plan was determined by an actuarial valuation as of June 30, 2022, using the following methods and assumptions applied to all periods included in the measurement:

*Actuarial Cost Method*

The Entry Age Normal Actuarial Cost Method is used to determine costs. Under this funding method, a normal cost rate is determined as a level percent of pay for each active Plan member and then summed to produce the total normal cost for this Plan. The unfunded actuarial liability is the difference between the actuarial liability and the actuarial value of assets.

*Assumptions*

The demographic actuarial assumptions are the Teacher assumptions that were used by the Maine Public Employees Retirement System State Employee and Teacher Retirement Program valuation at June 30, 2021 and are based on the experience study covering the period from June 30, 2015 through June 30, 2020. The proposed assumptions were adopted by the Board of Trustees at their March 11, 2021.

The economic assumptions are based on GASB 75 paragraph 36. Since the Plan is not funded via a qualified trust, the discount rates are selected based on the 20-year tax-exempt bond buyer rates as of the measurement dates. The other economic assumptions, ie trend rates, were developed based on historical and future projections of long term health care rates:

Discount Rate - 3.54% per annum for year-end 2022 reporting, 2.16% per annum for year-end 2021 reporting.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 17 - OTHER POST EMPLOYMENT BENEFIT (OPEB) MEDICAL PLAN  
(CONTINUED)

Trend Assumptions:

Health care trend assumptions used were developed using the Society of Actuaries (SOA) Long-Run Medical Cost Trend Model version 2023\_1f. The following assumptions were applied in this model as below:

Trend Assumption Inputs

<u>Variable</u>	<u>Rate</u>
Rate of Inflation	2.70%
Rate of Growth in Real Income/GDP per capita 2032+	1.40%
Extra Trend due to Taste/Technology 2032+	0.80%
Expected Health Share of GDP 2032	19.8%
Health Share of GDP Resistance Point	19.9%
Year for Limiting Cost Growth to GDP Growth	2042

The SOA Long-Run Medical Cost Trend Model and its baseline projection are based on an econometric analysis of historical U.S. medical expenditures and the judgments of experts in the field. The long-run baseline projection and input variables have been developed under the guidance of the SOA Project Oversight Group. Sample medical trends are listed in the table below.

Pre-Medicare - Initial trend of 7.95% applied in FYE 2023 and 4.00% applied in FYE 2022 grading over 18 years to 3.25% per annum.

Medicare - Initial trend of 0.0% applied in FYE 2023 and 5.62% applied in FYE 2024 grading over 18 years to 4.29% per annum.

Future plan changes - Assumes that the current Plan and cost-sharing structure remain in place for all future years.

Significant actuarial assumptions employed by the actuary for demographic purposes are the assumptions that were adopted by Maine Public Employees Retirement System State Employee and Teacher Retirement Program at June 30, 2021 and based on the experience study covering the period from June 30, 2015 through June 30, 2020. The proposed assumptions were adopted by the Board of Trustees at their March 11, 2021 meeting. As of June 30, 2022, they are as follows:

Retirement Rates - Rates vary for plans based on age and service

Rates of Turnover - Rates vary for plans based on service



TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 17 - OTHER POST EMPLOYMENT BENEFIT (OPEB) MEDICAL PLAN  
(CONTINUED)

Disability Incidence - Rates vary for plans based on age

Retirement Contribution Increases - Assumed to increase at the same rate as incurred claims

Family Enrollment Composition - It is assumed that 80% is married with an eligible spouse.

Age Difference of Spouses - Husbands are assumed to be 3 years older than wives.

Administrative expenses - Included in the per capita claims cost

Salary Increase Rate - 2.75% per year assumed using the level percentage of pay entry age method

Salaries - Salaries were not provided by the client. Assumed salaries are inferred using the Teachers Age/Service Salary scatter from the Maine State Teachers Retirement System's salary age/service scatter from the June 30, 2022 Maine Public Employees Retirement System State Employee and Teacher Retirement Program valuation. Based on the dates of hire assumed above and the participant's actual age, pay was assigned using the salary age service scatter, unless otherwise supplied by the district group during its review of the active data.

Dates of Hire - Were not available from the client and were available from the State Retirement Agency. Dates of hire were inferred using the Maine State Retirement System's Age/Service scatter from the June 30, 2022 Maine Public Employees Retirement System State Employee and Teacher Retirement Program valuation. Those under 1 year of service, the date was assumed to be January 1, 2022 and all other groups were assumed to be hired on July 1 of each service midpoint.

Rate of Mortality:

Healthy Annuitants: Based on the 2010 Public Plan Teacher Benefits Weighted Healthy Retiree Mortality Table adjusted as follows:

- 98.1% and 87.5% respectively of the rates for males before age 85 and females before age 80

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 17 - OTHER POST EMPLOYMENT BENEFIT (OPEB) MEDICAL PLAN  
(CONTINUED)

- 106.4% and 122.3% respectively of the rates for males on and after age 85 and females on and after age 80

Rates are projected generationally using the RPEC\_2020 model, with an ultimate rate of 1.00% for ages 80 and under, grading down to 0.05% at age 95 and further grading down to 0.00% at age 115, along with convergence to the ultimate rates in the year 2027. All other parameters used in the RPEC\_2020 model are those included in the published MP-2020 scale.

Healthy Employees: Based on 93.1% and 91.9% of the 2010 Public Plan Teacher Benefits Weighted Employee Mortality Table, respectively, for males and females. These rates are generationally projected using the same version of the RPEC\_2020 model as described in the healthy annuitant mortality.

Disabled Annuitants: Based on 94.2% and 123.8% of the 2010 Public Plan Non-Safety Benefits-Weighted Disabled Retiree Mortality Table, respectively, for males and females. These rates are generationally projected using the same version of the RPEC\_2020 model described in the healthy annuitant mortality.

Retiree Continuation Percentage:

Retirees who are currently in the Medicare Advantage Plan (Medicare participants) are assumed to remain in the Medicare Advantage Plan.

Retirees who are over the age of 65 and enrolled in a Pre-Medicare plan are assumed to never be eligible for Medicare and are assumed to remain enrolled in the Pre-Medicare plan.

Retirees who are currently under the age of 64 and enrolled in a Pre-Medicare plan are assumed to be eligible for Medicare and are assumed to remain in the Pre-Medicare Plan until age 64 and enroll in the Medicare Advantage Plan at age 65.

Spouses who are currently in a Pre-Medicare plan will follow the same assumptions as the retired member. Thus if the member is never eligible for Medicare, the spouse is not either.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 17 - OTHER POST EMPLOYMENT BENEFIT (OPEB) MEDICAL PLAN  
(CONTINUED)

Significant actuarial assumptions employed by the actuary for claims and expense purposes are the based on the actual community rated premiums of the entire group. As of June 30, 2022, they are as follows:

Monthly Per Capital Claims and Expense Cost - Claims are based on community rated premiums through July 1, 2022 and projects through June 30, 2023 and associate enrollment in the various options offered. Annual administrative and claims adjudication expenses are assumed to be included in the annual premiums.

Medical Plan Election - Employees are assumed to continue in their current medical plan for their entire career. 50% of retirees are assumed to switch from the Choice Plan to the Standard Plan.

Medicare Eligibility - Assumed to be age 65, with the exception of retirees over age 65 who are not in the Medicare Advantage Plan are assumed to never be eligible for Medicare, all current actives with a hire date before December 26, 1986 are assumed to never be eligible for Medicare.

**Changes in Total OPEB Liability**

Changes in total OPEB liability are recognized in OPEB expense for the year ended June 30, 2022 with the following exceptions:

*Differences between Expected and Actual Experience*

The difference between expected and actual experience are recognized in OPEB expense using a straight-line amortization method over a closed period equal to the average expected remaining service lives of active and inactive members in each plan. As of the beginning of the measurement period, this average was 7 years. The first year is recognized as OPEB expense and the remaining years are shown as either deferred outflows of resources or deferred inflows of resources. For the fiscal year ended June 30, 2022, there were no differences between expected and actual experience.

*Changes in Assumptions*

Differences due to changes in assumptions about future economic, demographic or claim and expense factors or other inputs are recognized in OPEB expense over the average expected remaining service life of all active and inactive Plan members. As of the beginning of the measurement period, this average was 7 years. The first year is

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 17 - OTHER POST EMPLOYMENT BENEFIT (OPEB) MEDICAL PLAN  
(CONTINUED)

recognized as OPEB expense and the remaining years are shown as either deferred outflows of resources or deferred inflows of resources. The amortization period was six years for year ending June 30, 2019. For the fiscal year ended June 30, 2022, there were no changes in assumptions.

*Differences between Projected and Actual Earnings on OPEB Plan Investments*

Differences between projected and actual investment earnings are recognized in OPEB expense using a straight-line amortization method over a closed five-year period. The first year is recognized as OPEB expense and the remaining years are shown as either deferred outflows of resources or deferred inflows of resources.

**OPEB Plan Fiduciary Net Position**

Additional financial and actuarial information with respect to this Plan can be found at the Town Treasurer's Office at 35 H Road, Acton, Maine 04001.

NOTE 18 - LANDFILL CLOSURE AND POSTCLOSURE CARE COSTS

The Town of Acton's landfill is at 100% capacity to date. Therefore, the estimated remaining landfill life is zero years. Federal and state laws require that certain post closure care be met. The Town estimates that on an annual basis, some immaterial costs will be incurred for post closure care. The annual amount will be paid for within the Town's annual operating budget.

NOTE 19 - OVERLAPPING DEBT

The Town is responsible for its proportionate share of County debt. As of June 30, 2023, the County of York had no outstanding debt.

NOTE 20 - RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions and natural disasters for which the Town carries commercial insurance or participates in a public entity and self-insured risk pool sponsored by the Maine Municipal and the Maine School Management Associations.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 20 - RISK MANAGEMENT (CONTINUED)

Based on the coverage provided by the insurance purchased, the Town is not aware of any material actual or potential claim liabilities which should be recorded as of June 30, 2023. There were no significant reductions in insurance coverage from that of the prior year and amounts of settlements have not exceeded insurance coverage in the past three years.

NOTE 21 - CONTINGENCIES

With regard to pending legal claims or any unasserted claims, it is not feasible at this time to predict or determine their outcome. Management believes, however, that settlement amounts, if any, will not have a material adverse effect on the Town's financial position.

The Town participates in various intergovernmental grant programs which may be subject to future program compliance audits by the grantors or their representatives. Accordingly, the Town's compliance with applicable grant requirement may be established at some future date. The amount, if any, of any liabilities arising from the disallowance of expenditures or ineligibility of grant revenues cannot be determined at this time.

The Town's School Department receives education subsidy funding payments through the State of Maine. The State subsidy payment amount is adjusted quarterly for the Town's School Department share of MaineCare Seed, which is the required local share of MaineCare revenue that the State pays on behalf of the Town's School Department and then recovers through the ED 279. Adjustments made by the State in the fiscal year of 2024 could include expenditures from the fiscal year of 2023 that would normally be accrued. The actual amount cannot be determined at this time. However, it is the position of the Town's School Department that this practice is consistent with the formal recommendation of the Maine Department of Education to all Maine units concerning this matter.

NOTE 22 - RELATED PARTIES

An employee of the Transfer Station is the owner of Ham's Property Service which the Town paid \$7,165 for business in FY 2023.

An employee of the Fire Department is the owner of Cole's Contracting which the Town paid \$26,113 for business in FY 2023.

An employee of the Fire Department is the owner of David Langely & Sons Excavating which the Town paid \$125,731 for business in FY 2023.

TOWN OF ACTON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

NOTE 23 - DEFICIT FUND BALANCES

At June 30, 2023, the Town had the following deficit fund balances:

Small Rural School	<u>\$</u> <u>466</u>
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NOTE 24 - COMPARATIVE DATA/RECLASSIFICATIONS

Comparative total data for the prior year have been presented in selected sections of the accompanying financial statements in order to provide an understanding of the changes in the Town's financial position and operations. Also, certain amounts presented in the prior year's data have been reclassified to be consistent with the current year's presentation.

NOTE 25 - RESTATEMENTS

In 2023, the Town determined that certain transactions in prior years had been recorded incorrectly or omitted, therefore, a restatement to the 2022 government-wide and fund financial statements was required. The beginning net position was restated by \$19,989 to correct an omission in the capital assets for the 2022 fiscal year. The governmental funds have been restated at July 1, 2022 to account for the reclassification of funds from the education fund to special revenue and capital projects funds. The resulting restatements increased the governmental activities total net position from \$9,255,513 to \$9,275,502, decreased the education fund total fund balance by \$320,000 from \$1,771,144 to \$1,451,144, increased the special revenue funds total fund balance by \$195,000 from \$521,497 to \$716,497 and increased the capital projects total fund balance by \$125,000 from \$289,408 to \$414,408.

## Required Supplementary Information

Required supplementary information includes financial information and disclosures that are required by the Governmental Accounting Standards Board but are not considered a part of the basic financial statements. Such information includes:

- Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund
- Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - Education Fund
- Schedule of Proportionate Share of the Net Pension Liability
- Schedule of Contributions - Pensions
- Schedule of Changes in the Net OPEB Liability - MEABT Plan
- Schedule of Changes in the Net OPEB Liability and Related Ratios - MEABT Plan
- Schedule of Proportionate Share of the Net OPEB Liability - SET Plan
- Schedule of Contributions - OPEB
- Notes to Required Supplementary Information

## TOWN OF ACTON, MAINE

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS  
 BUDGET AND ACTUAL - GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2023

	Budgeted Amounts		Actual Amounts	Variance Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 3,078,949	\$ 3,078,949	\$ 3,078,949	\$ -
Resources (Inflows):				
Property taxes	7,126,732	7,126,732	7,162,248	35,516
Excise taxes	638,000	638,000	728,234	90,234
Intergovernmental	431,604	432,736	474,615	41,879
Charges for services	248,250	252,912	233,951	(18,961)
Investment income	15,000	15,000	23,213	8,213
Other revenue	88,500	88,500	96,954	8,454
Transfers from other funds	129,294	129,294	129,294	-
Amounts Available for Appropriation	<u>11,756,329</u>	<u>11,762,123</u>	<u>11,927,458</u>	<u>165,335</u>
Charges to Appropriations (Outflows):				
General government	958,375	887,963	792,303	95,660
Public safety	940,880	940,880	860,544	80,336
Public works	1,459,557	1,689,903	1,564,291	125,612
Social services	81,091	81,091	81,091	-
Recreation	38,465	32,276	32,276	-
General assistance	3,000	3,000	-	3,000
County tax	345,072	345,072	345,072	-
Debt service:				
Principal	150,474	220,886	220,886	-
Interest	7,114	7,114	6,395	719
Other	163,420	171,537	68,549	102,988
Transfers to other funds	5,403,551	5,514,402	5,514,402	-
Total Charges to Appropriations	<u>9,550,999</u>	<u>9,894,124</u>	<u>9,485,809</u>	<u>408,315</u>
Budgetary Fund Balance, June 30	<u>\$ 2,205,330</u>	<u>\$ 1,867,999</u>	<u>\$ 2,441,649</u>	<u>\$ 573,650</u>
Utilization of committed fund balance	\$ -	\$ 181,617	\$ -	\$ (181,617)
Utilization of unassigned fund balance	853,588	1,009,302	-	(1,009,302)
	<u>\$ 853,588</u>	<u>\$ 1,190,919</u>	<u>\$ -</u>	<u>\$ (1,190,919)</u>

See accompanying independent auditor's report and notes to financial statements.



## TOWN OF ACTON, MAINE

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS  
 BUDGET AND ACTUAL - EDUCATION FUND  
 FOR THE YEAR ENDED JUNE 30, 2023

	Budgeted Amounts		Actual Amounts	Variance
	Original	Final		Positive (Negative)
Budgetary Fund Balance, July 1, Restated	\$ 1,451,144	\$ 1,451,144	\$ 1,451,144	\$ -
Resources (Inflows):				
Property Taxes Assessed	4,968,257	-	-	-
Intergovernmental Revenues:				
State Subsidy	465,923	465,923	632,408	166,485
Other	-	18,000	27,662	9,662
Charges for Services	-	-	509	509
Interest Income	-	-	4,068	4,068
Other	-	-	10,700	10,700
Transfers from Other Funds	-	5,078,257	5,078,257	-
Amounts Available for Appropriation	<u>6,885,324</u>	<u>7,013,324</u>	<u>7,204,748</u>	<u>191,424</u>
Charges to Appropriations (Outflows):				
Regular Instruction	2,488,698	2,447,698	2,317,493	130,205
Special Education	1,252,305	1,311,305	1,297,361	13,944
Other Instruction	60,450	60,450	48,583	11,867
Student and Staff Support	592,733	592,733	557,570	35,163
System Administration	236,858	236,858	209,867	26,991
School Administration	152,635	152,635	150,165	2,470
Transportation	326,374	326,374	306,237	20,137
Facilities Maintenance	580,270	590,270	590,431	(161)
All Other Expenditures	170,493	170,493	-	170,493
Transfer to Other Funds	-	100,000	100,000	-
Total Charges to Appropriations	<u>5,860,816</u>	<u>5,988,816</u>	<u>5,577,707</u>	<u>411,109</u>
Budgetary Fund Balance, June 30	<u>\$ 1,024,508</u>	<u>\$ 1,024,508</u>	<u>\$ 1,627,041</u>	<u>\$ 602,533</u>
Utilization of assigned fund balance	<u>\$ 426,636</u>	<u>\$ 426,636</u>	<u>\$ -</u>	<u>\$ 426,636</u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF ACTON, MAINE

SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
LAST 10 FISCAL YEARS\*

	2023	2022	2021	2020	2019	2018	2017	2016	2015
<b>PLD Plan:</b>									
Proportion of the net pension liability/(asset)	0.042%	0.038%	0.038%	0.033%	0.034%	0.032%	0.00%	0.00%	0.00%
Proportionate share of the net pension liability/(asset)	\$ 110,521	\$ (12,281)	\$ 152,592	\$ 102,278	\$ 92,725	\$ 130,889	\$ -	\$ -	\$ -
Covered payroll	\$ 433,995	\$ 356,587	\$ 340,446	\$ 247,830	\$ 276,812	\$ 249,774	\$ -	\$ -	\$ -
Proportionate share of the net pension liability/(asset) as a percentage of its covered payroll	25.47%	-3.44%	44.82%	41.27%	33.50%	52.40%	0.00%	0.00%	0.00%
Plan fiduciary net position as a percentage of the total pension liability/(asset)	93.26%	100.86%	88.35%	90.62%	91.14%	86.43%	86.40%	81.61%	88.30%
<b>SET Plan:</b>									
Town's proportion of the net pension liability/(asset)	0.011%	0.004%	0.004%	0.004%	0.005%	0.006%	0.005%	0.009%	0.009%
Town's proportionate share of the net pension liability/(asset)	\$ 161,499	\$ 33,106	\$ 61,014	\$ 61,889	\$ 62,358	\$ 90,014	\$ 93,227	\$ 121,335	\$ 93,060
State's proportionate share of the net pension liability/(asset) associated with the Town	<u>1,902,534</u>	<u>1,118,558</u>	<u>2,218,415</u>	<u>2,012,301</u>	<u>2,045,938</u>	<u>2,047,685</u>	<u>2,122,536</u>	<u>2,144,365</u>	<u>1,436,353</u>
Total	<u>\$ 2,064,033</u>	<u>\$ 1,151,664</u>	<u>\$ 2,279,429</u>	<u>\$ 2,074,190</u>	<u>\$ 2,108,296</u>	<u>\$ 2,137,699</u>	<u>\$ 2,215,763</u>	<u>\$ 2,265,700</u>	<u>\$ 1,529,413</u>
Town's covered payroll	\$ 2,166,406	\$ 1,880,114	\$ 1,787,682	\$ 1,845,336	\$ 1,858,677	\$ 1,782,507	\$ 1,508,269	\$ 1,918,273	\$ 1,605,351
Town's proportionate share of the net pension liability/(asset) as a percentage of its covered payroll	7.45%	1.76%	3.41%	3.35%	3.35%	5.05%	6.18%	6.33%	5.80%
Plan fiduciary net position as a percentage of the total pension liability/(asset)	85.79%	90.90%	81.03%	84.52%	85.17%	80.78%	80.80%	81.20%	83.91%

\* The amounts presented for each fiscal year were determined as of June 30 and are for those years for which information is available.

See accompanying independent auditor's report and notes to financial statements.

TOWN OF ACTON, MAINE

SCHEDULE OF CONTRIBUTIONS - PENSIONS  
LAST 10 FISCAL YEARS\*

	2023	2022	2021	2020	2019	2018	2017	2016	2015
<u>PLD Plan:</u>									
Contractually required contribution	\$ 36,818	\$ 33,154	\$ 26,145	\$ 24,281	\$ 20,469	\$ 18,872	\$ 16,385	\$ -	\$ -
Contributions in relation to the contractually required contribution	(36,818)	(33,154)	(26,145)	(24,281)	(20,469)	(18,872)	(16,385)	-	-
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 465,179	\$ 433,995	\$ 356,587	\$ 340,446	\$ 247,830	\$ 276,812	\$ 249,774	\$ -	\$ -
Contributions as a percentage of covered payroll	7.91%	7.64%	7.33%	7.13%	8.26%	6.82%	6.56%	0.00%	0.00%
<u>SET Plan:</u>									
Contractually required contribution	\$ 107,313	\$ 104,011	\$ 84,476	\$ 83,352	\$ 71,754	\$ 83,410	\$ 67,798	\$ 58,500	\$ 64,869
Contributions in relation to the contractually required contribution	(107,313)	(104,011)	(84,476)	(83,352)	(71,754)	(83,410)	(67,798)	(58,500)	(64,869)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Town's covered payroll	\$ 2,181,530	\$ 2,166,406	\$ 1,880,114	\$ 1,787,682	\$ 1,845,336	\$ 1,858,677	\$ 1,782,507	\$ 1,508,269	\$ 1,918,273
Contributions as a percentage of covered payroll	4.92%	4.80%	4.49%	4.66%	3.89%	4.49%	3.80%	3.88%	3.38%

\* The amounts presented for each fiscal year are for those years for which information is available.

See accompanying independent auditor's report and notes to financial statements.

## TOWN OF ACTON, MAINE

SCHEDULE OF CHANGES IN NET OPEB LIABILITY - MEABT PLAN  
FOR THE YEAR ENDED JUNE 30, 2023

	Increase (Decrease)		
	Net OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a) - (b)
	<u>          </u>	<u>          </u>	<u>          </u>
Balances at 6/30/2021 (Reporting June 30, 2022)	\$ 372,857	\$ -	\$ 372,857
Changes for the year:			
Service cost	9,853	-	9,853
Interest	8,243	-	8,243
Changes of benefits	-	-	-
Differences between expected and actual experience	(17,494)	-	(17,494)
Changes of assumptions	(21,993)	-	(21,993)
Contributions - employer	-	2,184	(2,184)
Contributions - member	-	-	-
Net investment income	-	-	-
Benefit payments	(2,184)	(2,184)	-
Administrative expense	-	-	-
Net changes	<u>(23,575)</u>	<u>-</u>	<u>(23,575)</u>
Balances at 6/30/2022 (Reporting June 30, 2023)	<u>\$ 349,282</u>	<u>\$ -</u>	<u>\$ 349,282</u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF ACTON, MAINE

SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS  
 MEABT PLAN  
 LAST 10 FISCAL YEARS\*

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
<u>SET Life Insurance:</u>					
Proportion of the net OPEB liability	0.000%	0.000%	0.000%	0.000%	0.000%
Town's proportionate share of the net OPEB liability	\$ -	\$ -	\$ -	\$ -	\$ -
State's proportionate share of the net OPEB liability associated with the Town	<u>36,768</u>	<u>17,356</u>	<u>42,154</u>	<u>43,175</u>	<u>43,495</u>
Total	<u>\$ 36,768</u>	<u>\$ 17,356</u>	<u>\$ 42,154</u>	<u>\$ 43,175</u>	<u>\$ 43,495</u>
Covered payroll	\$ 2,166,406	\$ 1,880,114	\$ 1,787,682	\$ 1,845,336	\$ 1,858,677
Proportionate share of the net OPEB liability as a percentage of its covered payroll	0.00%	0.00%	0.00%	0.00%	0.00%
Plan fiduciary net position as a percentage of the total OPEB liability	52.39%	62.90%	55.40%	49.51%	49.22%

\* The amounts presented for each fiscal year were determined as of June 30 and are for those years for which information is available.

See accompanying independent auditor's report and notes to financial statements.

TOWN OF ACTON, MAINE

SCHEDULE OF PROPORTIONATE SHARE OF THE NET OPEB LIABILITY  
LAST 10 FISCAL YEARS\*

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
<u>SET Life Insurance:</u>						
Proportion of the net OPEB liability	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
Town's proportionate share of the net OPEB liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State's proportionate share of the net OPEB liability associated with the Town	36,768	17,356	42,154	43,175	43,495	37,423
Total	<u>\$ 36,768</u>	<u>\$ 17,356</u>	<u>\$ 42,154</u>	<u>\$ 43,175</u>	<u>\$ 43,495</u>	<u>\$ 37,423</u>
Covered payroll	\$ 2,166,406	\$ 1,880,114	\$ 1,787,682	\$ 1,845,336	\$ 1,858,677	\$ 1,782,507
Proportionate share of the net OPEB liability as a percentage of its covered payroll	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Plan fiduciary net position as a percentage of the total OPEB liability	52.39%	62.90%	55.40%	49.51%	49.22%	48.04%

\* The amounts presented for each fiscal year were determined as of June 30 and are for those years for which information is available.

See accompanying independent auditor's report and notes to financial statements.

TOWN OF ACTON, MAINE

SCHEDULE OF CONTRIBUTIONS - OPEB  
LAST 10 FISCAL YEARS\*

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
<u>MEABT:</u>					
Employer contributions	\$ 2,184	\$ -	\$ 691	\$ -	\$ -
Benefit payments	(2,184)	-	(691)	-	-
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 1,726,457	\$ 1,854,222	\$ 1,808,997	\$ 1,977,394	\$ 1,924,471
Contributions as a percentage of covered payroll	0.00%	0.00%	0.00%	0.00%	0.00%
	<u>2022</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
<u>SET Life Insurance:</u>					
Contractually required contribution	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions in relation to the contractually required contribution	-	-	-	-	-
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 2,181,530	\$ 2,166,406	\$ 1,880,114	\$ 1,787,682	\$ 1,845,336
Contributions as a percentage of covered payroll	0.00%	0.00%	0.00%	0.00%	0.00%

\* The amounts presented for each fiscal year are for those years for which information is available.

See accompanying independent auditor's report and notes to financial statements.

TOWN OF ACTON, MAINE

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
JUNE 30, 2023

**Changes of Assumptions:**

MEABT OPEB Plan:

There was a change in the discount rate from 2.16% to 2.54% per GASB 75 discount rate selection.

See accompanying independent auditor's report and notes to financial statements.



## Other Supplementary Information

Other supplementary information includes financial statements and schedules not required by the Governmental Accounting Standards Board, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

- Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues
- Schedule of Departmental Operations - General Fund
- Combining Balance Sheet - Nonmajor Governmental Funds
- Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds
- Combining Balance Sheet - Nonmajor Special Revenue Funds
- Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Special Revenue Funds
- Combining Balance Sheet - Nonmajor Capital Projects Funds
- Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Capital Projects Funds
- Combining Balance Sheet - Nonmajor Permanent Funds
- Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Permanent Funds
- Schedule of General Capital Assets by Function
- Schedule of Changes in General Capital Assets by Function

## TOWN OF ACTON, MAINE

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS  
 BUDGET AND ACTUAL - GENERAL FUND REVENUES  
 FOR THE YEAR ENDED JUNE 30, 2023

	Original Budget	Final Budget	Actual Amounts	Variance Positive (Negative)
Resources (Inflows):				
Taxes:				
Property taxes	\$ 7,126,732	\$ 7,126,732	\$ 7,162,248	\$ 35,516
Motor vehicle excise	625,000	625,000	711,069	86,069
Boat excise	13,000	13,000	17,165	4,165
Intergovernmental revenues:				
State revenue sharing	228,956	228,956	250,676	21,720
Homestead exemption	130,504	130,504	130,504	-
Local road assistance	52,108	52,108	51,824	(284)
Tree growth	20,000	20,000	35,120	15,120
Other federal/state/local funds	36	1,168	6,491	5,323
Charges for services:				
Town clerk fees	16,000	16,000	18,585	2,585
Building permits	85,000	85,000	79,621	(5,379)
Plumbing permits	11,000	11,000	12,973	1,973
Animal control fees	1,500	1,500	3,509	2,009
Planning board fees	-	-	5,600	5,600
Marriage licenses	450	450	1,044	594
Rescue services	130,000	130,000	98,390	(31,610)
Recreation fees	3,100	7,762	7,762	-
Other	1,200	1,200	6,467	5,267
Investment income, net of unrealized gains/(losses)	15,000	15,000	23,213	8,213
Other revenues:				
Recycling income	30,000	30,000	34,982	4,982
Transfer station	-	-	25	25
Cable access	33,000	33,000	31,583	(1,417)
Interest and fees on taxes	25,000	25,000	25,561	561
Misc. other	500	500	4,803	4,303
Transfers from other funds	129,294	129,294	129,294	-
Amounts Available for Appropriation	<u>\$ 8,677,380</u>	<u>\$ 8,683,174</u>	<u>\$ 8,848,509</u>	<u>\$ 165,335</u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF ACTON, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2023

	Original Budget	Budget Adjustments	Final Budget	Expenditures	Variance Positive (Negative)
<b>GENERAL GOVERNMENT</b>					
Governing body	\$ 32,392	\$ -	\$ 32,392	\$ 32,805	\$ (413)
Town gym expenses	400	-	400	433	(33)
General office assistant	76,703	-	76,703	71,141	5,562
Municipal management	452,923	(70,412)	382,511	354,725	27,786
Elections	7,959	-	7,959	7,256	703
Registrar of voters	4,890	-	4,890	4,889	1
Land use	170,664	-	170,664	119,345	51,319
Finance/treasury	65,950	-	65,950	66,735	(785)
Town clerk/tax collector	98,494	-	98,494	95,174	3,320
Assessment and revaluations	48,000	-	48,000	39,800	8,200
Total	<u>958,375</u>	<u>(70,412)</u>	<u>887,963</u>	<u>792,303</u>	<u>95,660</u>
<b>PUBLIC SAFETY</b>					
Fire/rescue services	810,335	-	810,335	734,062	76,273
Deputy services	68,000	-	68,000	66,232	1,768
Communications	36,580	-	36,580	35,378	1,202
Animal control	19,918	-	19,918	18,990	928
EMA	4,147	-	4,147	3,875	272
Street lights	1,900	-	1,900	2,007	(107)
Total	<u>940,880</u>	<u>-</u>	<u>940,880</u>	<u>860,544</u>	<u>80,336</u>
<b>PUBLIC WORKS</b>					
Transfer station	347,938	-	347,938	329,592	18,346
District 1	464,728	109,458	574,186	533,961	40,225
District 2	469,728	120,888	590,616	563,957	26,659
Sand/salt stockpile	156,125	-	156,125	113,797	42,328
Public works buildings/equipment	21,038	-	21,038	22,984	(1,946)
Total	<u>1,459,557</u>	<u>230,346</u>	<u>1,689,903</u>	<u>1,564,291</u>	<u>125,612</u>
<b>RECREATION</b>					
	<u>38,465</u>	<u>(6,189)</u>	<u>32,276</u>	<u>32,276</u>	<u>-</u>
<b>GENERAL ASSISTANCE</b>					
	<u>3,000</u>	<u>-</u>	<u>3,000</u>	<u>-</u>	<u>3,000</u>
<b>COUNTY TAX</b>					
	<u>345,072</u>	<u>-</u>	<u>345,072</u>	<u>345,072</u>	<u>-</u>

TOWN OF ACTON, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2023

	Original Budget	Budget Adjustments	Final Budget	Expenditures	Variance Positive (Negative)
<b>SOCIAL SERVICES</b>					
Donations	81,091	-	81,091	81,091	-
Total	81,091	-	81,091	81,091	-
<b>DEBT SERVICE</b>					
Principal	150,474	70,412	220,886	220,886	-
Interest	7,114	-	7,114	6,395	719
Total	157,588	70,412	228,000	227,281	719
<b>OTHER</b>					
Health officer	538	-	538	538	-
Cemeteries	3,000	-	3,000	2,960	40
Cable access	36,041	-	36,041	35,632	409
Town forestry/logging	1,152	-	1,152	1,152	-
Goat Hill grant	-	6,985	6,985	6,985	-
Dams	15,150	-	15,150	10,150	5,000
Overlay	97,539	-	97,539	-	97,539
Engineer for municipal complex	10,000	-	10,000	10,000	-
Snowmobile club	-	1,132	1,132	1,132	-
Total	163,420	8,117	171,537	68,549	102,988
<b>TRANSFERS TO OTHER FUNDS</b>					
Education fund	4,968,257	100,000	5,068,257	5,068,257	-
Special Revenue funds	65,000	10,851	75,851	75,851	-
Capital Projects funds	370,294	-	370,294	370,294	-
Total	5,403,551	110,851	5,514,402	5,514,402	-
<b>TOTAL DEPARTMENTAL OPERATIONS</b>	<b>\$ 9,550,999</b>	<b>\$ 343,125</b>	<b>\$ 9,894,124</b>	<b>\$ 9,485,809</b>	<b>\$ 408,315</b>

See accompanying independent auditor's report and notes to financial statements.

## TOWN OF ACTON, MAINE

COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2023

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 36,059	\$ 99,143	\$ 75,525	\$ 210,727
Investments	-	-	126,360	126,360
Due from other governments	47,905	-	-	47,905
Due from other funds	297,112	652,229	30,604	979,945
<b>TOTAL ASSETS</b>	<b>\$ 381,076</b>	<b>\$ 751,372</b>	<b>\$ 232,489</b>	<b>\$ 1,364,937</b>
<b>LIABILITIES</b>				
Accounts payable	\$ 466	\$ -	\$ -	\$ 466
Accrued expenses	33,835	-	115,643	149,478
Due to other funds	3,004	9	29,008	32,021
<b>TOTAL LIABILITIES</b>	<b>37,305</b>	<b>9</b>	<b>144,651</b>	<b>181,965</b>
<b>FUND BALANCES</b>				
Nonspendable	-	-	-	-
Restricted	21,243	118,526	87,838	227,607
Committed	185,000	632,837	-	817,837
Assigned	137,994	-	-	137,994
Unassigned	(466)	-	-	(466)
<b>TOTAL FUND BALANCES</b>	<b>343,771</b>	<b>751,363</b>	<b>87,838</b>	<b>1,182,972</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 381,076</b>	<b>\$ 751,372</b>	<b>\$ 232,489</b>	<b>\$ 1,364,937</b>

See accompanying independent auditor's report and notes to financial statements.

## TOWN OF ACTON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
BALANCES - NONMAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2023

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
REVENUES				
Intergovernmental revenue	\$ 707,632	\$ -	\$ -	\$ 707,632
Investment income, net of unrealized gains/(losses)	-	-	(21,911)	(21,911)
Other	7,616	42,263	-	49,879
TOTAL REVENUES	<u>715,248</u>	<u>42,263</u>	<u>(21,911)</u>	<u>735,600</u>
EXPENDITURES				
Education	688,829	-	-	688,829
Capital outlay	-	194,916	-	194,916
Other	315,702	686	2,000	318,388
TOTAL EXPENDITURES	<u>1,004,531</u>	<u>195,602</u>	<u>2,000</u>	<u>1,202,133</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(289,283)</u>	<u>(153,339)</u>	<u>(23,911)</u>	<u>(466,533)</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	75,851	490,294	-	566,145
Transfers (out)	(159,294)	-	-	(159,294)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(83,443)</u>	<u>490,294</u>	<u>-</u>	<u>406,851</u>
NET CHANGE IN FUND BALANCES	(372,726)	336,955	(23,911)	(59,682)
FUND BALANCES - JULY 1, RESTATED	<u>716,497</u>	<u>414,408</u>	<u>111,749</u>	<u>1,242,654</u>
FUND BALANCES - JUNE 30	<u>\$ 343,771</u>	<u>\$ 751,363</u>	<u>\$ 87,838</u>	<u>\$ 1,182,972</u>

See accompanying independent auditor's report and notes to financial statements.

## Special Revenue Funds

Special revenue funds are established to account for the proceeds of specific revenue sources (other than fiduciary trusts or for major capital projects) that are legally restricted to expenditures for specific purposes.

TOWN OF ACTON, MAINE

COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS  
 JUNE 30, 2023

	Local Entitlement	Title IV	Title IA	Title IA Reallocated	Small Rural School	Teacher Training and Recruiting	Student Activities
<b>ASSETS</b>							
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,478
Due from other governments	-	1,379	-	-	-	-	-
Due from other funds	-	-	-	-	-	-	-
<b>TOTAL ASSETS</b>	<u>\$ -</u>	<u>\$ 1,379</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 19,478</u>
<b>LIABILITIES</b>							
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ 466	\$ -	\$ -
Accrued expenses	-	1,379	-	-	-	-	-
Due to other funds	-	-	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<u>-</u>	<u>1,379</u>	<u>-</u>	<u>-</u>	<u>466</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCES (DEFICITS)</b>							
Nonspendable	-	-	-	-	-	-	-
Restricted	-	-	-	-	-	-	-
Committed	-	-	-	-	-	-	-
Assigned	-	-	-	-	-	-	19,478
Unassigned	-	-	-	-	(466)	-	-
<b>TOTAL FUND BALANCES (DEFICITS)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(466)</u>	<u>-</u>	<u>19,478</u>
<b>TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)</b>	<u>\$ -</u>	<u>\$ 1,379</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 19,478</u>



TOWN OF ACTON, MAINE

COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS  
JUNE 30, 2023

	Mary Grant	Private Rd Association	Acton Recreation	Forestry	Fire Dept Grants	Fire Dept Donations	Revaluation
<b>ASSETS</b>							
Cash and cash equivalents	\$ -	\$ 16,581	\$ -	\$ -	\$ -	\$ -	\$ -
Due from other governments	-	-	-	-	-	-	-
Due from other funds	3,657	-	12,685	480	300	2,524	44,265
<b>TOTAL ASSETS</b>	<b>\$ 3,657</b>	<b>\$ 16,581</b>	<b>\$ 12,685</b>	<b>\$ 480</b>	<b>\$ 300</b>	<b>\$ 2,524</b>	<b>\$ 44,265</b>
<b>LIABILITIES</b>							
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued expenses	-	-	-	-	-	-	-
Due to other funds	-	3,004	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>3,004</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCES (DEFICITS)</b>							
Nonspendable	-	-	-	-	-	-	-
Restricted	-	-	-	-	-	-	-
Committed	-	-	-	-	-	-	-
Assigned	3,657	13,577	12,685	480	300	2,524	44,265
Unassigned	-	-	-	-	-	-	-
<b>TOTAL FUND BALANCES (DEFICITS)</b>	<b>3,657</b>	<b>13,577</b>	<b>12,685</b>	<b>480</b>	<b>300</b>	<b>2,524</b>	<b>44,265</b>
<b>TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)</b>	<b>\$ 3,657</b>	<b>\$ 16,581</b>	<b>\$ 12,685</b>	<b>\$ 480</b>	<b>\$ 300</b>	<b>\$ 2,524</b>	<b>\$ 44,265</b>

TOWN OF ACTON, MAINE

COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS  
JUNE 30, 2023

	Conservation Committee	FEMA	Neighbors Helping Neighbors	Lincoln School Donations	Veterans Cemeteries	School Reserves	Fuel Assistance Donations
<b>ASSETS</b>							
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due from other governments	-	-	-	-	-	-	-
Due from other funds	1,927	31,060	5,572	1,182	927	185,000	360
<b>TOTAL ASSETS</b>	<b>\$ 1,927</b>	<b>\$ 31,060</b>	<b>\$ 5,572</b>	<b>\$ 1,182</b>	<b>\$ 927</b>	<b>\$ 185,000</b>	<b>\$ 360</b>
<b>LIABILITIES</b>							
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued expenses	-	-	-	-	-	-	-
Due to other funds	-	-	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCES (DEFICITS)</b>							
Nonspendable	-	-	-	-	-	-	-
Restricted	-	-	-	-	-	-	-
Committed	-	-	-	-	-	185,000	-
Assigned	1,927	31,060	5,572	1,182	927	-	360
Unassigned	-	-	-	-	-	-	-
<b>TOTAL FUND BALANCES (DEFICITS)</b>	<b>1,927</b>	<b>31,060</b>	<b>5,572</b>	<b>1,182</b>	<b>927</b>	<b>185,000</b>	<b>360</b>
<b>TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)</b>	<b>\$ 1,927</b>	<b>\$ 31,060</b>	<b>\$ 5,572</b>	<b>\$ 1,182</b>	<b>\$ 927</b>	<b>\$ 185,000</b>	<b>\$ 360</b>

TOWN OF ACTON, MAINE

COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS  
JUNE 30, 2023

	CRRSA Homeless Learners	Federal Lunch Subsidy	Local Entitlement Preschool	ARP IDEA 611	ESSER III Funds	ARPA	Total
<b>ASSETS</b>							
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,059
Due from other governments	-	14,070	-	-	32,456	-	47,905
Due from other funds	-	5,199	-	-	-	1,974	297,112
<b>TOTAL ASSETS</b>	<b>\$ -</b>	<b>\$ 19,269</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,456</b>	<b>\$ 1,974</b>	<b>\$ 381,076</b>
<b>LIABILITIES</b>							
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 466
Accrued expenses	-	-	-	-	32,456	-	33,835
Due to other funds	-	-	-	-	-	-	3,004
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>32,456</b>	<b>-</b>	<b>37,305</b>
<b>FUND BALANCES (DEFICITS)</b>							
Nonspendable	-	-	-	-	-	-	-
Restricted	-	19,269	-	-	-	1,974	21,243
Committed	-	-	-	-	-	-	185,000
Assigned	-	-	-	-	-	-	137,994
Unassigned	-	-	-	-	-	-	(466)
<b>TOTAL FUND BALANCES (DEFICITS)</b>	<b>-</b>	<b>19,269</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,974</b>	<b>343,771</b>
<b>TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)</b>	<b>\$ -</b>	<b>\$ 19,269</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,456</b>	<b>\$ 1,974</b>	<b>\$ 381,076</b>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF ACTON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 NONMAJOR SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2023

	Local Entitlement	Title IV	Title IA	Title IA Reallocated	Small Rural School	Teacher Training and Recruiting	Student Activities
REVENUES							
Intergovernmental revenues	\$ 106,582	\$ 6,777	\$ 53,512	\$ 12,060	\$ 14,632	\$ 9,347	\$ -
Other	-	-	-	-	-	-	331
TOTAL REVENUES	<u>106,582</u>	<u>6,777</u>	<u>53,512</u>	<u>12,060</u>	<u>14,632</u>	<u>9,347</u>	<u>331</u>
EXPENDITURES							
Education	106,582	6,777	53,512	12,060	15,098	9,347	-
Other	-	-	-	-	-	-	-
TOTAL EXPENDITURES	<u>106,582</u>	<u>6,777</u>	<u>53,512</u>	<u>12,060</u>	<u>15,098</u>	<u>9,347</u>	<u>-</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(466)</u>	<u>-</u>	<u>331</u>
OTHER FINANCING SOURCES (USES)							
Transfers in	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCES (DEFICITS)	-	-	-	-	(466)	-	331
FUND BALANCES (DEFICITS) - JULY 1, RESTATED	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,147</u>
FUND BALANCES (DEFICITS) - JUNE 30	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (466)</u>	<u>\$ -</u>	<u>\$ 19,478</u>

TOWN OF ACTON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 NONMAJOR SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2023

	Mary Grant	Private Rd Association	Acton Recreation	Forestry	Fire Dept Grants	Fire Dept Donations	Revaluation
<b>REVENUES</b>							
Intergovernmental revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	1,272	6	-	-	-	220	-
<b>TOTAL REVENUES</b>	<u>1,272</u>	<u>6</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>220</u>	<u>-</u>
<b>EXPENDITURES</b>							
Education	-	-	-	-	-	-	-
Other	1,191	3,000	-	-	-	-	150,735
<b>TOTAL EXPENDITURES</b>	<u>1,191</u>	<u>3,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>150,735</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>81</u>	<u>(2,994)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>220</u>	<u>(150,735)</u>
<b>OTHER FINANCING SOURCES (USES)</b>							
Transfers in	-	-	10,851	-	-	-	65,000
Transfers (out)	-	-	(20,000)	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>-</u>	<u>-</u>	<u>(9,149)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>65,000</u>
<b>NET CHANGE IN FUND BALANCES (DEFICITS)</b>	<u>81</u>	<u>(2,994)</u>	<u>(9,149)</u>	<u>-</u>	<u>-</u>	<u>220</u>	<u>(85,735)</u>
<b>FUND BALANCES (DEFICITS) - JULY 1, RESTATED</b>	<u>3,576</u>	<u>16,571</u>	<u>21,834</u>	<u>480</u>	<u>300</u>	<u>2,304</u>	<u>130,000</u>
<b>FUND BALANCES (DEFICITS) - JUNE 30</b>	<u>\$ 3,657</u>	<u>\$ 13,577</u>	<u>\$ 12,685</u>	<u>\$ 480</u>	<u>\$ 300</u>	<u>\$ 2,524</u>	<u>\$ 44,265</u>

TOWN OF ACTON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 NONMAJOR SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2023

	Conservation Committee	FEMA	Neighbors Helping Neighbors	Lincoln School Donations	Veterans Cemeteries	School Reserves	Fuel Assistance Donations
REVENUES							
Intergovernmental revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	4,787	-	-	-	1,000
TOTAL REVENUES	-	-	4,787	-	-	-	1,000
EXPENDITURES							
Education	-	-	-	-	-	-	-
Other	-	-	8,263	-	6,000	-	640
TOTAL EXPENDITURES	-	-	8,263	-	6,000	-	640
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	-	(3,476)	-	(6,000)	-	360
OTHER FINANCING SOURCES (USES)							
Transfers in	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	(10,000)	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-	(10,000)	-
NET CHANGE IN FUND BALANCES (DEFICITS)	-	-	(3,476)	-	(6,000)	(10,000)	360
FUND BALANCES (DEFICITS) - JULY 1, RESTATED	1,927	31,060	9,048	1,182	6,927	195,000	-
FUND BALANCES (DEFICITS) - JUNE 30	\$ 1,927	\$ 31,060	\$ 5,572	\$ 1,182	\$ 927	\$ 185,000	\$ 360

TOWN OF ACTON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 NONMAJOR SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2023

	CRRSA Homeless Learners	Federal Lunch Subsidy	Local Entitlement Preschool	ARP IDEA 611	ESSER III Funds	ARPA	Total
REVENUES							
Intergovernmental revenues	\$ 7,441	\$ 200,166	\$ 4,055	\$ 745	\$ 292,315	\$ -	\$ 707,632
Other	-	-	-	-	-	-	7,616
TOTAL REVENUES	<u>7,441</u>	<u>200,166</u>	<u>4,055</u>	<u>745</u>	<u>292,315</u>	<u>-</u>	<u>715,248</u>
EXPENDITURES							
Education	7,441	180,897	4,055	745	292,315	-	688,829
Other	-	-	-	-	-	145,873	315,702
TOTAL EXPENDITURES	<u>7,441</u>	<u>180,897</u>	<u>4,055</u>	<u>745</u>	<u>292,315</u>	<u>145,873</u>	<u>1,004,531</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>-</u>	<u>19,269</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(145,873)</u>	<u>(289,283)</u>
OTHER FINANCING SOURCES (USES)							
Transfers in	-	-	-	-	-	-	75,851
Transfers (out)	-	-	-	-	-	(129,294)	(159,294)
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(129,294)</u>	<u>(83,443)</u>
NET CHANGE IN FUND BALANCES (DEFICITS)	-	19,269	-	-	-	(275,167)	(372,726)
FUND BALANCES (DEFICITS) - JULY 1, RESTATED	-	-	-	-	-	277,141	716,497
FUND BALANCES (DEFICITS) - JUNE 30	<u>\$ -</u>	<u>\$ 19,269</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,974</u>	<u>\$ 343,771</u>

See accompanying independent auditor's report and notes to financial statements.

## Capital Projects Funds

Capital projects funds are established to account for financial resources to be used for the acquisition or construction of major capital facilities.



TOWN OF ACTON, MAINE

COMBINING BALANCE SHEET - NONMAJOR CAPITAL PROJECTS FUNDS  
JUNE 30, 2023

	Capital Improvement	Fire Department Capital	Road Capital/ LRAP	Ambulance	Acton Public Access TV Capital	Route 109 Ball Field Improvements	Dam Capital	Bridge/ Culvert Capital	Town Hall Parking Lot	School Capital Reserves	West Shore Drive Bridge/ Culvert Impr	Total
<b>ASSETS</b>												
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,143	\$ -	\$ -	\$ -	\$ 99,143
Due from other funds	43,625	8,809	48,388	5,531	8,343	41,000	10,000	-	75,000	93,007	318,526	652,229
<b>TOTAL ASSETS</b>	<b>\$ 43,625</b>	<b>\$ 8,809</b>	<b>\$ 48,388</b>	<b>\$ 5,531</b>	<b>\$ 8,343</b>	<b>\$ 41,000</b>	<b>\$ 10,000</b>	<b>\$ 99,143</b>	<b>\$ 75,000</b>	<b>\$ 93,007</b>	<b>\$ 318,526</b>	<b>\$ 751,372</b>
<b>LIABILITIES</b>												
Due to other funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9	-	-	-	\$ 9
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9</b>
<b>FUND BALANCES</b>												
Nonspendable	-	-	-	-	-	-	-	-	-	-	-	-
Restricted	-	-	-	-	-	-	-	-	-	-	118,526	118,526
Committed	43,625	8,809	48,388	5,531	8,343	41,000	10,000	99,134	75,000	93,007	200,000	632,837
Assigned	-	-	-	-	-	-	-	-	-	-	-	-
Unassigned	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL FUND BALANCES</b>	<b>43,625</b>	<b>8,809</b>	<b>48,388</b>	<b>5,531</b>	<b>8,343</b>	<b>41,000</b>	<b>10,000</b>	<b>99,134</b>	<b>75,000</b>	<b>93,007</b>	<b>318,526</b>	<b>751,363</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 43,625</b>	<b>\$ 8,809</b>	<b>\$ 48,388</b>	<b>\$ 5,531</b>	<b>\$ 8,343</b>	<b>\$ 41,000</b>	<b>\$ 10,000</b>	<b>\$ 99,143</b>	<b>\$ 75,000</b>	<b>\$ 93,007</b>	<b>\$ 318,526</b>	<b>\$ 751,372</b>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF ACTON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 NONMAJOR CAPITAL PROJECTS FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2023

	Capital Improvement	Fire Department Capital	Road Capital/ LRAP	Ambulance	Acton Public Access TV Capital	Route 109 Ball Field Improvements	Dam Capital	Bridge/ Culvert Capital	Town Hall Parking Lot	School Capital Reserves	West Shore Drive Bridge/ Culvert Impr	Total
REVENUES												
Other income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58	\$ -	\$ 42,205	\$ -	\$ 42,263
TOTAL REVENUES	-	-	-	-	-	-	-	58	-	42,205	-	42,263
EXPENDITURES												
Capital outlay	9,950	-	-	-	-	-	-	-	-	174,198	10,768	194,916
Other	-	-	-	-	686	-	-	-	-	-	-	686
TOTAL EXPENDITURES	9,950	-	-	-	686	-	-	-	-	174,198	10,768	195,602
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(9,950)	-	-	-	(686)	-	-	58	-	(131,993)	(10,768)	(153,339)
OTHER FINANCING SOURCES (USES)												
Transfers in	20,000	-	-	-	-	41,000	-	-	-	100,000	329,294	490,294
Transfers (out)	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	20,000	-	-	-	-	41,000	-	-	-	100,000	329,294	490,294
NET CHANGE IN FUND BALANCES	10,050	-	-	-	(686)	41,000	-	58	-	(31,993)	318,526	336,955
FUND BALANCES - JULY 1, RESTATED	33,575	8,809	48,388	5,531	9,029	-	10,000	99,076	75,000	125,000	-	414,408
FUND BALANCES - JUNE 30	\$ 43,625	\$ 8,809	\$ 48,388	\$ 5,531	\$ 8,343	\$ 41,000	\$ 10,000	\$ 99,134	\$ 75,000	\$ 93,007	\$ 318,526	\$ 751,363

See accompanying independent auditor's report and notes to financial statements.

## Permanent Funds

Permanent funds are used to account for assets held by the Town of Acton, Maine that are legally restricted pursuant to Title 30-A, §5653 of the Maine State Statutes, as amended and unless otherwise specified, only earnings and not principal, may be used for purposes that benefit the Town or its citizenry. These funds have been established for various purposes including the provision and/or maintenance of the cemeteries.

## TOWN OF ACTON, MAINE

COMBINING BALANCE SHEET - NONMAJOR PERMANENT FUNDS  
JUNE 30, 2023

	Cemetery Fund	Holdsworth Scholarship	Lawrence Family Trust	Dorothy Dunnells	Holdsworth Trust	Levesque Escrow	C.A. Plante Escrow	McCoy Escrow	H Rd Solar Escrow	Total
<b>ASSETS</b>										
Cash and cash equivalents	\$ 10,275	\$ 29,570	\$ 2,284	\$ 7,377	\$ -	\$ 3,003	\$ 5,004	\$ 18,012	\$ -	\$ 75,525
Investments	-	-	-	-	33,393	-	-	-	92,967	126,360
Due from other funds	-	30,604	-	-	-	-	-	-	-	30,604
<b>TOTAL ASSETS</b>	<b>\$ 10,275</b>	<b>\$ 60,174</b>	<b>\$ 2,284</b>	<b>\$ 7,377</b>	<b>\$ 33,393</b>	<b>\$ 3,003</b>	<b>\$ 5,004</b>	<b>\$ 18,012</b>	<b>\$ 92,967</b>	<b>\$ 232,489</b>
<b>LIABILITIES</b>										
Escrow	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,002	\$ 5,003	\$ 15,000	\$ 92,638	\$ 115,643
Due to other funds	-	-	-	-	29,008	-	-	-	-	29,008
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>29,008</b>	<b>3,002</b>	<b>5,003</b>	<b>15,000</b>	<b>92,638</b>	<b>144,651</b>
<b>FUND BALANCES</b>										
Nonspendable	-	-	-	-	-	-	-	-	-	-
Restricted	10,275	60,174	2,284	7,377	4,385	1	1	3,012	329	87,838
Committed	-	-	-	-	-	-	-	-	-	-
Assigned	-	-	-	-	-	-	-	-	-	-
Unassigned	-	-	-	-	-	-	-	-	-	-
<b>TOTAL FUND BALANCES</b>	<b>10,275</b>	<b>60,174</b>	<b>2,284</b>	<b>7,377</b>	<b>4,385</b>	<b>1</b>	<b>1</b>	<b>3,012</b>	<b>329</b>	<b>87,838</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 10,275</b>	<b>\$ 60,174</b>	<b>\$ 2,284</b>	<b>\$ 7,377</b>	<b>\$ 33,393</b>	<b>\$ 3,003</b>	<b>\$ 5,004</b>	<b>\$ 18,012</b>	<b>\$ 92,967</b>	<b>\$ 232,489</b>

See accompanying independent auditor's report and notes to financial statements.

## TOWN OF ACTON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
NONMAJOR PERMANENT FUNDS  
FOR THE YEAR ENDED JUNE 30, 2023

	Cemetery Fund	Holdsworth Scholarship	Lawrence Family Trust	Dorothy Dunnells	Holdsworth Trust	Levesque Escrow	C.A. Plante Escrow	McCoy Escrow	H Rd Solar Escrow	Total
REVENUES										
Investment income, net of unrealized gains/(losses)	\$ 2	\$ -	\$ -	\$ 18	\$ (25,274)	\$ 1	\$ 1	\$ 3,012	\$ 329	\$ (21,911)
TOTAL REVENUES	2	-	-	18	(25,274)	1	1	3,012	329	(21,911)
EXPENDITURES										
Scholarship/other	-	-	-	-	2,000	-	-	-	-	2,000
TOTAL EXPENDITURES	-	-	-	-	2,000	-	-	-	-	2,000
NET CHANGE IN FUND BALANCES	2	-	-	18	(27,274)	1	1	3,012	329	(23,911)
FUND BALANCES - JULY 1	10,273	60,174	2,284	7,359	31,659	-	-	-	-	111,749
FUND BALANCES - JUNE 30	\$ 10,275	\$ 60,174	\$ 2,284	\$ 7,377	\$ 4,385	\$ 1	\$ 1	\$ 3,012	\$ 329	\$ 87,838

See accompanying independent auditor's report and notes to financial statements.

## General Capital Assets

General capital assets are those assets related to activities reported in the governmental funds. These assets are reported in the governmental activities' column of the government-wide statement of net position.

## TOWN OF ACTON, MAINE

## SCHEDULE OF GENERAL CAPITAL ASSETS BY FUNCTION

JUNE 30, 2023

	Land and Non-depreciable Assets	Buildings, Building Improvements and Land Improvements	Furniture, Fixtures, Equipment and Vehicles	Infrastructure	Total
Public safety	\$ 37,500	\$ 669,785	\$ 1,770,589	\$ -	\$ 2,477,874
Public works	-	535,000	22,800	811,749	1,369,549
Education	-	4,818,116	606,543	69,625	5,494,284
Transfer station	-	187,315	49,905	-	237,220
Recreation	29,000	145,488	-	-	174,488
Town-wide	223,865	561,836	64,683	7,675	858,059
Total General Capital Assets	<u>290,365</u>	<u>6,917,540</u>	<u>2,514,520</u>	<u>889,049</u>	<u>10,611,474</u>
Less: Accumulated Depreciation	<u>-</u>	<u>(4,888,110)</u>	<u>(1,634,903)</u>	<u>(140,752)</u>	<u>(6,663,765)</u>
Net General Capital Assets	<u>\$ 290,365</u>	<u>\$ 2,029,430</u>	<u>\$ 879,617</u>	<u>\$ 748,297</u>	<u>\$ 3,947,709</u>

See accompanying independent auditor's report and notes to financial statements.

## TOWN OF ACTON, MAINE

SCHEDULE OF CHANGES IN GENERAL CAPITAL ASSETS BY FUNCTION  
FOR THE YEAR ENDED JUNE 30, 2023

	General Capital Assets 7/1/22 (Restated)	Additions	Deletions	General Capital Assets 6/30/23
Public safety	\$ 2,307,272	\$ 195,602	\$ (25,000)	\$ 2,477,874
Public works	1,369,549	-	-	1,369,549
Education	5,359,141	135,143	-	5,494,284
Transfer station	237,220	-	-	237,220
Recreation	174,488	-	-	174,488
Town-wide	858,059	-	-	858,059
Total General Capital Assets	<u>10,305,729</u>	<u>330,745</u>	<u>(25,000)</u>	<u>10,611,474</u>
Less: Accumulated Depreciation	<u>(6,352,418)</u>	<u>(336,347)</u>	<u>25,000</u>	<u>(6,663,765)</u>
Net General Capital Assets	<u>\$ 3,953,311</u>	<u>\$ (5,602)</u>	<u>\$ -</u>	<u>\$ 3,947,709</u>

See accompanying independent auditor's report and notes to financial statements.



## Federal Compliance

Federal compliance includes financial information and reports that are required in accordance with *Government Auditing Standards* and/or the Uniform Guidance in accordance with 2 CFR § 515. Such financial information and reports include:

- Schedule of Expenditures of Federal Awards
- Notes to Schedule of Expenditures of Federal Awards
- Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*
- Independent Auditor's Report on Compliance or Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance
- Schedule of Findings and Questioned Costs

TOWN OF ACTON, MAINE

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
JUNE 30, 2023

Federal Grantor Pass-through Grantor Program or Cluster Title	Federal AL Number	Pass-through Grantor Number	Expenditures to Subrecipients	Federal Expenditures
U.S. Department of Agriculture Passed-through State of Maine - Department of Education:				
Child Nutrition Cluster:				
School Breakfast Program	10.553	013-3014	\$ -	\$ 21,722
National School Lunch Program	10.555	013-3024	-	53,749
Subtotal Child Nutrition Cluster			-	75,471
Food Distribution Cluster:				
Commodity Supplemental Food Program	10.565	013-6670	-	15,738
Subtotal Food Distribution Cluster			-	15,738
Pandemic EBT Administrative Costs	10.649	013-6184	-	628
Total U.S. Department of Agriculture			-	91,837
U.S. Department of Education Passed-through State of Maine - Department of Education:				
Title I Grants to Local Educational Agencies	84.010	013-3107	-	53,512
Title I Grants to Local Educational Agencies	84.010A	013-2301	-	12,060
			-	65,572
Special Education Cluster (IDEA):				
Special Education-Grants to States	84.027A	013-3046	-	106,582
Special Education-Preschool Grants	84.173	013-6247	-	4,800
Subtotal Special Education Cluster (IDEA):			-	111,382
Rural Education	84.358	013-06A-3005-03	-	14,632
Improving Teacher Quality State Grants	84.367	013-3042	-	9,347
Title IV - Student Supports & Academic Enrichment	84.424A	013-3345	-	6,779
Education Stabilization Fund	84.425D	013-7041	-	7,441
Education Stabilization Fund	84.425U	025-7071	-	292,315
			-	299,756
Total U.S. Department of Education			-	507,468
U.S. Department of Treasury				
Coronavirus State and Local Fiscal Recovery Funds	21.027	N/A	-	158,033
Total U.S. Department of Treasury			-	158,033
TOTAL FEDERAL ASSISTANCE			\$ -	\$ 757,338

See accompanying independent auditor's report and notes to financial statements.

TOWN OF ACTON, MAINE

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
JUNE 30, 2023

1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the Town of Acton, Maine under programs of the federal government for the year ended June 30, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Town of Acton, Maine, it is not intended to and does not present the financial position, changes in net position or cash flows of the Town of Acton, Maine.

2. Summary of Significant Accounting Policies

- a. Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance and/or OMB Circular A-87, Cost Principles for State, Local and Indian Tribal Governments, wherein certain types of expenditures are not allowed or are limited as to reimbursement.
- b. The Town of Acton, Maine has not elected to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

See accompanying independent auditor's report and notes to financial statements.



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Selectboard  
Town of Acton  
Acton, Maine

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Acton, Maine as of and for the year ended June 30, 2023 and the related notes to the financial statements, which collectively comprise the Town of Acton, Maine's basic financial statements and have issued our report thereon dated April 2, 2024.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Acton, Maine's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Acton, Maine's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Acton, Maine's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

3 Old Orchard Road, Buxton, Maine 04093  
Tel: (800) 300-7708      (207) 929-4606      Fax: (207) 929-4609  
[www.rhrsmith.com](http://www.rhrsmith.com)

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Acton, Maine's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. We noted certain other matters that we reported to management of the Town of Acton, Maine in a separate letter dated April 2, 2024.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*RHR Smith & Company*

Buxton, Maine  
April 2, 2024



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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE REQUIRED BY THE UNIFORM GUIDANCE

Selectboard  
Town of Acton  
Acton, Maine

Report on Compliance for Each Major Federal Program

***Opinion on Each Major Federal Program***

We have audited the Town of Acton, Maine's compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a direct and material effect on each of the Town of Acton, Maine's major federal programs for the year ended June 30, 2023. The Town of Acton, Maine's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Town of Acton, Maine complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*) and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibility section of our report.

We are required to be independent of the Town of Acton, Maine and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Town of Acton, Maine's compliance with the compliance requirements referred to above.

3 Old Orchard Road, Buxton, Maine 04093  
Tel: (800) 300-7708 (207) 929-4606 Fax: (207) 929-4609  
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## Management's Responsibility

Management is responsible for compliance with the requirements referred to above and for the design, implementation and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Town of Acton, Maine's federal programs.

## Auditor's Responsibility

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error and express an opinion on the Town of Acton, Maine's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards* and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Town of Acton, Maine's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards* and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit
- Identify and assess the risks of material noncompliance, whether due to fraud or error and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Town of Acton, Maine's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Town of Acton, Maine's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Town of Acton, Maine's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibility section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*RHR Smith & Company*

Buxton, Maine  
April 2, 2024



TOWN OF ACTON, MAINE

SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2023

**Section I - Summary of Auditor's Results**

*Financial Statements*

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? yes no
- Significant deficiency(ies) identified? yes no
- Noncompliance material to financial statements noted? yes no

*Federal Awards*

Internal control over major programs:

- Material weakness(es) identified? yes no
- Significant deficiency(ies) identified? yes no

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported  
in accordance with 2 CFR section 200.516(a)? yes no

Identification of major programs:

<u>ALN Numbers</u>	<u>Name of Federal Program or Cluster</u>
21.027	Coronavirus State and Local Fiscal Recovery Funds
84.425	Education Stabilization Fund (ESF)

Dollar threshold used to distinguish between type A and B: \$750,000

Auditee qualified as low-risk auditee? yes no

**Section II - Financial Statement Findings**

None

**Section III - Findings and Questioned Costs for Federal Awards**

None

## State Compliance

State compliance includes financial information and reports that are presented for purposes of additional analysis as required by Title 20-A MRSA §6051 of the Maine Revised Statutes as amended. Such financial information and reports include:

- Independent Auditor's Report on State Requirements
- Reconciliation of Audit Adjustments to Annual Financial Data Submitted to the Maine Education Financial System



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## INDEPENDENT AUDITORS' REPORT ON STATE REQUIREMENTS

Selectboard  
Town of Acton  
Acton, Maine

We have audited the financial statements of the Town of Acton, Maine for the year ended June 30, 2023 and have issued our report thereon dated April 2, 2024. Our audit was made in accordance with auditing standards generally accepted in the United States of America and applicable state and federal laws relating to financial and compliance audits and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In connection with our audit, we reviewed the budgetary controls that are in place and have reviewed the annual financial report that was submitted to the Maine Department of Education for accuracy. In addition, we have reviewed the Town of Acton, Maine's compliance with applicable provisions of the Maine Finance Act as noted under MRSA Title 20A, section 6051 as we considered necessary in obtaining our understanding.

The results of our procedures indicate that with respect to the items tested, the Town of Acton, Maine complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Town of Acton, Maine was in noncompliance with or in violation of, those provisions.

Management has determined that adjustments were necessary to the fiscal books of the Town of Acton, Maine and have attached the following schedule as it relates to the reconciliation of audit adjustments to the updated annual financial data submitted to the Maine Education Financial System maintained at the Maine Department of Education.

This report is intended solely for the information of the Selectboard, School Board, management and the Maine Department of Education. This report is not intended to be and should not be used by anyone other than the specified parties.

*RHR Smith & Company*

Buxton, Maine  
April 2, 2024

3 Old Orchard Road, Buxton, Maine 04093  
Tel: (800) 300-7708      (207) 929-4606      Fax: (207) 929-4609  
[www.rhrsmith.com](http://www.rhrsmith.com)

ACTON SCHOOL DEPARTMENT

RECONCILIATION OF AUDIT ADJUSTMENTS TO ANNUAL FINANCIAL DATA SUBMITTED  
TO THE MAINE EDUCATION FINANCIAL SYSTEM  
FOR THE YEAR ENDED JUNE 30, 2023

	General Fund (1000)	Special Revenue Funds (2000) & (9000)	Capital Projects Funds (3000) & (4000)	Total
June 30, 2023 Balance Per MEFS	\$ 1,640,611	\$ 235,477	\$ 342,205	\$ 2,218,293
<b>Other Adjustments:</b>				
Fund Balance	(13,573)	-	-	(13,573)
Fund Balances:				
Fund 2004/2011/2029	-	3	-	3
Fund 2045	-	4	-	4
Fund 2100	-	(10,000)	-	(10,000)
Fund 2160	-	-	(150,000)	(150,000)
Fund 2910	-	(466)	-	(466)
Fund 2930	-	19,269	-	19,269
Fund 4000	-	-	(99,198)	(99,198)
Audited GAAP Basis Fund Balance June 30, 2023	<u>\$ 1,627,038</u>	<u>\$ 244,287</u>	<u>\$ 93,007</u>	<u>\$ 1,964,332</u>