

TOWN OF ACTON SELECT BOARD MEETING

July 02, 2024

5:00pm

1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

2. AWARD PRESENTATION *(moved to end of meeting; heard out of order)*

The Select Board presented an Acton Public Service Emeritus plaque and award for 17 years of dedication and exceptional service to James “Jimmy” Driscoll. The award was accepted by Dave Cody, Tracy Scully, Andy Brazier, Dee and Randy Richards, Leo and Rosemary Dion, Ray and Sharon Cressey on behalf of Jim Driscoll. Leo Dion spoke noting the Jim Driscoll had put his heart and soul into the town with conviction and purpose; he appreciated the Board taking the time to acknowledge Jim for all the service done.

3. WARRANTS/BILLS

Signed

4. APPROVAL OF AGENDA

Norwood made a motion to approve the agenda for July 2; seconded by Walsh. All in favor. Motion carried.

5. MINUTES OF LAST MEETING

Winchell made a motion to approve the minutes of June 26th meeting; seconded by Walsh. All in favor. Motion carried.

6. TOWN ADMINISTRATOR WEEKLY UPDATE

- Working hard to close out the Town’s fiscal year which ended on June 30, 2024. The Town Administrator, Treasurer and Marc Roy had closed out all the books and all looked good. Next week reports will be provided to the Select Board. The budget was adjusted per approval given at the Town meeting. Some internal changes were made to some of the lines, the new budget is in, and the town is already functioning off FY2425.
- Gave the Select Board the Sherriff’s June report and update.

7. LIASION UPDATE

McGurty: Municipal Finance, Warrant & Finance Committee, APAT

Municipal Finance - Mentioned was the Town Administrator, Treasurer and Marc Roy did a great job closing the FY and getting the new budget up in a quick manner of time. Expenses will be monitored on a forward-going basis. Audit is scheduled to start July 8th.

Warrant & Finance Committee – there are two alternate openings on the Warrant & Finance Committee; the Select Board would welcome nominations or expressions of interest.

APAT – no update.

Norwood: Fire Department, Recreation Committee, Conservation Forest Committee

Fire Department – After the holiday, Norwood and Fire Chief will meet regularly to keep updated and exchange ideas.

Recreation Committee – Norwood will be meeting with the Recreation Director regarding future events and schedules. The committee is looking for members to serve on the committee. It is a great opportunity to support the activities of Acton's youth. If interested, please reach out to Jennifer so that the Select Board knows.

Conservation Forest Committee – July meeting has been postponed due to holiday travel and other things that came up.

Walsh: Transfer Station, Mary Grant Committee, Animal Control Officer

Transfer Station –the original Skid Steer will not be able to be fixed and a rental will be there by Tuesday, July 8th for 2 months.

Mary Grant – had Dan Krampetz provide update.

Animal Control Officer – noted later on the agenda

Denekamp: School Department, Planning Board/Land Use, Cemetery Committee

School Department – will be attending an upcoming workshop.

No further update.

Winchell Jr.: Roads & Road Committee, Municipal Grounds

Road Committee – meeting to be held on July 9th at 6:30 pm.

Municipal Grounds – will be meeting with the bidder on Memorial site, Wednesday, June 10th. The contractor to remove the Gym has been contacted and there will be a rewrite of dates on the contract. A certify letter was sent to first bidder.

8. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES

A. Dan Krampetz

- Updated the Select Board regarding the Mary Grant Committee's upcoming picnic event on July 27th. A meeting on July 13th will be held to plan future events. Pumpkin carving and other events will be coming up in the Fall.
- Thanked the Select Board for their confidence in his being the APAT Interim Director. He was working to get caught up to speed regarding parts of APAT that he was not originally a part of; things were going well.

9. OLD BUSINESS

A. Animal Control Update

It was announced that Brandon Mee was selected to fill the Animal Control Officer position with Acton. Shapleigh appointed their own candidate and thus the town will be kept separate but will work together to assist each other. Manuals and training will be provided.

10. NEW BUSINESS

A. RT109 Construction Project

Project detail packets from DOT were distributed to the Select Board for review and consideration. They are taking parts of property and want to offer cash for the pieces they want to take. The Town Administrator expects them to appear before the Select Board by the end of the month to lay out what they want. Property owners can negotiate with them as well.

B. Appointments

Norwood made a motion to appoint Cayla Bleakney and Ian Heller to Recreation Committee until 6/30/2025; seconded by Walsh. All in favor. Motion carried.

Winchell made a motion to appoint Tim Allen and Suzanne Doyle to the Cemetery Committee until 6/30/2025; seconded by Norwood. All in favor. Motion carried.

11. PUBLIC COMMENT

Rollin Waterhouse - approached the Select Board to comment on the Town paying for the Memorial Ground's work as it would set a precedent for using Town money on private property. Winchell Jr. responded that this was shared property with the Church and no different than the Town plowing and using the Church's parking lot. The Town Administrator responded that when this project was considered, the Church was included in the review and offered to pay for half the project; there have also been inquiries from residents who want to contribute funds to the project as well as "Neighbors Helping Neighbors", so the impact to the Town may be negligible. McGurty recapped that the Town was also permitted to make donations.

Norwood - reminded the public to be courteous and keep residents and their pets in mind when enjoying 4th of July festivities and fireworks.

12. PENDING

Paving bids to be opened on July 17, 2024

13. ANNOUNCEMENTS

On Website

14. MEMBERS PRESENT: David Winchell Jr., Thomas McGurty, Edward Walsh, Daniel Norwood, Jon Denekamp and Jennifer Roux.

15. ATTENDANCE: Dan Krampetz, Judie Shain, Joyce Bakshi, Rollin Waterhouse, Hope Denekemp, Bernard Broder, Dave Cody, Tracy Scully, Greg Martinez, Andy Brazier, Randy and Dee Richards, Leo and Rosemary Dionne, Ray and Sharon Cressey, Jason Sevigny, Lauren Hazekamp, Gregg Kane and Cheryl Drisko.

Norwood moved to adjourn at 5:44 pm; seconded by Walsh. All in favor. Motion carried.